

**Illinois State University
Council for Teacher Education
Tuesday, November 6, 2018, 3:00 p.m. - 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: J. Anderlik, S. Arnett-Hartwick, A. Bates, C. Blum, S. Boesdorfer, C. Borders, M. Brixius, T. Davis, M. Ely, S. French, D. Garrahy, V. Graziano, P. Hash, S. Jones-Bock, K. Laudner, C. Lawton, E. Mikulec, K. Mountjoy, A. Mustian, M. Noraian, S. Osorio, S. Otto, S. Parry, J. Regnier, A. Victor, S. Williams, M. Winsor

Absent: R. Quinlan, J. Rosenthal, L. Sutton, D. Wilde

Guests: W. Smith

Call to Order by Chair:

K. Laudner called the meeting to order at 3:00 p.m.

I. Discussion Items:

A. National Criminal Background Check: D. Garrahy stated that the CTE Executive Board met on 10/23/18 and approved beginning the procurement process for NCBC vendors. It was discussed at the Executive Board meeting on 10/23/18, that if the CTE did not approve moving forward with the procurement process on 11/6/18, the work would immediately stop. However, in order for the NCBC to be launched in fall 2019, there are 24 steps for the procurement process, with 12 steps having to be completed by 1/7/19. Dean Laudner asked members of the Executive Board to be on the Ad Hoc committee, along with members from Information Security Office, General Counsel, ADA, Information Technology, and 3 staff members from TEC. The members from the Executive Board and TEC consist of:

- D. Garrahy (Chair)
- T. Davis
- S. Williams
- S. Parry
- J. Rosenthal
- T. Hinkel
- S. Conner
- J. Hobbs

W. Smith, General Counsel, stated that discussion can be today and vote at the next CTE meeting, which is December 4th. The NCBC process must be completed by April 1, 2019. If CTE votes to move forward with the procurement process, the Ad Hoc committee would need to continue to complete a series of tasks outlined by the university's procurement specialist.

K. Laudner stated that the timeline made it difficult. They had to act fast. The process can be stopped if

CTE votes it down.

S. Arnett-Hartwick asked if this is for fall 2019.

D. Garrahy responded that it is for fall 2019 but it will not be a pre-requisite until spring 2020.

W. Smith added that everyone who needs a background check in August 2019 would obtain the NCBC.

Students enrolling for fall 2019 and never had a CBC would be in the first wave of NCBC. The NCBC will be a one-time CBC requirement for Illinois State University. Candidates will still be required to meet the CBC requirements of each district in which they complete Pre-STT Clinical placements and Student Teaching. A letter would be drafted to go out to all students explaining the NCBC procedure. D. Garrahy added she believes this would be a relief to students to only pay one fee for a background check versus an annual CBC for Illinois State University.

W. Smith indicated that there appears to be two decisions to be made:

1. Procurement process to continue; and
2. NCBC decision

P. Hash asked if we needed to vote.

M. Winsor stated why would we not proceed with the procurement process?

M. Noraian asked would it cost more?

W. Smith responded that she could not guarantee the cost would be less but she has never seen it to be more expensive.

W. Smith explained the concession process. It is still a bid process. An RFP has 3-4 more steps. The procurement specialist is guiding the process.

C. Borders indicated it just seems different than the LiveText procurement process.

S. Parry motioned to move the procurement process from a discussion item to an action item.

Second: S. French/C. Blum

Motion to move the procurement process from a discussion item to an action item approved with no abstentions.

S. Williams moved to approve to move forward with the NCBC Ad Hoc committee and the procurement concession process.

Second: S. Parry

Motion to move forward with the NCBC Ad Hoc committee and the procurement concession process approved unanimously with no abstentions.

S. Otto moved from discussion item to action item to vote on NCBC.

Second: A. Mustian

Motion to move from discussion item to action item to vote on NCBC approved unanimously with no abstentions.

S. Otto moved to approve the NCBC for teacher education candidates.

Second: S. French

Motion to approve the NCBC for teacher education candidates was approved unanimously with no abstentions.

Roll Call: Conducted by T. Davis

II. Sub-committee Reports

A. Curriculum Committee: S. Parry reported the committee met.

The committee approved the following:

New graduate sequence in Special Education. This is actually the current masters' program. They plan to offer an additional sequence. Because the sequence already exists as a graduate program, per Bruce Stoffel, a Financial Implication Form is not required. We move to approve it.

Revision of THE 281 Arts for Elementary Education

Proposed to combine THE 281 and THE 282; call new course: THE 281 Arts for Elementary and Early Childhood Education; THE 282 will be deleted at a later date.

Revision of DAN 283 Arts for Elementary Schools

Within the description, THE 283 and THE 229 should read as DAN 283 and DAN 229 in four places. Consult with Jeri Ryburn for editorial fix after approval.

Course Revision of THE 385 Principles of Theatre Education

Proposed to add TCH 240, Principles of Stage Direction, as a Prereq.

Revision of Middle Level Education

Add ECO 101 and 102 to be reflective of current ECO offerings, and changed Middle Level Social Science Endorsement to (24-25 hours) to account for ECO 105 (4 credits).

Revision of Masters in Special Education to create a sequence, which is basically the current master's program.

Revision of Major in Special Education in the following sequences

Revision of Special Education Specialist in Deaf and Hard of Hearing Sequence

Revision of Specialist in Learning and Behavior Sequence

Review of Specialist in Low Vision and Blindness Sequence

Added CSD 212 as an associated course with memo of concurrence from CSD Chair
Revision of sequence proposals need to fix catalog copy to include only its sequence information.

The committee is sending back:

Revision of THE 185 and THE 285

Proposed to reduce 2-year long course into a single semester; this will add 1 credit hour to each class. Concerns: Clarify how much time meeting with the students. Need a financial implications form because adding hours to the major.

The committee is holding on to:

Revision of Major in Technology & Engineering Education and the Major in School Health Education. Both propose to drop EAF 228, 231 or 235 and add SED 344, and are being held pending until approval of SED 344.

C. Blum asked procedural question: If the CTE curriculum committee see the changes as minor or non-controversial, they offer it as an information item.

S. Parry responded that if anyone decides a curriculum proposal is controversial he or she can ask for a vote.

S. Otto asked for clarification of the difference between a sequence and degree.

M. Ely explained that the SED Master's program could add additional sequences in the future.

M. Noraian asked what the state is of SED 344.

K. Laudner responded that SED 344 is at the college curriculum level and waiting on letter from EAF.

- B. Student Interests Committee:** S. Otto reported the committee met and referenced the email from the Executive Board about LiveText and the change in the professional education sequence. There was a great deal of discussion and concern/confusion from students if they would need to buy LiveText as it is a gateway requirement. S. Otto took it to the Executive Board and the email that was sent should have taken care of the concerns.

Social media presence is requested. They are working on a proposal to collaborate with other social media outlets to share what CTE is and what they do.

The committee is looking at potential stickers for laptops, water bottles, etc. with CTE logo.

- C. University Liaison and Faculty Interests Committee:** C. Blum reported that the committee did not meet but the Rules committee met and he skyped in from Florida to talk about CTE. The college bylaws go to the Rules committee. S. Otto will go over and meet with the Rules committee to answer questions on behalf of CTE. Bylaws are moving forward. D. Garrahy, K. Laudner and C. Borders will meet with the full Senate about the annual report.
- D. Vision Committee:** D. Garrahy reported that the committee met to go over Dr. Otto's request for B2 unresolvable disposition regarding the edTPA Plagiarism Protocol. The word "may" was added to the sentence, as recommended by the Vision committee on October 23, 2018.

S. Otto moved approval of newly revised edTPA plagiarism protocol to an action item.

Second: C. Blum

Motion to move approval of newly revised plagiarism protocol approved unanimously with no abstentions.

S. Otto moved to approve amended edTPA plagiarism protocol.

Second: D. Garrahy

Motion to approve amended edTPA plagiarism protocol approved unanimously with no abstentions.

- E. UTEAC: No report**

III. Information Items

A. CTE Bylaw – Chair Selection: K. Laudner reviewed the CTE chair selection. The chair person is selected by the Provost and Deans. Over the summer, the Provost and Deans need to nominate the chair of CTE. The deans vote and send to the Provost and Senate. Usually the Chair is the Dean of COE. The Executive Board of the Senate is asking if we want to continue this process or change it.

There is a timeline when we select a chair.

C. Blum stated that we could do it a year before all elections are decided.

S. Otto indicated it does not have to be a dean.

A. Mustian asked what the term was.

K. Laudner responded one year.

E. Mikulec asked if there was a reason to change the process.

It will not change this year. CTE will have to think about it and have it come back as a discussion item.

B. CAEP: Advanced Programs Update/Call for Third Party Comments: D. Garrahy distributed a hand-out on advanced programs and CAEP accreditation. D. Garrahy shared documentation dated 11/15/17 from CAEP stating Advanced Programs would not need to be included in the 2019 Accreditation cycle. If ISU's Initial Programs were to receive accreditation in 2019, the Advanced Programs would also receive accreditation designation due to the Initial Program decision. However, ISU was informed by other institutions this was no longer the case. ISU contacted CAEP and received verification on 11/1/18 confirming ISU Advanced Programs will need to submit a modified Self Study Report (SSR) in January 2022 to maintain their current accreditation status. This would include a "Virtual site" visit by CAEP for the Advanced Programs.

D. Garrahy discussed the "Call for Third Party Comments" required by CAEP as part of the accreditation process. She stated notification were sent to CTE on 10/17/18, IMPACT (ISU Teacher Education Faculty and School Partners), and Program Coordinators on 10/18/18. Information included the link to the CAEP Call for Third Party Comments located on two prominent Web landing pages: College of Education and the Lauby Teacher Education Center web sites. Third Party Comments close in either February or March.

IV. Action Items: None

V. Discussion Items: None

VI. Announcements and Last Comments:

a. Vice Chair: None

b. Members:

C. Borders shared ISBE legislative update. ISBE recommendations were passed by the board on 10/17/18. These recommendations included 3 legislative recommendations and 13 for immediate action by ISBE. A joint letter with strong opposition is being drafted from public and private deans from every institution, the Illinois Board of Higher Education, the Council for Community Colleges, and University Presidents. The primary opposition is to the recommendations allowing other entities outside of higher education to license teachers. Dean Laudner, J. Lackland, C. Borders, and J. Rosenthal will be making several legislative visits over

the next few weeks to meet with members of several education committees, the higher education working group, the appropriations committee, and local legislators.

c. Chair:

K. Laudner informed the committee that the sub-committees will meet on 11/13 and that CTE will not meet on 11/20/18 and the last CTE meeting will be 12/4/18.

VII. Adjournment:

Motion: S. Parry
Second: C. Blum

Meeting adjourned at 4:07 p.m.