

ISU Laboratory Schools
Citizens Advisory Council
University High School, library
May 9th, 2023, 6:00 – 7:30 p.m.

Present: Meredith Diaz, Kathy Murdoch, Stacey Meyer, Joann Yant, Antonio Causarano, Heather Marshall, Dr. Anthony Jones, Sienna Beard, Rishi Shukla, Liz Austin, Jeremy Wilcox, Jake Davis, Curt Richardson, & Ryan Scritchlow

Absent: David Sulzberger & Angela Null

Guests – Christine Chiodo (current Metcalf PTO President)

- I. **Call to Order** – Dr. Jones called the meeting to order.
- II. **Roll Call** – Stacey noted the members that were present and absent (listed above).
- III. **Purpose of CAC** – Members reviewed the Purpose of the CAC; the purpose is outlined below.
 - To assist the superintendent in maintaining a viable relationship between the Illinois State University Laboratory Schools and the University, community, and State regulatory systems
 - To provide recommendations regarding both short- and long-term goals of the Laboratory Schools
 - To promote parent and community representation on committees as determined by the superintendent
 - To provide a liaison between the administration, faculty, and parents of students attending the Laboratory Schools
- IV. **Minutes of Prior Regular Meeting** (March 7th, 2023) Jeremy motioned to approve the minutes, and Meredith seconded the motion. The minutes were approved as written.
- V. **Announcements**
 - U-high Class Night – May 17th
 - U-high Graduation – May 21st
 - Metcalf 8th grade Presentation – May 22nd
 - Last Day of School – May 25th
 - Dr. Surian has resigned from his position as the Principal at Metcalf effective June 30th. Dr. Jones had the opportunity to meet with Metcalf staff today so they could ask questions and voice concerns.

- Kathy shared that Metcalf Move-In has been moved to Tuesday, August 15th (3:00 – 5:00 pm). Please encourage families to put this on their calendars now.

VI. Elections - Current members reviewed applications and voted on new members. Those selected include Antonio Causarano (ISU representative), Megan Bozarth (parent-at-large member), Mike Jones (parent-at-large member), and Liz Austin (parent-at-large member). Lab Schools representatives from Metcalf and U-high will be determined by their respective schools.

VII. Open Discussion – There were several comments and concerns centered around the search for the next Metcalf principal:

- *What is the plan to fill the position?*
Whether we choose to post the position or name an Interim, we must follow the process outlined in the COE by-laws. Dr. Jones is currently gathering feedback from the Dean, Provost, and Metcalf faculty and staff. The main concern is that May might be too late to start this process. Dr. Jones is still sorting through the information, but he is leaning toward hiring an Interim.
- *How much notice should he have given?*
Per the language in his contract, Dr. Surian is not obligated to give a specific amount of notice.
- *What was the faculty voice? Would they prefer an internal or external candidate?*
Both internal and external candidates were encouraged.
- *Who is the ultimate decision-maker?*
Dr. Jones will make the decision.
- *For parents who are interested in sharing feedback, should they contact you directly?*
Dr. Jones welcomes feedback and would like to hear from parents.
- *Can you give us a timeline?*
Dr. Jones wants to have someone in place before the school year ends.
- *What can the CAC do to help?*
CAC members can share feedback and contact Dr. Jones with questions or concerns.

This was the last meeting for three of our members – Curt, Joann, and Sienna. Each of them thanked the CAC for the opportunity to serve as well as offered support for the group and the

Lab Schools moving forward.

- VIII. **Next Meeting Date:** July 11th from 6:00 – 7:30 pm in the U-high library.
Rishi would like us to add a Zoom option for the July meeting.
- IX. **Adjourn** – Heather motioned to adjourn, and Ryan seconded the motion.