

**Illinois State University
Council for Teacher Education
Tuesday, February 19, 2019, 3:00 p.m. - 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: J. Anderlik, S. Arnett-Hartwick, A. Bates, C. Blum, S. Boesdorfer, C. Borders, M. Brixius, J. Chrismon, T. Davis, M. Ely, S. French, D. Garrahy, V. Graziano, P. Hash, A. Hurd, E. Mikulec, K. Mountjoy, A. Mustian, M. Noraian, S. Osorio, S. Otto, S. Parry, J. Regnier, S. Williams, M. Winsor

Absent: K. Laudner, C. Lawton, S. Jones-Bock, L. Sutton, A. Victor

Guests: B. Jacobsen, T. Hinkel, M. Morris-Davis, H. Olsen, M. Parker

Call to Order by Chair:

S. Parry called meeting to order at 3:05 p.m.

Roll Call: Conducted by T. Davis

I. Approval of Minutes from December 4, 2018: Motion to approve the minutes from December 4, 2018:

Motion to approve: P. Hash

Second: S. French

Minutes approved with one abstentions.

II. Sub-committee Reports

A. Curriculum Committee: S. Parry reported the committee met and there were 16 curricular proposals. There are four curricular proposals that were approved by the CTE Curriculum Committee on January 22, 2019 and are informational only:

B. Student Interests Committee: S. Otto reported the Student Recognition of Excellence Award notice was sent out yesterday to faculty. Deadline is March 1st. Students will need to submit materials by April 1, 2019.

D. Garrahy asked M. Noraian how many submissions they had last year and if the committee needed assistance to review.

M. Noraian indicated they had 23 and they should be able to review them to make it work.

S. Otto added that students cannot help in the review process.

C. University Liaison and Faculty Interests Committee: C. Blum reported that the Academic Senate is still working on bylaws from last time. There will be more at a later meeting.

D. Vision Committee: D. Garrahy reported that the committee did not meet. S. Williams and S. Parry are part of the National Criminal Background Adhoc Committee and will be joining the scoring committee on Friday to review the product and interview the vendor.

E. UTEAC: S. Williams reported AAR Reviews are ongoing and thanked CTE members.

III. Information Items

A. CAEP: D. Garrahy indicated the CTE members are going to have to block their calendars for the onsite visit. The itinerary is being worked on. C. Borders, D. Garrahy, T. Hinkel and the lead site coordinator had a conference call on Thursday. The lead site coordinator commended the team on the self-study report and they cannot believe the size and scope of the EPP. It was not a surprise to the team members who worked on the draft of the report submitted 7/10/18. Team Members were:

- D. Garrahy
- C. Borders
- S. Parry
- T. Hinkel
- J. Rosenthal
- K. Harding
- E. Palmer

An email was sent out on November 27th to CTE members and TED programs across campus that they could have access to self-study. There are still only 8 people that have signed up for it. C. Borders, D. Garrahy and T. Hinkel are working on an addendum that is due on March 23, 2019. CTE Members must read both reports. An email will be sent to members. Tentatively, CTE members will be meeting with the CAEP site team on Sunday, April 7, 2019 from 4:45 – 5:30 in DeGarmo 551.

A. Mustian commented that she hopes no one is going to AAR.

UTEAC will be meeting with the CAEP site team on Sunday, April 7, 2019 from 3:45 – 4:45. Program Coordinators will be meeting with the CAEP site team on Sunday, April 7, 2019 from 2:45 – 3:45.

Sunday, April 7, 2019 will be for school partners, alumni and students. D. Garrahy will be contacting program coordinators by Thursday regarding allowing programs to stay with SPA or not. Currently ECE, LAN and MLE are programs that went with SPAs. D. Hatch, S. Hildebrandt and B. White sent theirs. Program coordinators will need to show how the four key assessments align with the SPA standards and will be due by March 5, 2019.

Congratulations to Sue Hildebrandt for an award from CTLT.

T. Davis asked what about the programs that don't have a SPA?

D. Garrahy responded to send her an email stating that there is not a SPA. M. Noraian asked if there is a template they could use.

D. Garrahy responded the ITPS/SPA standards will suffice for CAEP.

CAEP will be asking programs how they work with school partners and they want the minutes from advisory councils. D. Garrahy added that KNR has an advisory council and S. Williams published an article on how they do it. TCH is looking at starting an advisory council. If there are any changes with school partners, D. Garrahy needs to be notified.

CAEP wants to know how technology skills are assessed. Technology may become a key assessment in the future. A demonstration of Virtual Nest was presented at an IMPACT meeting. S. Jones-Bock has taken it across campus.

S. Otto wants to know when the members will receive the itinerary for the CAEP visit.

D. Garrahy indicated that the team is responding to the SSE and FFR.

C. Borders added that they have access to the SSR and FFR in ReggieNet.

The addendum will be available after March 23, 2019.

D. Garrahy stated that we do have an EPP survey used across University getting feedback from cooperating teachers and University supervisors.

M. Winsor asked if there will be a bullet list/punch list.

D. Garrahy stated that members will need to read the formative feedback and to wait for the second email. The formative feedback will be placed on ReggieNet site and members can request access when they receive the FFR email. D. Garrahy added that she is not obligated to put it on the web.

T. Davis asked if Department Chairs and academic advisors would be part of the site visit.

D. Garrahy indicated they would not be part of the site visit unless the program coordinator asks for them to participate.

D. Garrahy indicated that CAEP wants to know who is responsible for the edDispositions and who follows up on them. D. Garrahy stated that CAEP will be meeting with administrators letting them know that this is not NCATE and that this transition will be going from the team's responsibility to the responsibility of faculty.

B. Submitting Witness Slips for Legislative Items: C. Borders showed members the ILGA site (Illinois General Assembly) where bills can be found based on the number. HB256 – may not require student to be videotaped. ISU will be submitting a witness slip on this one.

HR 10 – witness clips are not always needed.

HB256: The word “may” is in the bill. It could give back local control to the schools. ISU is meeting with the bill sponsor and will not slip until after the bill.

How to file a witness slip:

Go to ILGA Dashboard,

my.ilga.gov

Set up account

Click on House Committee and look for education committees.

Find the committee and look to the right

Click on committee legislation

Click on link

Create witness slip

C. Borders indicated to make sure that you slip as yourself and not the university.

S. Parry commented that C. Borders was using her ISU email.

C. Borders responded that she asked Rob in Ethics and we can use ISU email but cannot represent University.

If anyone has questions, contact C. Borders.

M. Noraian asked if they could be sent the information to share with constituents suggesting doing the witness slips.

C. Borders responded that she will ask D. Garrahy to send out to CTE to encourage completing witness slips.

IV. Discussion Items: None

V. Action Items: None

VI. Announcements and Last Comments:

a. Vice Chair: None

b. Members:

√ A. Mustian indicates NCUE call out - Urban course redesign successful – RFP is out. |
M. Noraian added the informational meeting is Friday, February 22, 2019 from 2:30 –
3:30. In DeGarmo 551.

VII. Adjournment:

S. Parry motion to adjourn the meeting: P. Hash
Second: C. Blum

Meeting adjourned at 4:04 p.m.