

Illinois State University
Council for Teacher Education
Tuesday, September 4, 2001
DeGarmo Hall, Room 551
3:07pm-4:35pm
Minutes

Members Present: D. Ashby, K. Clesson, P. Crowley, D. Curtis, R. Day, N. DeMario, C. Elzy, C. Haberkamp, D. Jones, T. Klass, T. Longfellow, L. McBride, M. Moore, R. Morrow, K. Niemiera, P. Ressler, J. Rosenthal, E. Stewart, E. Thomas, L. Vogel, R. Wylie, S. Zielinski

Members Absent: T. Haynes, B. Nourie, D. Redding

Guest(s): Carolyn Bartlett

- I. Call to Order: D. Ashby, Chair, called the meeting to order at 3:07pm in DeGarmo 551. The meeting began with introductions. D. Ashby welcomed all the committee members to the first meeting of the school year and explained the change in format for CTE meetings. Every other meeting will focus on a Professional Development Component. The goal is to improve communication between the council and programs.
- II. Approval of Minutes: P. Crowley moved for approval; J. Rosenthal seconded. Motion carried with a correction noted by K. Clesson.
- III. Elections were held: a slate of officers for the upcoming academic year was presented. Jonathan Rosenthal was elected Vice-Chair and Sandra Zielinski was elected Secretary. Subcommittee chairs were elected by members of their respective committees: Mark Temple was elected Chair of the Curriculum Committee, Diana Jones was elected Chair of the Student Concerns Committee, and Barbara Nourie was elected Chair of the University Liaison and Faculty Concerns Committee
- IV. A. M. Temple explained the six NCATE 2000 standards. He then divided the committee members into three groups and assigned each a group a specific standard to evaluate and discuss as if they were a member of the NCATE Board of Examiners visiting Illinois State's campus. Each group worked together for fifteen minutes after which a spokesperson for the group reviewed their findings. Group #3 had been assigned to evaluate standard #5 (Faculty Qualifications); J. Rosenthal discussed faculty qualifications, presented evidence they would seek, questions they would ask, and people they would interview. Group #2 had been assigned to evaluate standard #4 (Diversity). S. Zielinski spoke for this group and listed information they would seek. Group#1 had been assigned Standard #1 (Candidate Knowledge, Skills and Dispositions), and D. Curtis was their spokesperson.

B. D. Ashby was offered a list of topics for professional development:

1. Measuring dispositions
2. Performance-based and non-traditional assessments
3. Portfolios (instructional tool, assessment, record-keeping)
4. Technology Infusion
5. Chicago/High Needs Schools
6. PDS/immersion partnerships
7. Minority Student Recruitment
8. Criminal Background Checks prior to field placements
9. Follow-up of graduates/induction into the profession
10. Community Colleges and Teacher Education
11. Supporting Diverse Students (in K-12 schools)
12. Early Field Experiences/Clinicals
13. Preparing to teach ALL learners (inclusion)
14. Teacher Shortage/Alternative Certification Issues

V. A. D. Ashby explained Attachment D illustrating that the Illinois Professional Teaching Standards now include the standards for all teachers for teaching special education students. Attachment E is a draft of rules for the State Board of Education to collaborate with NCATE. The rules essentially say that ISBE is adapting the NCATE process and criteria for all the programs in Illinois to prepare teachers.

By-Laws Revisions were discussed by J. Rosenthal. He felt it was important for CTE to consider empowering subcommittees. CTE also needs to discuss expediting student appeals.

B. D. Ashby discussed Attachment F, from Chicago United. Page 6 includes an agenda for clinical experiences, internships, student teaching, and assessment. Page 7 notes items viewed as progress in Illinois and what will be a large part of the Chicago United agenda for improvement this year.

VI. Following last comments from the members, the meeting was adjourned at 4:35pm.

Respectfully submitted,

Sandra Zielinski
Council for Teacher Education Secretary

Linda G. Hirsch
Dean's Office Staff Support

Illinois State University
Council for Teacher Education
Tuesday, September 18, 2001
DeGarmo Hall, Room 551
3:07pm-4:05pm
Minutes

Members Present: D. Ashby, P. Crowley, D. Curtis, R. Day, N. DeMario, C. Haberkamp, D. Jones, J. Kim, T. Klass, L. McBride, R. Morrow, K. Niemiera, B. Nourie, P. Ressler, J. Rosenthal, E. Stewart, M. Temple, E. Thomas, R. Wylie, S. Zielinski

Members Absent: K. Clesson, C. Elzy, T. Haynes, T. Longfellow, D. Redding, R. Thomas, L. Vogel

Guest(s): R. Chaudhari

- I. Call to Order: D. Ashby, Chair, called the meeting to order at 3:07 pm in DeGarmo 551.
- II. Approval of Minutes from September 4, 2001: R. Day requested a language change in section IV-B. J. Rosenthal accepted as amended; E. Stewart seconded. Motion carried.
- III. Curriculum Committee Report
M. Temple distributed a summary of proposals for consideration next week.

Student Concerns Committee

D. Jones explained the academic competition for this year and encouraged the other members to take brochures to their classes. The brochure can now be found on the web at: www.coe.ilstu.edu/ncate/accred.htm From there, click on "Values and Beliefs," then "Essay Contest," then "Academic Competition Brochure for AY 2001-02." D. Jones also added that this is the committee that judges the competition; the key to success is to get the word out and really advertise.

University Liaison/Faculty Concerns (ULFC)

B. Nourie noted that her committee is working on a revised diversity policy that is forthcoming later this fall.

- IV. A. Guest speaker R. Chaudhari summarized the Alumni Survey (Attachment B) and explained the numbers for this year. After some comments from committee members, further analysis will be done. R. Chaudhari mentioned that this is the last year that the College of Education is doing the survey. The University will conduct and analyze alumni surveys. Options are available for each department to add questions, including specific teacher education questions. R. Chaudhari said that B. Cummins is chairing this project. D. Ashby asked R. Chaudhari, particularly regarding #'s 9, 10, and 11 on the summary of the survey, if he had any recommendations. D. Jones speculated that the reason those percentages are low on #'s 9,10, and 11 is because students are not really prepared until they are faced with the challenge of classroom teaching. Ashby suggested that we better educate ourselves in order to help the students. J. Rosenthal commented that he thought the numbers were impressive even though the response rate is down this year. In comparison to program review response rate, a 28% response rate is noteworthy. Three recommendations that were given to R. Chaudhari regarding the survey summary are:
 - 1) show results of transfer vs. native students
 - 2) show results of secondary vs. elementary education candidates
 - 3) show results by programD. Ashby thanked Dr. Chaudhari for his work and for attending CTE.

B. For Information Only

1. B. Nourie discussed the Enhanced Basic Skills Test e-mail (Attachment C). She explained that the state has not made a final decision about which test to use for Basic Skills assessment for certification. The state has developed an Enhanced Basic Skills Test, but, before making a final decision, the state wants to know whether this will compare with the Praxis I(PPST) and also how it will compare with the CAAP test, which is a general education undergraduate test. The state will pay for 200 Illinois State Teacher Education candidates who already have PPST scores, preferably within the last six months, to take the Enhanced Basic Skills Test. This test normally costs \$44. The date for this event will be October 16th and/or 17th at approximately 4:00pm. No names will be attached to the scores that the state will acquire; the state will need permission to see each student's PPST score. D. Ashby asked what the purpose of this testing was, and B. Nourie replied that no one was happy with the old Basic Skills test and they are now looking for a better test choice. The decision will be made in December 2001. If students are interested in taking this test, they will contact the CECP office.
2. D. Ashby spoke about Alternative Routes to Certification (Attachment D); she specifically mentioned Alternative Route 1-D on the second page of the attachment about the limited work experience of a recent college graduate. The recommendation that is coming to the legislature, in all likelihood, is to decrease the requirement for five years of work related experience. D. Curtis suggested that some kind of language be added to the legislation that candidates who graduated with a general studies degree because they could not finish the Teacher Education requirement should not be considered in the process. When D. Ashby asked for questions and comments, R. Morrow expressed the same opinion as D. Curtis. D. Ashby asked that D. Curtis and R. Morrow would bring a proposal to the council.
3. D. Ashby briefly discussed The Chronicle Review Article, specifically page 3, the paragraph entitled "Standards." This section states that teachers should be required, at a minimum, to obtain a bachelor's degree in the arts and sciences before studying education and pedagogy.
4. B. Nourie recalled that April 7th of this year, due to a federal mandate called "Title ii, " ISU submitted to the state pass rates on Basic Skills and Content Knowledge tests for ISU's program completers for 1999-00. The state aggregated that data to produce quartile rankings of all the Teacher Preparation Institutes in the state. Because of the closeness of the pass rates, Quartile 1 was to have 100% across the board. ISU is in Quartile 2. D. Ashby asked T. Klass to analyze the process in order to explain why ISU is in the second quartile.

V. Announcements and Last Comments

A. D. Ashby left the members with 4 things to do

1. advertise the Academic Essay/Performance contest
2. go to the survey website
3. talk to department chairs about where your department is in the new graduate survey
4. recruit students for the Enhanced Basic Skills Test

B. Following last comments from the members, the meeting was adjourned at 4:05pm

Respectfully submitted,

Sandra Zielinski
Council for Teacher Education Secretary

Linda G. Hirsch
Dean's Office Staff Support

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

**Tuesday, October 2, 2001
DeGarmo Hall, Room 551
3:00 - 4:45 p.m.**

Minutes

Members present: D. Ashby, K. Clesson, P. Crowley, D. Curtis, R. Day, N. Demario, C. Haberkamp, T. Haynes, D. Jones, J. Kim, T. Klass, T. Longfellow, L. McBride, V. Morgan, R. Morrow, B. Nourie, P. Ressler, J. Rosenthal, E. Stewart, M. Temple, E. Thomas, L. Vogel, R. Wylie, S. Zielinski

Members absent: C. Elzy

Guests: M. Coleman, A.Lacy, G. O'Malley, M. Moore, J. Thompson, B.Dean

I. Call to Order by the Chair

At 3:02 p.m. D. Ashby called the meeting to order. She announced that the professional development session on community colleges and teacher education was moved to the October 16th CTE agenda to make room for pressing curriculum issues. She shared that Academic Senate had not yet confirmed several members of CTE, including three student representatives. D. Jones moved to allow these individuals to vote in today's curriculum decisions, E. Thomas seconded. Motion passed. In addition, according to the Bylaws, "should an occasion arise which prevents attendance, members are required to notify the Chair and may name a substitute, with the approval of the Chairperson of CTE, who shall be entitled to exercise full participation in the business of the council including voting." D. Ashby called attention to this regulation since two members had notified her that, because of teaching duties, they would not be able to stay for the entire meeting.

II. Approval of Minutes of September 18, 2001 (Attachment A)

S. Zielinski moved approval of the minutes of September 18. D. Curtis seconded. Motion carried.

III. Action Items:

A. Curriculum Committee - M. Temple

Mathematics proposal: Regarding the addition of MAT 326, R. Day noted that this would add an additional computer course from which majors might choose. R. Morrow moved to accept the additional course. T. Longfellow seconded. Motion passed unanimously.

Special Education proposal: J. Thompson, Acting Chair of the Department of Special Education, explained three new sequences leading to teacher certification: Specialist in Deaf/Hard-of-Hearing, Learning Behavior Specialist I, and Specialist in Low Vision/Blindness. Programs align with published standards of ISBE, NCATE, and Council for Exceptional Children; the Deaf/Hard of Hearing sequence requires 130 hrs. to complete the degree, including 7 hrs. of sign language. L. McBride asked if 124 hours is the university cap for a bachelor's degree. J. Thompson replied that the state is under court order to offer minimum requirements. He added that Illinois State is in line with similar programs at other universities in Illinois. J. Rosenthal suggested that the 124 maximum ensures that the Bachelor's degree is a four-year program. B. Nourie asked about students seeking certification through a Master's program. J. Thompson replied that, in that case, a second Bachelor's is recommended. J. Rosenthal moved to accept the specialist sequences. S. Zielinski seconded. Motion passed unanimously.

M. Temple, chair of the CTE Curriculum Committee, explained the protocol for speaking on the Physical Education Program proposal. The School of Kinesiology would have five minutes for its spokespersons, M. Coleman and A. Lacy, to speak in favor of the proposal. The Department of Curriculum and Instruction would have five minutes for its spokespersons, R. Morrow and G. O'Malley, to speak against the proposal.

Physical Education: Dr. Coleman noted that the Physical Education Specialized Professional Association (SPA), NASPE/AAHPERD cited the following weaknesses in the last program review: insufficient secondary field

experiences (currently only three hours at U-High as part of C&I 216) and lack of an assessment class which addresses the unique pedagogy of the adolescent learner in the psychomotor domain. M. Coleman explained that the proposal is not a mere substitute for C&I 216, but the addition of two three-hour courses that consequently led to the exclusion of 216. The Physical Education teacher education program values C&I 214, C&I 215, and C&I 233.01. These courses provide contact with students in other fields. KNR does not believe that a C&I 216 rewrite can be accomplished soon enough for the impending program review. Faculty from KNR noted that the precedent for removing C&I 216 by a program had been set several years ago by the Music Education program.

Curriculum and Instruction: Rex Morrow pointed out that C&I 216 is the only course that addresses the culture of teaching in an American high school, in which teachers of different subject-matter fields work together as a team to improve instruction. He asked if there was room somewhere in the 70+-hour P.E. program to address the deficiencies noted by their SPA. He added that P.E. did not respond to a request to discuss C&I 216. Gary O'Malley said the proposed measure was premature, and he added that references to U-High experiences should be brought directly to him. R. Morrow added that C&I had a new faculty position in secondary education to serve as a liaison to secondary education programs across campus. M. Coleman, D. Jones and others spoke to refute or corroborate the points made in opposition to the proposal.

Other discussion: CTE members then asked questions and raised concerns regarding the proposal itself and the objection to the proposal. D. Curtis expressed a need for a coherent across-programs definition of what is ISU Teacher Education; she further noted the difficulty in explaining to NCATE that there is such a teacher education unit with a single conceptual framework if programs are viewed as separate entities. D. Jones further explained the concerns that the P.E. program has regarding recognition by their SPA. Although NASPE standards have changed since the 1997 review, the PE representatives have concluded that additional clinical experience in secondary education and additional emphasis on assessment are still requisite.

B. Nourie noted that CTE can require that service courses (C&I 214, 215, 216, Ed. Psych., and Foundations) include specific standards, and she shared a diagram to illustrate which standards might apply. L. McBride noted reluctance to remove a teacher education course and urged representatives from P.E., C&I, and University High to continue discussions. S. Zielinski called the question. T. Longfellow moved to approve the Physical Education program proposal. E. Thomas seconded. Vote: 5 in favor, 19 against, 1 abstention. Several Council members then commented that the discussion had been handled in a thoughtful, professional manner and expressed the belief that a positive resolution to the issues among KNR, C&I and University High could be reached.

Dean Ashby urged all involved to meet immediately on the issue and report back to CTE within 30 days.

IV. Announcements and Last Comments

L. McBride noted that the History Department has received a \$955,000 grant in American History. B. Nourie distributed the IPLP White Paper on the Technology Passport System. This will be a discussion item at the next CTE meeting. She also distributed information on CTE funds for members to attend the annual AACTE national conference in New York City in February 2002. S. Zielinski shared information that ISBE staffing in fine arts is under consideration for elimination with a retirement and a job change by current staff members. She asked for support from council members in writing (or e-mail to those state senators listed on the handout as part of the hearing panel pertaining to the issue). R. Day noted that CeMAST has scholarship funds for students pursuing degrees in mathematics and computer sciences that show financial need and have strong academic potential.

V. Adjournment

Meeting adjourned at 4:50.

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| <ul style="list-style-type: none">• Next CTE Meeting: October 16, 2001, 3:00 p.m., DeGarmo 551• Next CTE Executive Committee Meeting: October 9, 2001, 2:00 p.m., DEG 506A• Next CTE Subcommittee Meetings: October 9, 2001, 3:00 p.m.
Curriculum, 533E DeGarmo
University Liaison and Faculty Concerns, 504 DeGarmo
Student Concerns, 551 DeGarmo |
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**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, October 16, 2001

DeGarmo Hall, Room 551

3:00 – 4:30 p.m.

Minutes

Members present: D. Ashby, K. Clesson, P. Crowley, D. Curtis, R. Day, N. Demario, C. Haberkamp, D. Jones, J. Kim, T. Klass, L. McBride, R. Morrow, K. Niemiera, B. Nourie, P. Ressler, J. Rosenthal, E. Stewart, M. Temple, E. Thomas, R. Thomas, R. Wylie, S. Zielinski

Members absent: C. Elzy, T. Haynes, T. Longfellow, V. Morgan, L. Vogel

Guests: C. Bartlett, R. Fisher, S. Ramsey

I. Call to Order by the Chair

D. Ashby called the meeting to order at 3:04pm.

II. Approval of Minutes of October 2, 2001 (Attachment A)

R. Day asked for a correction to read: "R. Day noted that CeMAST has scholarship funds for students pursuing degrees in mathematics and computer sciences that show financial need and have strong academic potential." J. Rosenthal moved approval of the minutes with correction as noted. D. Jones seconded. Motion carried.

III. Leading the Charge

Community College Connection:

D. Ashby introduced B. Fisher who gave a brief description of the work he has been doing with the IPLP project.

Articulation Presentation: C. Bartlett and S. Ramsey

J. Rosenthal then introduced C. Bartlett, a Transfer Coordinator as well as the University Registrar. She gave a quick history of Community Colleges and shared a map that shows how Illinois is divided into Community College districts. She explained that if a Community College wants to offer a new course, it must find three 4-year institutions that have that course and then create an articulation document. At this time, she passed around an example of an articulation request and swiftly explained the main points of the document. She showed the committee that Heartland Community College's PSYCH 207 is equivalent to Illinois State University's C&I 210. J. Rosenthal and L. McBride both found this to be particularly interesting. K. Clesson asked C. Bartlett about clinical experiences and whether or not students get credit. C. Bartlett explained that there is a separate clinical experience course. D. Curtis added that the student can get credit for the clinical experience course, but it does not take the place of the clinical experience here at Illinois State. When no further questions arose, J. Rosenthal introduced the next guest speaker, S. Ramsey. S. Ramsey is a Coordinator of Transfer Recruitment. Her portion of the presentation was spent describing her exact role as a Transfer Recruiter. The second page of Attachment B lists an itinerary of coordinated events that S. Ramsey coordinates to recruit transfer students to Illinois State. These events range from open houses and mass mailings to community college visits and fairs.

At this time, J. Rosenthal divided the committee into 5 subgroups. Each group was given twenty minutes to discuss a list of questions that the group leader had prepared. They were also instructed to develop a "Charge!" to take back to their individual departments. Each group then gave an impromptu report to the committee.

Subgroup Reports

R. Morrow was the speaker for the Early Clinical subgroup. He summarized that observation is the key for the early clinical experience, not only observation of classes but observation of classes pertinent to the student's major. He also added that observation can be inclusive of the classroom. M. Temple was the speaker for the Curriculum subgroup. He mentioned that most transfer students have an extra semester of courses to make up for classes that do not transfer. He added that proficiency tests could better orient transfer students. Next, J. Rosenthal said the "charge" for the Articulation subgroup pertained to secondary

education: How do we articulate what we want on our two-year plans? S. Ramsey, speaker for the Recruitment subgroup, said that students are concerned about what will/will not transfer. The group suggested submitting more courses to IAI to have more courses transfer. D. Ashby spoke for the “Generating Productive Working Relationships” subgroup. She suggested that a preliminary meeting with targeted community colleges could address issues pertinent to transfers who pursue teacher education. R. Fisher spoke about the agenda and said that it would focus on education with an outcome that would lead to the next step, including recruitment, NCATE, assessments and portfolio.

J. Rosenthal then thanked the guests for their participation in this professional development topic.

IV. Subcommittee Reports:

A. Curriculum Committee:

M. Temple addressed the change in the By-Laws, passed out a draft and asked for comments and/or suggestions. He also mentioned that the Curriculum Committee will soon be considering the EAF proposal. The By-laws proposal will be an action item at the next meeting.

B. Student Concerns Committee:

D. Jones announced that her committee needed to get handouts from her. These papers were regarding the By-Laws and changes to the Student Rights and Responsibilities brochure.

C. University Liaison and Faculty Concerns Committee

B. Nourie said that a draft of the diversity policy will be available at the next meeting.

V. Information Items

A. For Discussion:

1. Improving Illinois’ Educator Workforce (Unified Plan)

D. Ashby informed the committee of the legislative agenda surrounding this issue. This plan emphasizes the role of community colleges in teacher education.

2. Charging for CPDU Record-keeping

B. Nourie will report when information for other Illinois Universities is available.

3. Proposal for an Instructional Technology Passport System

This proposal is from C. Wenning. B. Nourie encouraged all members to read this for action at the next meeting.

B. For Information Only:

1. “Excess Autoimmune Disease Mortality Among School Teachers” article

A short discussion about a teacher’s first couple of years in the school and the accompanying sickness ensued.

2. AACTE Survey – Teacher Education Outcomes Measures

This survey is of interest to the PBA work groups.

3. AACTE National Conference Information

B. Nourie added that CTE is funding hotel accommodations for up to ten individuals.

VI. Announcements and Last Comments

A. Vice-Chair:

J. Rosenthal mentioned that the Technology Passport white paper is well drafted and thought out but it is going to require resources.

B. Members:

R. Wylie shared an advertisement for an Illinois author who is coming November 8th to the Founder's Suite at 7pm. D. Jones invited the committee to hear Janet Harris, a sport psychiatrist and upcoming Esther Larson McGinnis speaker. E. Stewart said he appreciated the attempt to connect with the Community Colleges.

VII. Adjournment

Meeting adjourned at 4:30.

- **Next CTE Meeting: November 6, 2001, 3:00 p.m., DeGarmo 551**
- **Next CTE Executive Committee Meeting: October 23, 2001, 2:00 p.m., DEG 506A**
- **Next CTE Subcommittee Meetings: October 23, 2001, 3:00 p.m.**
 - Curriculum, 533E DeGarmo**
 - University Liaison and Faculty Concerns, 504 DeGarmo**
 - Student Concerns, 551 DeGarmo**

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

**Tuesday, November 6, 2001
DeGarmo Hall, Room 551, 3:00pm**

Minutes

Members present: D. Ashby, K. Clesson, P. Crowley, D. Curtis, R. Day, C. Haberkamp, D. Jones, T. Klass, L. McBride, K. Niemiera, B. Nourie, J. Rosenthal, E. Stewart, E. Thomas, R. Thomas, R. Wylie, S. Zielinski

Members absent: N. Demario, C. Elzy, T. Haynes, J. Kim, T. Longfellow, V. Morgan, R. Morrow, P. Ressler, M. Temple, L. Vogel

Guests: M.A. Boyd, S. Hunt, A. Lacy, L. Lippert, M. Moore

I. Call to Order by the Chair

D. Ashby called the meeting to order at 3:05pm.

II. Approval of Minutes of October 2, 2001

D. Ashby asked for approval of the minutes from the previous meeting held on October 16, 2001. D. Jones moved to approve the minutes; P. Crowley seconded the motion, motion carried.

III. Leading the Charge

IPLP Diversity Group:

B. Nourie introduced L. McBride who gave some background information on IPLP, Illinois Professional Learners Partnership. IPLP is in its third year. Currently, there are twelve projects in operation, ten of which are fully operational. The team members are representative of the campus, not just from the College of Education. M. Angell then introduced M.A. Boyd. M. A. Boyd explained the concerns of the Diversity Group. One is how to meet academic needs and fulfill standards. Another is how to communicate across cultures. A lesser concern is how to secure funding/grants. Over this past summer, a module was written from feedback that was collected. The before mentioned items are a small part of one of the modules.

M.A. Boyd then introduced S. Hunt and L. Lippert from Communication. S. Hunt asked for ten volunteers to participate in an exercise. The volunteers had a piece of paper taped to their forehead that had a personality description, learning disability or other kind of "label" written across it. The volunteers were then asked to mingle with each other and converse without telling each other what their label read. After a few minutes, the volunteers were asked if they knew what their label read. Judging how people had treated them just by conversing with them, nearly everyone guessed what their paper said. This exercise was a simulation of what happens in a classroom and it is devised to help sensitize teachers. S. Hunt explained that field-testing sites are of interest, especially in C&I 216.

L. McBride then introduced S. Lenski who spoke about the Beyond Awareness Project, an ethnographic study, in the Wheeling Professional Development School. She asked that the council members talk amongst themselves about going to an environment that surprised them. After a few minutes of quiet discussion several members volunteered their experiences. S. Lenski also mentioned that she is writing a book about the IPLP projects; she asked that anyone interested in adding information contact her.

IV. Discussion Items:

A. B. Nourie discussed the CTE By-Laws revisions. She went through the document explaining the bolded items and the Senate's rationale for requesting the changes. J. Rosenthal spoke of the curriculum committee changes and how to make the sub-committees more responsive. He also mentioned providing guidelines to give sub-committees the authority for "pro forma" kinds of changes. This will be a Discussion Item again at the next meeting.

B. The Council's recommendations concerning the Proposal for an Instructional Technology Passport System will come following review of the PBA system. The major concern regarding the technology project and assessment is cost.

- C. M. Moore, A. Lacy and D. Jones were present to report the progress on the Kinesiology & Recreation and Curriculum & Instruction proposal. The number of hours for all teacher education programs is eventually going to have to be considered. A motion was made to approve the revised proposal even though it is at 127 hours. R. Day seconded the motion. The proposal passed unanimously. D. Jones stated that working with the C&I 216 Task Force had been extremely useful. **It was noted that the C&I 216 Task Force should be invited to the December 4th Council for Teacher Education meeting.**
- D. At this time, J. Rosenthal added the EAF Curriculum Proposal to the agenda. T. Klass discussed the changes that have been made in the proposal. The committee was impressed because of the effort that was given to follow the standards. A motion was made to approve the revised proposal. The motion was seconded and the proposal passed unanimously.
- E. J. Rosenthal also added the Art Minor proposal to the agenda and moved its approval. T. Klass seconded the motion and the proposal passed.

V. Information Items

A. For Discussion:

- 1. B. Nourie noted that Council for Teacher Education received \$1625 from the University campus theme committee to invite former teacher Cathy Gunn, Director of the Illinois Virtual Campus, on February 20, 2002. She asked that faculty encourage student attendance.
- 2. The Council for Teacher Education Colloquium date has been changed to **January 18, 2002.**

B. For Information Only:

- 1. Information on NCREL's "Promoting Research in Teacher Education" was available. The event was to be on November 16 at NCREL headquarters in Naperville.
- 2. IBHE is sponsoring an education summit on "Improving Illinois' Educator Workforce" in November 19 in Springfield. D. Ashby will facilitate group discussion.

VI. Announcements and Last Comments

A. Vice-Chair: None

B. Members:

D. Jones announced that the Student Concerns Sub-Committee will be meeting next week and then mentioned once again what a great experience it was to work with the C&I 216 Task Force. B. Nourie mentioned the Professional Development Conference sponsored by the Conferencing Unit on July 24, 2002. D. Curtis reported on the Field Test for Enhanced Basic Skills for ISBE that she helped administer.

VII. Adjournment

Meeting adjourned at 4:40pm.

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| <ul style="list-style-type: none"> • Next CTE Meeting: November 20, 2001, 3:00 p.m., DeGarmo 551 • Next CTE Executive Committee Meeting: November 27, 2001, 2:00 p.m., DEG 506A • Next CTE Subcommittee Meetings: November 27, 2001, 3:00 p.m.
Curriculum, 533E DeGarmo
University Liaison and Faculty Concerns, 504 DeGarmo
Student Concerns, 551 DeGarmo |
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**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, November 20, 2001
DeGarmo Hall, Room 551, 3:00pm – 4:05pm

MINUTES

Members present: D. Ashby, K. Clesson, P. Crowley, N. DeMario, C. Haberkamp, D. Jones, T. Klass, L. McBride, R. Morrow, K. Niemiera, P. Ressler, J. Rosenthal, E. Stewart, M. Temple, E. Thomas, R. Thomas, R. Wylie, L. Vogel, S. Zielinski

Members absent: D. Curtis, R. Day, C. Elzy, T. Haynes, J. Kim, T. Longfellow, V Morgan, B. Nourie

Guests: J. Thompson and C. Lawson

Call to Order by the Chair:

D. Ashby called the meeting to order at 3:05pm

Approval of Minutes from November 6, 2001

D. Ashby asked for approval of the minutes from the previous meeting held on November 6, 2001. J. Rosenthal noted a word change under “Leading the Charge” and an editorial change from IV-D. He then moved to accept the minutes with revisions, T. Klass seconded the motion, motion carried.

1. Action Items:

Curriculum Proposals

M. Temple spoke on behalf of the CTE Curriculum Committee and gave a brief description of each proposal.

Foreign Language: M. Temple explained the revisions to the Spanish minor & Spanish minor Teacher Ed sequence. The revision allows students to choose between SPA215 and SPA233. Students were previously required to take 233 only. When there were no questions regarding this proposal, M. Temple moved for the approval of the proposal, D. Jones seconded, the proposal passed unanimously.

Technology: M. Temple described the revision of the Technology major and minor. The minor had been 34 hours. That amount of hours was excessive and deterred many from having this minor. After review, the minor was dropped to 25 hours. This change makes it a more viable option. With no questions or comments, D. Jones moved for the approval of the proposal, E. Stewart seconded, the proposal passed unanimously.

School of Art: M. Temple asked that E. Stewart explain the revision of the Art Minor and Art Sequence. After E. Stewart explained the program changes, some discussion ensued about the amount of credit hours that the program requires. The rationale for the 131 required hours is that there are many components that must be studied in order to be knowledgeable in Art Education. E. Thomas recommended meeting with the University Curriculum Committee; D. Jones suggested that CTE might draft a statement to the effect that many teacher education programs, given state and national standards, will of necessity go beyond the 124 cap. D. Jones also felt that the art proposal needed to specify that the program is in preparation for K-12 certification. R. Thomas suggested developing a convincing argument to explain the extra hours; one such argument might be the CTE policy on a full semester of student teaching, and the art department thereby changing its student teaching hours from 8 to 12. S. Zielinski requested that the art department seek input from a variety of sources, especially ISBE standards to strengthen the rationale for additional hours. D. Jones seconded the motion for additional information. E. Thomas explained that this is the third proposal he has seen this year that exceeds the 124 credit hour limit. L. McBride moved to table this proposal, S. Zielinski seconded, motion passed unanimously to table the proposal.

Special Education: J. Thompson and C. Lawson discussed the revision of the Masters Degree Program in Special Education. J. Thompson explained that the Special Education Department is proposing a new master's degree that requires 18 hours of core courses and a 12-hour concentration tailored to the goals of the student. An advanced education certificate capstone experience could be a thesis or a professional practice. The practice would be designed for those with previous classroom experience. The core courses align with the professional teaching standards. The major changes from the previous program are that the core is richer in content and more sequenced. J. Rosenthal moved for approval of the proposal, T. Klass seconded the motion, the proposal passed unanimously.

College of Business: J. Rosenthal spoke about the minor revision of the Marketing Business Teacher Education Program. Total hours are reduced by three hours. M. Temple moved to accept the proposal, E. Stewart seconded, the proposal passed unanimously. L. McBride showed interest in having the College of Business keep the council informed about how BTE 199 works.

Chemistry: M. Temple explained that the new Chemistry courses CHE 161, CHE 209, and CHE 302 provide more opportunities to practice teaching. S. Zielinski motioned for approval of the proposal, P. Ressler seconded, the proposal passed unanimously.

Physics: The physics proposal involved replacing the requirement of PHY 240 with a choice of either 240 or PHY 284. M. Temple moved to accept the proposal, K. Clesson seconded, proposal passed unanimously.

Information Items – For Discussion

By-Laws Revisions: D. Jones explained the By-Laws revisions of the Student Concerns Committee. The committee updated the description of their primary responsibilities. The committee developed the following as the question for the academic competition for 2002: "How does the teacher create and implement appropriate teaching strategies to enhance the learning of students with diverse needs, interests, strengths and backgrounds?" E. Thomas commented on the revisions for the University Liaison/Faculty Concerns Committee. These are noted on Attachment B on page seven.

Information Items – For Information Only:

1. Harvard Graduate School of Education E-mail

D. Ashby noted that Harvard is not expressing genuine interest in the preparation of teachers.

2. Andrew Brulle E-mail Regarding State Board of Education Meeting

This e-mail attachment says that the State Board passed a motion that officially delays the implementation of the new content area examination until July 1, 2004 rather than July 1, 2003. D. Ashby said that we will be supportive of that. ISBE concern is that two tests (old standards and new standards) would be too costly to administer.

D. Ashby also noted that test scores on the basic skills test and the number of test attempts are the popular items of scrutiny by the legislature at the moment. She stressed the importance of being present at senate hearings so that Illinois State is visible and so that its voice can be heard. She further explained that our presence on committees for assessments and standards is imperative.

Announcements and Last Comments

A. Vice Chair – J. Rosenthal asked everyone to review the By-Laws

B. Members – D. Jones and E. Thomas both wished everyone a Happy Thanksgiving. S. Zielinski reported on the senate hearing from a month and a half ago. She said that no one was present from ISBE and the only content area that was there were the fine arts. S. Zielinski said it was important for our voice to be heard and thanked everyone that contributed emails/messages. She also shared that there is a seminar class that includes

juniors and seniors that got in touch with Rep. D. Brady. The group had three questions for Rep. Brady and one of them was regarding education. Rep. Brady was more than gracious and answered the questions truthfully and honestly; it was evident that he had read the whole packet and was prepared for questions. S. Zielinski said it was an exceptional time and that the students can also be advocates for education.

Adjournment

Meeting adjourned at 4:07pm

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, December 4, 2001
DeGarmo Hall, Room 551, 3:00 pm

MINUTES

Members present: D. Ashby, K. Clesson, P. Crowley, D. Curtis, R. Day, N. DeMario, C. Haberkamp, T. Haynes, D. Jones, T. Klass, R. Morrow, K. Niemiera, B. Nourie, P. Ressler, J. Rosenthal, E. Stewart, M. Temple, E. Thomas, R. Thomas, R. Wylie, L. Vogel

Members absent: C. Elzy, J. Kim, T. Longfellow, L. McBride, V. Morgan, S. Zielinski

Guests: M.A. Boyd, L. Willis-Fisher

Call to Order by the Chair

D. Ashby called the meeting to order at 3:01pm

Approval of Minutes of November 20, 2001

D. Ashby asked for approval of the minutes from the previous meeting held on November 20, 2001. D. Jones motioned to accept the minutes, T. Klass seconded the motion, motion carried.

1. Leading the Charge! - Leading the Charge to Change!

Professional Sequence C&I 214-215-216

M.A. Boyd discussed the adjustments that are in process for the Curriculum & Instruction courses 214, 215 & 216. Some of the adjustments include more emphasis on standards for C&I 215 and C&I 214; C&I 216 will focus on lesson planning and teaching. Clinical hours in C&I 216 should be moved to C&I 214 so that all three courses contain clinical experiences. Other changes are expanding C&I 214 into a 3-hour course, making C&I 216 a three-hour course. C&I 215 ought to be an introductory issues course. Possible clinical experiences include shadowing of a teacher for a day or so and/or attending a faculty meeting. Completion of these changes has now been extended for the spring semester of 2002. M.A. Boyd explained that all three courses would include elements from the technology passport: C&I 214 related to technology in reading and text, C&I 215 related to awareness of technology and its uses in school, and C&I 216 related to technology in practice.

T. Haynes spoke more about the development of C&I 216 and how the adolescent learner as well as technological aspects, are embedded as targets. Indicators support the specific performances faculty want the student to do along the way. The courses have been aligned with the standards to include explicit activities the students will do. There have been difficulties with the clinical experience. That has also been modified to create a more consistent experience. T. Haynes explained that this is a work in progress. P. Crowley mentioned that this would be a prime opportunity to discuss students with special needs and how the content of these courses really needs to include special education. K. Clesson invited P. Crowley to meet with the committee to discuss possibilities for clinical experience ideas. R. Day mentioned that shared ideas between coordinated colleges would enable students to see how the colleges are connected in secondary education. D. Ashby said that the CTE would need to see a proposal by the end of spring 2002 or beginning of fall 2002.

Action Items

By-Laws Revisions

B. Nourie explained that the changes in the By-Laws are noted in bold print on Attachment B. These changes were brought to the council's attention by the academic senate or the council's sub-committees. R. Day noted two previously mentioned items that needed to be deleted. When there were no further questions, the By-Laws were accepted with noted revisions by unanimous vote.

School of Art Proposal

This proposal was tabled at the previous Council meeting. E. Stewart distributed a hand out showing what constitutes art education content both in narrative and chart form. L. Willis-Fisher was present to provide a stronger ground for the coverage of hours. She explained that the required hours for an art education major have been at 124 for a long time. The main reason for the proposal is that students have expressed concern that they need contemporary art history. Some suggestions were given to L. Willis-Fisher regarding discussion of the rationale before the Undergraduate Curriculum Committee. J. Rosenthal moved to un-table the proposal and R. Day seconded. J. Rosenthal moved to pass the proposal, B. Nourie seconded, and the proposal passed unanimously.

Discussion Items:

Presentation At Governor's Education Summit Packet

D. Ashby spoke of the last Senate meeting she attended where the latest version of the unified plan was discussed. There were eighty people in the room, some legislators and representatives from various states that all have a stake in this topic. Attachment C shares research about teacher certification, working with children in poverty, where teachers will and will not work, SAT means and GPA's, and what the research tells us about teachers.

Brief overview of Performance Based Assessment Recommendations

B. Nourie, D. Curtis, and D. Ashby spent one entire day going through all the PBA information and realized that there are many forms with overlapping purposes and that there were different interpretations of what the forms meant. The PBA system will be presented at the January 18, 2002 CTE Teacher Education Colloquium.

Information Items For Discussion

Illinois Student Assistance Commission

D. Ashby gave an overview of Attachment D and urged members to encourage talented students to apply for this scholarship.

January 18, 2002 Colloquium Agenda

The Student Concerns Committee will announce the Academic Competition winners at the colloquium. The first place winners of the essay and the performance will be read/perform their entries on that day. D. Ashby and B. Nourie reiterated that it is necessary to create a sense of urgency to get faculty to attend the colloquium.

Announcements and Last Comments

Vice Chair: None

Members: E. Stewart thanked the council for their support on the Art proposal. M. Temple reminded everyone about the call for syllabi due on January 16, 2002. D. Ashby added that the Council will need to decide whether to use the Praxis I (PPST) or the Enhanced Basic Skills Test for entry into professional studies.

Adjournment At 4:00PM

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, January 22, 2002
DeGarmo Hall, Room 551, 3:00 pm

MINUTES

Members present: D. Ashby, K. Clesson, D. Curtis, R. Day, N. DeMario, D. Jones, T. Klass, M.B. Lartz, L. McBride, P. Ressler, J. Rosenthal, E. Stewart, M. Temple, E. Thomas, R. Thomas, L. Vogel, S. Zielinski

Members absent: P. Crowley, C. Elzy, T. Haynes, J. Kim, T. Longfellow, R. Morrow, B. Nourie, M. Skinner, R. Wylie

Guests: M. Munson

Call to Order by the Chair

D. Ashby called the meeting to order at 3:03pm

Approval of Minutes of December 4, 2001

D. Ashby asked for approval of the December 4, 2001 minutes. D. Jones moved to accept the minutes, M. Temple seconded the motion, motion carried.

1. Leading the Charge! – (Portfolios and Performances)

D. Curtis and M. Munson presented information and materials regarding electronic portfolios. D. Curtis explained that electronic portfolios will increase the efficiency of analysis of data. The University's current portal project may create the need for a short-term answer for portfolios in teacher education in the meantime.

M. Munson distributed a sample document containing a template of a portfolio that has been in experimental use here at the University. She explained that IPLP grant funding paid for 250 students to be trained in the use of electronic portfolios. The students attended two 3-hour training sessions and were quickly able to implement their own website. The template is created in MS FrontPage, and all work thereafter is in MS Word. Some advantages of this project include the students creating their own websites and becoming comfortable with technology along with the ability to add their web address to their resume. Also, the students shared their portfolios with each other in a peer mentoring process. Storage is another benefit because all of the completed portfolios fit onto a zip disk. Training, web site development, and continued technical support proved to be difficult and costly. The "W" drive that housed the portfolios does not have audio or video capacity or the ability to add hyperlinks. This drive disappears after 3 months and then students are on their own.

D. Curtis described the conflict between an internal support and an external support source. Since there are pros and cons to each kind of support source, one of each will be used this semester to determine which is the most advantageous choice for this university. Doug Love in the School of Business has developed SPS - Student Portfolio System. This is one of the programs that will be piloted this semester. The external source is LiveText; information about it can be found at <http://www.college.livetext.com/>. There is a one-time \$59 fee, which, if purchased through the University bookstore, is generally an additional twenty dollars. This fee covers the student's college career and one year after. While this choice is significantly more expensive, there are advantages to the external provider. LiveText will handle any issue that arises, templates can be created for each course and each syllabi, drop-down menus for all the standards are included with added menus. Parallel sections

of courses in Special Education, Elementary Education, and History will be involved in this pilot. After quickly dividing into groups of

3 or 4, the Council members took a look at the technology standards and discussed the technology standards that might be addressed by engaging students in electronic portfolio work. The groups reported their findings and then Council moved to Action Items.

Action Items

English Curriculum: M. Temple distributed an accompanying document to explain the Action Items. The English curriculum action item is a proposed elimination of the B.S. in English education. M. Temple moved to approve, P. Ressler seconded. Discussion ensued about how many people would be affected by the change and what the difference is between a B.A. degree and a B.S. degree in English. M. Temple offered to forward the rationale electronically to the Council members so that everyone can understand what is happening in the state with other programs. S. Zielinski moved to table the discussion until the rationale was explained and understood; D. Jones seconded the motion, the council approved the motion to table the proposal.

Physics Curriculum: After a brief explanation of the proposal, M. Temple moved to approve the proposal and J. Rosenthal seconded, discussion followed. The motion was approved.

In a related issue, the CTE discussed the need for a definition in the by-laws to specify which curricular proposals appropriately need CTE review. B. Nourie and the University Liaison and Faculty Concerns Subcommittee will address the concern.

Information Items For Discussion

Service-learning event: D. Ashby gave a brief summary of an event to be held in the Bowling and Billiards Activity Room on February 15, 2002. This colloquium is to determine activities in teacher education which are community-service oriented. D. Ashby urged Council members to share this with faculty when information comes and to encourage them to send a delegate to this event.

Colloquium notes: D. Ashby reviewed the notes that were accumulated from the group discussions at the CTE Teacher Education Colloquium last Friday. D. Ashby reported that discussions and feedback were good and questions were insightful. The notes, condensed by B. Nourie, are a record to share with colleagues in order to assist the executive committee in planning the next step. D. Curtis added that February 1st is the deadline for catalog copy. CTE Executive Committee will review catalog copy and share with the full Council on February 5. In addition, recommendations for refinements in the PBA system will be discussed at the next meeting and addressed as an action item at the following meeting. B. Nourie, with the assistance of M. Munson, will send a memo to chairs detailing the adopted PBA system in order that program faculty can then link their performance data to the system and can, in turn, refine their catalog copy to be consistent with that for University Wide Teacher Education.

Announcements and Last Comments

Vice Chair: None

Members: None

Adjournment

N. DeMario moved to adjourn, E. Thomas seconded, meeting adjourned at 4:34pm.

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, February 5, 2002
DeGarmo Hall, Room 551, 3:00 pm

MINUTES

Members present: D. Ashby, P. Crowley, D. Curtis, R. Day, N. DeMario, D. Jones, T. Klass, L. McBride, R. Morrow, B. Nourie, P. Ressler, J. Rosenthal, E. Stewart, M. Temple, E. Thomas, R. Thomas, R. Wylie, S. Zielinski

Members absent: K. Clesson, C. Elzy, T. Haynes, J. Kim, M.B. Lartz, T. Longfellow, M. Skinner, L. Vogel

Call to Order by the Chair

D. Ashby called the meeting to order at 3:03pm

Approval of Minutes from February 5, 2002

D. Ashby asked for approval of the February 5, 2002 minutes. J. Rosenthal moved to accept the minutes, T. Klass seconded the motion, motion carried.

1. Leading the Charge! – THIS Project (IPLP)

P. Crowley, F. Drake and L. McBride discussed the THIS Project. P. Crowley gave background information on the project. L. McBride distributed a Handbook entitled “Teaching History in Inclusive Settings.” P. Crowley also shared two other documents that indicated a sample of teacher education students want more experience with the Special Education program and are willing to take more classes. F. Drake noted that the T.H.I.S. Project has been a great experience, and that this Handbook will be given to methods classes throughout this University community. L. McBride suggested that History and Special Education develop such a Project and have every other teacher education course use this as a model. P. Crowley encouraged council members to urge their students not to just rely on this handbook but to use it in addition to lesson plans, adaptations, hands-on experience and other such program components.

Action Items

English Proposal: Deletion of B.S. in English TE

J. Rosenthal reviewed the English proposal tabled at the previous CTE meeting. S. Parry, Director of English Undergraduate Studies, was present to answer questions. She cited the rationale for this degree being deleted. M. Temple motioned to accept, E. Stewart seconded the motion, the motion passed unanimously.

Catalog Copy for New Performance Based Assessment

B. Nourie asked Council members for their feedback on the prepared catalog copy. This information needs to be entered into this year’s catalog so that implementation of PBA can begin in the fall. Some edits and suggestions were given to further revise the catalog copy. D. Jones motioned to approve the Performance Based Assessment catalog copy wording with given edits, M. Temple seconded the motion, the motion passed unanimously.

Discussion Items

Title II Data – Program Year 1999-2000 and Program Year 2000-2001

B. Nourie briefed the Council on the status of this year’s Title II data.

NCATE 3rd Year Review/Annual Report Data

B. Nourie told the Council that NCATE finds the work Illinois State is doing with Curriculum & Instruction 214, 215 and 216 to have satisfied concerns regarding the “special education” across the curriculum.

Performance Based Assessment Framework

B. Nourie explained that the framework is basically the same as that presented at colloquium with suggested changes. She asked that committee chairs and deans' representatives place a copy of the framework in each college office for faculty review. Further changes need to be brought to her attention so that two weeks from today CTE can vote on the framework.

IBHE Memo: Keith Sanders on Teacher Preparation and Competency

In the interest of time, J. Rosenthal summarized the article and recommended that Council members read the article regarding students passing the content area exam before student teaching.

Memo to the Academic Senate

J. Rosenthal asked the Council for their comments on the draft memo he prepared to send to the Academic Senate from CTE. The administration of the Academic Senate has been asked to scrutinize incoming proposals that call for more than 124 credit hours. S. Zielinski moved to accept the memo, R. Day seconded the motion, motion passed.

Information Items For Discussion

B. Nourie asked the Council to read the ISBE Rules article and the Rothstein paper.

Information Only Items

J. Rosenthal suggested that the Council members read the information only items on their own.

Announcements and Last Comments

Vice Chair

J. Rosenthal welcomed the new undergraduate student representative, Melissa Skinner.

Members

R. Morrow announced admission changes for Curriculum and Instruction.

D. Curtis drew the Council's attention to attachment M and also mentioned insurance for students in their clinical experience as a topic of discussion in the near future.

Adjournment

Meeting adjourned at 4:30pm

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, February 19, 2002
DeGarmo Hall, Room 551, 3:00pm

Minutes

Members present: D. Ashby, P. Crowley, D. Curtis, R. Day, N. DeMario, D. Jones, T. Klass, R. Morrow, B. Nourie, P. Ressler, J. Rosenthal, E. Stewart, M. Temple, E. Thomas, R. Thomas, R. Wylie, S. Zielinski

Members absent: K. Clesson, C. Elzy, T. Haynes, J. Kim, M.B. Lartz, T. Longfellow, L. McBride, M. Skinner, L. Vogel

Call to Order by the Chair

D. Ashby called the meeting to order at 3:03 pm. She announced that Council for Teacher Education will hear a student appeal at the March 19, 2002 meeting.

Approval of Minutes from February 5, 2002 (Attachment A)

J. Rosenthal moved, D. Jones seconded approval of the minutes of the February 5, 2002 meeting. Motion passed. P. Crowley had minor edits of the minutes that she will give to L. Hirsch for corrections.

- 1.
2. **Committee Reports:**
 - A. **University Liaison/Faculty Concerns Subcommittee:** no report.
 - B. **Curriculum Subcommittee:** no report.
 - C. **Student Concerns Subcommittee:** D. Jones announced that the committee is revising the Rights and Responsibilities pamphlet in order to clarify process.

IV. Action Items:

A. Performance Based Assessment System

B. Nourie noted that CTE had passed the catalog copy for the Performance Based Assessment System at the February 5, 2002 meeting. She noted clarifications of the required essay on dispositions in a footnote on the PBA matrix. Dr. Day reported that some math educators are concerned about additional faculty review of dispositions, particularly to note patterns of either positive or negative behaviors and attitudes. S. Zielinski shared detailed disposition concerns formats that departments and/or programs could use, to evaluate dispositions such as honesty, respect, and emotional maturity. She noted the importance of logging such behaviors, especially by supervisors and classroom cooperating teachers. R Morrow questioned whether confidentiality of conferences with advisors or faculty might become an issue. N. DeMario responded that the written word is stronger than a verbal discussion and would serve as protection for student confidential discussions. P. Crowley noted that character is different from disposition, with which R. Thomas concurred. D. Ashby asked for a formal definition for dispositions, and B. Nourie noted that the closest such indicator would be found in the set of INTASC principles. D. Ashby then asked that D. Jones and the Student Concerns Subcommittee determine what kinds of instruments and processes relative to dispositions are currently being used by various programs.

R. Day noted another concern from math education regarding the technology requirements and the rearrangement of items, particularly the placement of several during the Student Teaching semester. B. Nourie responded that the student teaching semester was not that during which candidates would learn a given use of technology, but rather the time when they would use that technology in a "real" situation rather than a simulated one. N. DeMario noted her concern that the work of supervisors will change, and D. Ashby concurred. There was general consensus that higher pay would be appropriate, although when compared with peer institutions, Illinois State is, in fact, towards the high end of supervision pay.

Following general discussion, B. Nourie moved to accept the PBA System, R. Morrow seconded, and the motion passed with one abstention.

Discussion Items:

A. Review of TERB Cases

D. Ashby noted that the CTE Teacher Education Review Board is hearing more cases than in the past. The cases seem to involve whether a student will be allowed to student teach or challenges to a GPA requirement or even to a course grade. She encouraged the council to specific steps to apprise faculty and supervisors of the need for extensive documentation.

B. External Advisory Committee:

D. Ashby noted that a number of programs have external advisory committees, comprised of teachers and alumni. She suggested that this structure would serve Council for Teacher Education well, in light of NCATE mandates for partnerships.

C. Health Insurance:

D. Curtis will discuss at the March 5 meeting.

D. Liability Coverage for Student Teachers out of State (D. Curtis)

(Attachment B)

D. Curtis will discuss at the March 5 meeting.

E. Memo regarding Issues Related to Undergraduate Degrees Requiring Over 124 Hours

D. Ashby noted that the Provost asked Academic Senate to put the Kinesiology and Art programs back on the consent agenda. This means that, with Senate approval, the program changes will be in the 2002-2003 undergraduate catalog.

For Information Only:

A. Community College Role in Teacher Education Summit at ISU March 6th & 7th

The Illinois Board of Higher Education is holding an "invitation only" summit at Illinois State University on March 6th and 7th to begin to develop new policy on the role of the community college in preparing teachers; AACTE is also issuing a position paper on this topic. The March 6th event is for invited participants to work together in small groups; the March 7th event is for sharing ideas generated by the small groups. D. Ashby noted that faculty from Illinois State could attend and listen to the presentations.

B. Revised By-Laws

Corrected copy of the revised bylaws will be available for notebooks at the March 5th meeting.

Announcements and Last Comments

A. Vice Chair

B. Members:

- a. R. Wylie announced that on March 4th author/illustrator Eric Rohmann would be on campus.
- b. S. Zielinski announced that the play "Fuddy Meers" opens next week

Adjournment

The meeting adjourned at 4:10pm

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, March 5, 2002
DeGarmo Hall, Room 551, 3:00 pm

MINUTES

Members present: K. Clesson, P. Crowley, D. Curtis, R. Day, N. DeMario, D. Jones, L. McBride, R. Morrow, B. Nourie, P. Ressler, J. Rosenthal, E. Stewart, R. Thomas, S. Zielinski

Members absent: D. Ashby, C. Elzy, J. Kim, T. Klass, M.B. Lartz, T. Longfellow, M. Skinner, M. Temple, E. Thomas, L. Vogel, R. Wylie

Guest(s): M. Munson

Call to Order by the Chair

J. Rosenthal called the meeting to order at 3:10 pm

Approval of Minutes of February 19, 2002

J. Rosenthal asked for approval of the February 19, 2002 minutes. D. Curtis moved to accept the minutes, N. DeMario seconded the motion, motion carried.

Committee Reports

Both the University Liaison/Faculty Concerns Subcommittee and the Curriculum Subcommittee had no report. D. Jones reported that the Student Concerns Subcommittee has been working on revising the Academic Competition brochure and the Rights and Responsibilities pamphlet. Attachment F, the first page of the revised brochure, includes a new question to be answered by the competition contestants and calls for the essays to be due by November 1, 2002 and the visual arts entries to be due by November 22, 2002. D. Jones explained the process the committee went through to develop the procedural changes in the Rights and Responsibilities pamphlet and expressed that this is still a work in progress.

Information Items For Discussion

Review of CTE appeals process

J. Rosenthal went step-by-step through the CTE appeal process.

Format for CTE Hearing

J. Rosenthal reminded the Council that the meeting for March 19th is to be entirely devoted to a student appeal. The student will come to council with his father. The hearing will be chaired by Dean Ashby. Members of the same department as the student and members of TERB will not be allowed to participate in the discussion and/or vote. Confidential packets were given to each Council member regarding the appeal for March 19th. J. Rosenthal suggested that all members read the confidential material thoroughly before attending the next meeting.

INTASC Principles with Dispositions

B. Nourie explained that Attachment C distinguishes and defines dispositions.

Revised/corrected CTE Bylaws

B. Nourie noted that revised CTE Bylaws will be sent to Senate after the Student Concerns Subcommittee has revised Article 7.

External Advisory Committee

J. Rosenthal reminded Council that an external advisory committee would serve several functions. The issue was referred to the University Liaison/Faculty Subcommittee.

Health Insurance and Liability coverage for out-of-state candidates

D. Curtis explained that these issues are works in progress. The health insurance issue was raised because of an incident that happened recently involving an illness before the assignment officially began.

Illinois State University assumed that liability coverage was handled by the school where the student has been assigned to student teach. Currently, there is a proposal for adopting coverage for \$17.00.

Performance-Based Assessment

D. Curtis and M. Munson spoke at length about Performance-Based Assessment. The state has now been administering the Enhanced Basic Skills Test since last September. Western is already requiring passing the content test for this fall. D. Curtis and M. Munson both spoke in favor of Illinois State requiring the Enhanced Basic Skills rather than the PPST. D. Curtis moved for approval of the replacement of the PPST with the state's Enhanced Basic Skills test, S. Zielinski seconded, motion passed. For admission to Professional Studies after May 15th, candidate must pass the Enhanced Basic Skills.

Essay on Dispositions

After much discussion regarding the wording of additional motions, D. Curtis recommended that a special CTE meeting be called, the date to be determined. R. Day moved to table the issue of the essay on dispositions, E. Stewart seconded, issue tabled. L. McBride recommended that a short, bulleted list with pre-worded motions be prepared for the special meeting regarding content testing prior to student teaching, 100 clock hours prior to student teaching, essay on dispositions and the use of a form for student teaching assessment.

Announcements and Last Comments

D. Jones announced that the Student Concerns Subcommittee will be meeting next Tuesday, March 12.

Adjournment

Meeting adjourned at 4:37pm

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, April 2, 2002
DeGarmo Hall, Room 551, 3:00 pm

MINUTES

Members present: D. Ashby, K. Clesson, P. Crowley, D. Curtis, R. Day, N. DeMario, C. Elzy, D. Jones, T. Klass, M.B. Lartz, L. McBride, R. Morrow, B. Nourie, P. Ressler, J. Rosenthal, M. Skinner, E. Stewart, M. Temple, R. Wylie, S. Zielinski

Members absent: J. Kim, T. Longfellow, E. Thomas, R. Thomas, L. Vogel

Guest(s): M. Munson, L. Steffen

Call to Order by the Chair

D. Ashby called the meeting to order at 3:00pm. The Dean brought two announcements to the attention of the Council, the first one pertaining to the rumors circulating about the closure of the Elementary Education program for the Fall of 2002. D. Ashby explained that there is no more room right now to accept any new students into that program, but that does not mean that Illinois State has permanently closed the Elementary Education program. D. Curtis was called upon to give a brief explanation of the next announcement regarding the May 15th deadline for students taking the PPST. Discussion followed.

Approval of Minutes of March 5, 2002

D. Ashby asked for approval of the March 5, 2002 minutes. J. Rosenthal moved to accept the minutes, R. Day seconded the motion, motion carried.

Approval of Minutes of March 19, 2002

D. Ashby asked for approval of the March 19, 2002 minutes. D. Jones moved to accept the minutes, T. Klass seconded the motion, motion carried.

Leading the Charge – Measuring Dispositions

B. Nourie distributed several documents to the Council. The first one announced the NCATE/ISBE visit. It is scheduled for November 1-5, 2003. The next document that B. Nourie discussed lists weakness statements from other Universities. The third document was on dispositions. She gave the NCATE definition of disposition and explained the principles involved. B. Nourie also discussed the definition of essay and the purpose of the candidate essay on dispositions. D. Jones added that the Student Concerns subcommittee is gathering information on what programs currently do to assess dispositions.

Performance-Based Assessment Motions

B. Nourie moved to accept motion #1 that states, "Teacher candidates from Spring 2003 and beyond will be required to pass the state content area test prior to student teaching." R. Day seconded the motion. Discussion ensued. Several suggested amendments were made to the proposal. After a lengthy debate, D. Ashby asked for a hand vote on the original motion, with a result of 12 in favor of the motion and 7 opposed to the motion. Motion passed.

In the interest of time D. Ashby asked council members if the meeting should be called. D. Curtis explained the impact of delaying action on the motions. Motion #4 states "Beginning with **Spring 2003**, teacher candidates will write the initial essay on dispositions required for Admission to Teacher Education/Professional Studies. Each

program will specify in which course the essay will be written.” B. Nourie proposed that this motion could be voted on because the essay on dispositions had been discussed earlier in the meeting. B. Nourie moved to accept the motion, R. Morrow seconded, motion passed.

P. Crowley moved to accept #3 that reads, “Beginning with Spring 2003, all teacher candidates will be required to complete 100 pre-student teaching hours prior to the student teaching semester.” K. Clesson seconded. After more discussion, S. Zielinski suggested the motion be tabled, M. Skinner seconded. When put to a vote, 17 were in favor of tabling the motion with 2 opposed.

S. Zielinski moved to accept motion #2 that states, “Beginning with Fall 2002, all student teachers will be evaluated using the new PBA short form for student teaching assessment. The short form is expected from all programs. Programs may use additional student teaching assessments.” M. Temple seconded. Discussion ensued. D. Ashby asked for a vote that resulted in 18 in favor of the motion and 1 opposed.

Announcements and Last Comments

The council decided to call a special meeting to discuss the remaining PBA motions on April 9th. All other items on the agenda that were not addressed on April 2nd will be covered at the regularly scheduled meeting on April 16th.

Adjournment

Meeting adjourned at 4:34pm

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, April 9, 2002
Called Meeting
DeGarmo Hall, Room 551, 3:00 pm

MINUTES

Members present: D. Ashby, K. Clesson, P. Crowley, D. Curtis, N. DeMario, D. Jones, T. Klass, M.B. Lartz, R. Morrow, B. Nourie, P. Ressler, J. Rosenthal, M. Skinner, E. Stewart, M. Temple, E. Thomas R. Wylie, S. Zielinski

Members absent: R. Day, C. Elzy, J. Kim, T. Longfellow, L. McBride, R. Thomas, L. Vogel

Guest(s): M. Munson, L. Steffen

Call to Order by the Chair

D. Ashby called the meeting to order at 3:07 pm.

Approval of Minutes of April 2, 2002

D. Ashby asked for approval of the April 2, 2002 minutes. T. Klass moved to accept the minutes, J. Rosenthal seconded the motion, motion carried unanimously.

Performance-Based Assessment Motions

Discussion began with the Tabled Motion from the April 2, 2002 meeting: J. Rosenthal offered a friendly amendment to the motion to read: "Beginning with Spring 2003, all teacher candidates will be required to complete 100 pre-student teaching (clinical) hours prior to the student teaching semester, unless the candidates' program has a CTE approved performance based assessment plan in place for measuring the quality of candidate performance in an educational setting prior to student teaching."

S. Zielinski moved to bring the motion back to the table, D. Jones seconded, motion passed. J. Rosenthal then commented on the friendly amendment. P. Crowley agreed to accept the friendly amendment, and K. Clesson added the term "clinical" to read "pre-student teaching clinical hours." Following discussion, the question was called, and the motion passed unanimously.

The next motion for action was that regarding speech checks. "After May 15, 2002, teacher candidates will no longer be required to do a Speech check in the future, speech check s will be on a referral from a faculty member." D. Jones moved to accept the motion, E. Stewart seconded, motion passed unanimously.

The next motion for action was that regarding criminal background checks: "Beginning with the fall of 2002, all teacher candidates will be required to submit to an Illinois State Police criminal background check (\$12) and required completion of Assessment of Legal and Ethical Conduct for Admission to Teacher Education/Professional Studies and Admission to Student Teaching." T. Klass asked whether this motion applied to graduate programs; T. Klass and D. Curtis will return to CTE with a motion on background checks specific to graduate programs. The motion was called: 10 voted in favor, 7 voted against, motion passed.

The next item for discussion and action was that related to submitting a negative TB test: "Beginning with the fall of 2002, all teacher candidates will be required to submit a negative TB test result for Admission to Teacher Education/Professional Studies. This test will be submitted annually after Admission to Teacher

Education/Professional Studies.” J. Rosenthal moved to accept the motion, M. Skinner seconded. Following discussion, the motion passed with 14 votes for, 3 votes against.

The next item for action was that of the motion regarding Technology Passport: “Beginning with the spring of 2003, all teacher candidates will be required to pass items 1-4 of the Technology Passport System for Admission to Teacher Education/Professional Studies accomplished through assessment in specific general education courses.” The question regarding transfer students was discussed. Some suggested use of a web-based tutorial and a kind of proficiency exam. M. Munson suggested the assessment be part of the electronic portfolio, a concept with details to be defined. D. Ashby called the question; motion passed unanimously.

The next item for action was that of the motion regarding documentation of experiences with children and youth: “Beginning with the spring of 2003, all teacher candidates will submit documentation of experiences with children and youth for Admission to Teacher Education/Professional Studies.” Discussion followed around the issue of where this documentation fit into existing programs. Others noted that the documentation was part of the issue of candidate dispositions. D. Ashby called the question; motion passed with two voting to oppose.

Announcements and Last Comments

D. Ashby announced that her notes and a powerpoint presentation on the FY03 budget proposal are available for department use. In addition, D. Ashby, K. Moss, D. Curtis, and B. Nourie are available to discuss the budget proposal.

The April 16 CTE agenda has several carry-over items: CAS arts and sciences program revisions, and music minor and education sequence revisions; discussion of CTE Advisory committee; Student concerns revisions of the “rights and responsibilities” brochure; and the Senate charge to CTE to review the 124 hour rule.

D. Curtis distributed a final group of motions for CTE consideration on the Performance Based Assessment System. P. Ressler distributed a flier on English 409.04: Using Technology to Teach Writing in High School/Middle School.

B. Nourie announced that the “TEAM Up to Teach Conference” was scheduled for April 10. She also stressed the importance of every program sharing its review process to date on April 30 at CTE.

P. Crowley asked for an update on the motion to pass content tests prior to student teaching. D. Jones announced the annual Gamma Phi Circus. S. Zielinski announced that *MacBeth* will play in Westhoff Theatre in late April.

Adjournment

Meeting adjourned at 4:25pm

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, April 16, 2002
DeGarmo Hall, Room 551, 3:00pm

MINUTES

Members present: D. Ashby, K. Clesson, P. Crowley, D. Curtis, N. DeMario, D. Jones, T. Klass, M.B. Lartz, L. McBride, R. Morrow, J. Rosenthal, M. Skinner, E. Stewart, M. Temple, E. Thomas, R. Thomas, S. Zielinski

Members absent: R. Day, C. Elzy, J. Kim, T. Longfellow, B. Nourie, P. Ressler, L. Vogel, R. Wylie

Guests: S. Parry, L. Steffen

Call to Order by the Chair

D. Ashby called the meeting to order at 3:05pm.

Approval of Minutes of April 9, 2002

D. Ashby asked for approval of the minutes from the April 9, 2002 meeting. M. Lartz moved to accept the minutes, J. Rosenthal seconded the motion, motion carried unanimously.

- 1.
2. **Committee Reports**
3. **University Liaison/Faculty Concerns Subcommittee**
This committee had no report.

Curriculum Subcommittee

College of Arts and Sciences Program Revisions

J. Rosenthal skimmed through the College of Arts and Sciences Program Revisions and explained the impact the proposal will have on students. M. Temple motioned for approval and R. Morrow seconded the motion. After some discussion, the motion passed unanimously.

Department of Music Minor and Sequence Revisions

M. Temple briefed the council on the Department of Music Minor and Sequence Revisions. The revisions include the deletion of a prior course with no impact to existing programs, name change of a current course and changed hours. M. Temple moved to accept the motion, E. Stewart seconded the motion, motion passed unanimously.

Student Concerns Subcommittee

Revisions of the Rights and Responsibilities Brochure will be discussed at the April 30th CTE meeting.

Action Items

Performance Based Assessment Motions

Discussion began with the motion regarding the technology passport system: "Beginning with Spring 2003, teacher candidates must pass Technology Passport System items 5-10 for admission to student teaching."

D. Jones moved to accept the motion, M. Temple seconded, motion passed unanimously.

The second motion for action was that regarding GPA: “By August 15, 2002, teacher candidates must have a cumulative 2.5 GPA and the appropriate major GPA as determined by each program for Admission to Professional Studies. Programs must report the major GPA for their program to CTE by May 15, 2002.” M. Skinner moved to accept the motion, N. DeMario seconded, motion passed unanimously.

The third item for discussion and action was that related to graded semester hours: “Beginning with Fall 2002, teacher candidates must have a minimum of 12 graded semester hours of coursework at Illinois State University to be Admitted to Professional Studies.” L. McBride moved to accept the motion, M. Temple seconded, motion passed unanimously.

The fourth item for action was that of the motion regarding Teacher Candidates passing the university writing exam: “Beginning with Spring 2003, teacher candidates must pass the university writing exam for Admission to Student Teaching.” D. Jones moved to accept the motion, S. Zielinski seconded, motion passed unanimously.

The fifth item for action was that of the motion regarding the electronic portfolio system: “Beginning with Fall 2002, the electronic portfolio system will be implemented.” Before discussion, D. Curtis asked to change “implemented” to “phased in gradually.” E. Stewart moved to accept the motion, J. Rosenthal seconded, motion passed unanimously.

The sixth item for action was that of the motion regarding the instructional analysis for inclusion of students with disabilities: “Beginning with Spring 2003, programs will implement the Instructional Analysis for Inclusion of Students with Disabilities project for admission to student teaching.” N. DeMario moved to accept the motion, J. Rosenthal seconded, discussion followed. S. Zielinski moved to table this motion until the attachment is clarified, E. Stewart seconded, motion passed to table the motion. This PBA motion will be acted upon again at the April 30th CTE meeting.

The last item for action was that of the motion regarding the disposition concerns form: “Beginning with Fall 2002, program faculty will begin submitting the Dispositions Concerns form.” D. Curtis asked to change the word “will” to “may” and that “at any point in the teacher candidate’s career at ISU” should be added to the end of the sentence. M. Temple moved to accept the motion, S. Zielinski seconded, motion passed unanimously.

D. Ashby adjourned the meeting at this time and stated the CTE meeting scheduled for April 30th will contain the departmental program review showcase, the Student Rights and Responsibilities revisions, the tabled PBA motion, the proposed CTE Bylaws revision, and all of the information items from today’s meeting.

Announcements and Last Comments

D. Curtis congratulated J. Rosenthal for receiving a Distinguished Service Award. J. Rosenthal congratulated D. Curtis on a successful opening to the Teacher Education Center.

Adjournment

Meeting adjourned at 4:30pm.

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