

**Illinois State University
Council for Teacher Education
Tuesday, February 5, 2019, 3:00 p.m. - 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: J. Anderlik, S. Arnett-Hartwick, C. Blum, S. Boesdorfer, C. Borders, M. Brixius, J. Chrismon, T. Davis, M. Ely, S. French, D. Garrahy, V. Graziano, P. Hash, A. Hurd, K. Laudner, C. Lawton, E. Mikulec, K. Mountjoy, A. Mustian, M. Noraian, S. Osorio, S. Otto, S. Parry, J. Regnier, A. Victor, S. Williams, M. Winsor

Absent: A. Bates, S. Jones-Bock, L. Sutton

Guests: B. Jacobsen, T. Hinkel, H. Olsen

Call to Order by Chair:

K. Laudner called the meeting to order at 3:00 p.m. and welcomed new members, J. Chrismon and A. Hurd.

Roll Call: Conducted by T. Davis

I. Approval of Minutes from December 4, 2018: Motion to approve the minutes from December 4, 2018:

Motion to approve: S. Parry

Second: S. Boesdorfer

Minutes approved with no abstentions.

II. Sub-committee Reports

A. Curriculum Committee: S. Parry reported the committee met and there were 16 curricular proposals. There are four curricular proposals that were approved by the CTE Curriculum Committee on January 22, 2019 and are informational only:

1. **New Course: TCH 424** Methods and Materials for Bilingual and English Learners. This course focuses on the methods and materials used to meet the needs of individual English learners.

This course will prepare current teachers to meet the needs of English learners by focusing on materials and methods that are most effective. This course is required for the bilingual and ESL teacher endorsement by ISBE. It will replace the graduate version of the current co-listed TCH 321.

2. **New course: TCH 420:** The Assessment of Bilingual Learners and Bilingual Program Design: This course focuses on the assessment of bilingual learners and the design of bilingual education programs. It will replace the graduate version of the current co-listed TCH 320.

3. **Revised course: TCH 267:** Language Arts Methods in the Early Childhood Classroom: course description changed to better reflect the content of the course as well as to better reflect the criteria for acceptance by Illinois State Board of Education (ISBE) evaluators.

4. **Revised course: TCH 2387:** English Language Arts Literature Methods for Middle School: course prerequisite changed from 30 to 60 hours completed before the course can be taken.

Sending back the additional 12 proposals to programs. A memo has been sent to program coordinators indicating the programs will need to identify ITPS alignment and where clinical hours are located.

S. Otto wants the Foundations coordinator to be notified.

B. Student Interests Committee: S. Otto reported the committee did not meet. However, requesting nominations for the Student of Recognition of Excellence Award.

K. Laudner asked what the process is.

S. Otto indicated there are three awards given, \$1000 each. Faculty nominates students and the winners are determined by the committee and notified in May and attend the Fall COE awards.

C. University Liaison and Faculty Interests Committee: C. Blum reported that the committee has been working on the spring colloquium to come up with ideas. The committee is suggesting that it may need to be moved to a fall colloquium and considering partnering with other groups. The committee is asking for guidance on what CTE wants.

D. Garrahy indicated that when S. Jones-Bock planned the Colloquium she partnered with other groups. There is a maximum of \$3,000. There used to be a Colloquium in spring and fall. D. Garrahy asked if a spring or fall semester colloquium might be better.

E. Mikulec stated that Fulbright Scholars may be able to provide a speaker at a reasonable price. We need to put forth a PR effort to promote the event.

C. Blum asked if this is something CTE would embrace. The committee wants to find something of interest. We need to put forth a PR effort to promote the event.

S. Otto suggested looking outside education for a speaker and perhaps looking at fall considering CAEP site visit.

M. Noraian added that maybe we shift to student exhibition. Several years ago, it was focused on student initiatives on interdisciplinary teams/lessons.

C. Blum stated the committee really needs input from CTE so it is available to students and faculty.

S. Otto suggested checking to see if COE stakeholders value this event.

E. Mikulec indicated that the International Office has speakers every Wednesday.

C. Blum indicated the committee will meet and try to focus in order to have a successful, well-attended event.

Secondly, C. Blum indicated the by-laws have passed out of the rules committee. There is a sticking point at the Executive Committee.

When they first received the by-laws, AP could replace faculty on CTE. That changed to Program Directors/Coordinators. The discussion was that CTE needed to be a faculty majority. The Rules Committee is going to offer some suggestions. The simple solution would be to limit to no AP, only faculty.

There are two options:

1. Faculty – all tenured faculty, probationary tenure-track faculty members and non-tenure-track faculty. Although not technically members of the faculty, coordinators or directors of teacher education programs shall be eligible for membership.

OR

2. Faculty – all tenured faculty, probationary tenure-track faculty members and non-tenure-track faculty. Although not technically members of the faculty, coordinators or directors of teacher education programs shall be eligible for membership only if no other tenured, probationary tenure-track faculty members or non-tenure track faculty are available to serve.

D. Garrahy: CTE reviewed and voted on the by-laws. She asked if the Senate Exec Committee could change the by-laws.

C. Blum: The Executive Committee cannot change the by-laws, but the Academic Senate can insist on by-law changes. He offered two possible versions of changes.

S. Parry: Concerned that in small programs the coordinator is the only teacher education person and is AP. It is insulting to program coordinators who run programs.

S. Otto: There has never been a discussion about membership. She thinks the question needs to be revisited. The CTE Executive Board is primarily administrators and CTE is heavy on administrators. She would like to have a discussion about the membership.

D. Garrahy: CTE members have always been reminded to share CTE information with all stakeholders they represent. If a member cannot be in attendance, the current bylaws call for a replacement.

D. Garrahy stated the format for determining the CTE Exec Board is the same as it has always been for the 12 years she has served on the committee. During the first meeting of the year, each CTE subcommittee meets in a section of the room to determine their Chair. At times, determining the Chair of the subcommittee takes time, as no one has stepped up.

K. Laudner asked about procedures.

C Blum responded by reading the second option again stating it is the most politically viable option for the by-laws.

S. Parry: Is available and willing different?

C. Blum: They could change available to willing.

C. Borders: The coordinators are also teaching in their programs and are AP line. Our secondary programs are being hurt by this language.

M. Noraian: Senate has non-faculty seats who vote.

S. Parry: There is a two-step approval process. COE Dean must approve a representative, then the Senate must approve.

C. Blum: The concern is that coordinators who are AP and administrators take the place of faculty members on CTE.

A. Mustian: Asked about the language – if faculty is limited to teacher education faculty.

M. Noraian: Program coordinators are AP because it was difficult for TT faculty to receive tenure.

K. Laudner: Why hasn't Academic Senate seen this yet?

C. Blum: The Executive Committee could stop this from going to the Senate.

Multiple members asked why the by-laws can't go before the Senate and get their perspective.

C. Blum explained the process of how it would go before the Senate. He said that as an external committee of Senate, the Senate can make this change for CTE.

D. Garrahy: S. Jones-Bock and L. Sutton are the only two people who are still on the CTE subcommittee that developed the revision to the bylaws. These bylaws, currently under review by the Academic Senate were approved by the CTE in Spring 2017 and submitted to the Academic Senate in March 2017.

C. Blum: Can CTE take a poll to see if CTE wants to move forward with by-laws as approved by CTE.

K. Laudner: Why won't the Executive Committee put the by-laws forward?

C. Blum: They want to be able to protect faculty

K. Laudner: Respects that the Executive Committee is protecting faculty but they need to put this forth to the full senate.

C. Blum: Summarized that CTE wants to move this forward.

M. Noraian: Appointed people to CTE are faculty, even if they are AP, and are not actually administrators.

A. Mustian: The majority of members of CTE are faculty who voted on the by-laws.

S. Otto: AP should be the exception and not the rule.

D. Garrahy: The practice is for faculty to be on CTE.

C. Borders asked how CTE needs to proceed during this meeting.

CTE is not interested, at this point. All of this is still in process, and the language could be amended by the Senate.

S. Parry motioned that the CTE document moves forward as is.

Second: T. Davis

Motion that the CTE document moves forward as is approved with one abstention.

D. Vision Committee: D. Garrahy reported that the committee did not meet. However, the NCBC Adhoc Procurement Committee, appointed by the Dean, and the Scoring Committee did. The Scoring Committee housed in the office of the TEC (S. Conner, J. Hobbs, T. Hinkel and D. Garrahy) has reviewed and scored the submitted proposals. A vendor has been invited to campus at the end of February. Two hours will be allowed for the interview. D. Garrahy thanked the scoring committee

E. UTEAC: C. Borders reported that they are currently in AAR review process.

III. Information Items

A. CAEP: D. Garrahy informed members that from now on, the CAEP site visit, April 6 – 9, will be at the bottom of the CTE agenda. She reminded the CTE members of the lengthy conversations that occurred in Spring 2018, in which the CTE and ISU requested an extension with letters of support from Provost Murphy and the Illinois State Board of Education. CAEP turned down the request. D. Garrahy reminded the CTE that only ECE, MLE and World Languages chose to go up for National Recognition with their respective SPAs at the initial level. On 7/10/18, the Self Study Report (SSR) was submitted on behalf of the EPP. CAEP was to have their Formative Feedback Report (FFR) to ISU on December 8th, 2018. The EPP received it on 1/23/19. The report is 35-pages and includes 94 questions. D. Garrahy reminded the CTE that on November 27th, the EPP community, including the CTE, were provided access to review the SSR. To date, 8 faculty/staff have signed up for access with no one opening the document. D. Garrahy discussed preliminary findings related to technology, continuous collaboration with school partners, PEP data, etc. D. Garrahy shared feedback from the FFR such as:

- Where and how are candidates assessed in their use of technology?
- “What evidence is provided to show that partners gave formal input on curriculum, initiatives and redesigns across the programs of the EPP?”
- “How is the EPP sharing responsibility for selection, training, and professional development of clinical educators, specifically the K-12 mentor teachers and CTs?”
- “What are some examples of input from Stakeholders after reviewing data and how has that input been used?”
D. Garrahy shared that 11 programs have advisory committees, which goes back to NCATE and bringing school partners to campus. CAEP is also interested in our underrepresented students.
- “How does the “Financial Aid office coordinate to follow URM candidates from admission to completion?”

D. Garrahy mentioned that a call went out for CTE members to assist the UTEAC with reviewing AAR. To date, three CTE members (not on UTEAAC) and one Vision Committee (non-CTE member) volunteered. Hand-outs were distributed on CAEP standards and the preliminary findings from the CAEP Site Visit Team. There are 3 standards with stipulations and several Areas For Improvement. EPPS have two years to remediate stipulations.

IV. Discussion Items

V. Action Items:

VI. Announcements and Last Comments:

a. Vice Chair: None

b. Members:

√ M. Noraian informed the members the National Center for Urban Education has a meeting on Friday, February 22, 2019 from 2:30 – 3:30 in DeGarmo 551.

VII. Adjournment:

Motion:

Second:

Meeting adjourned at 4:30 p.m.