

Illinois State University

Council for Teacher Education

Tuesday, September 3, 2002 -- 3:00pm-4:30pm

DeGarmo Hall, Room 551

Minutes

Members Present: D. Ashby, J. Rosenthal, R. Morrow, D. Curtis, G. Bailey, M. Erthal, D. Jones, R. Thomas, R. Day, C. Kerber, P. Ressler, L. McBride, N. DeMario, M. Lartz, D. Ward, M. Temple, K. Clesson, S. Zielinski, E. Stewart.

Members Absent: B. Nourie, P. Klass, S. Naylor, J. Thompson, N. Ridenour,

E. Thomas, S. Johnson, L. Vogel, A. Yau, K. Smith.

- I. Call to Order:** Dean Ashby called the meeting to order at 3:05 pm in DeGarmo 551. Dean Ashby welcomed everyone to the first meeting of the year and gave a brief history of CTE. All members introduced themselves.
- II. Approval of Minutes:** D. Ashby asked for approval of the minutes from the April 30, 2002 and May 21, 2002 meetings. J. Rosenthal moved for approval; M. Temple seconded. Motion passed.
- III. Action Items:**
 - A. Election of Officers:** The following slate of officers was presented to CTE: Vice-chair, J. Rosenthal; Secretary, S. Zielinski. D. Ashby asked for additional nominees for Vice-Chair and Secretary. There were none. D. Jones moved to close. D. Jones moved for approval; C. Kerber seconded. Motion passed. The following slate of officers for sub-committee chairs was presented to CTE: Curriculum, M. Temple; Student Concerns, D. Jones; Faculty Concerns, L. McBride. D. Ashby asked for additional nominees for Committee Chairs. There were none. L. McBride moved to close. N. DeMario moved for approval; S. Zielinski seconded. Motion passed.
- IV. Discussion Items:**
 - A.** D. Ashby discussed the bylaws. She urged CTE members to read the bylaws carefully.
 - B.** D. Ashby commented on the National Network for Educational Renewal (NNER). Illinois State University was accepted into the network in February 2002. On September 30 and October 1, an NNER orientation committee will come to campus: N. Michelli, Chair, Governing Council; R. Clark, Executive

Director; M. Bailey, public school representative; K. Rasch, COE representative; and J. Rosenberg, CAS representative. A campus steering committee will be formed. This network brings many opportunities to campus.

- C. J. Rosenthal presented the Conceptual Framework sent to ISBE for its recommendations for approval prior to the November 2003 site visit.
- D. D. Curtis discussed the PBA Assessment System to which an additional column Program Completers was added. She explained the terms field experience (all pre-student teaching experiences) and clinical practice (student teaching). J. Rosenthal suggested that the University Wide Teacher Education section of the undergraduate catalog be made more user friendly. D. Curtis encouraged CTE members to make suggestions for their departments, and she will work with the subcommittee.
- E. M. Temple spoke about accreditation. He explained Board of Examiners (BOE) and Unit Accrediting Board (UAB). He said the key to a successful visit is that we are actually doing what we say we are doing. A discussion with questions followed.

V. Information Items:

- A. Fall Colloquium is November 19, 2002, Old Main.
- B. D. Ashby mentioned that Intel might be used as a free resource.
- C. D. Ashby spoke about field supervisors. The guideline for contact with candidates is every two weeks. D. Ashby asked each Dean's representative to council to bring a description of their department policy, especially regarding frequency of observations, costs associated with supervision, and faculty release policy (i.e., supervising 4 STT's = one course). This will be discussed at the next meeting.
- D. Programs must nominate External Advisory Committee members for the next CTE meeting on September 17.

VI. Announcements and Last Comments:

- A. R. Morrow discussed school partnerships. There are three geographical regions in the Chicago area. There will also be a visit to Peoria and Springfield for elementary sites.
- B. M. Temple reminded committee members of the Curriculum meeting next week in DeGarmo 533E.
- C. D. Ward told members that Milner Library and COE are working on a certificate program that will be in effect by 2004.

- D.** Curtis noted that the new *ad hoc* UAC for Teacher Education Subcommittee will be established this fall.
- E.** D. Jones encouraged members to distribute Academic Competition brochures.
- F.** P. Ressler commented that the work of the English Department with Peoria for field placements is progressing well.
- G.** K. Clesson informed members that the lab schools have an on-line teaching grant and are looking for university collaboration.

VII. Adjournment

Dean Ashby adjourned the meeting at 4:17 pm.

Respectfully submitted,

Sandra K. Zielinski, Secretary

jlc

**Illinois State University
Council for Teacher Education
Tuesday, September 17, 2002 -- 3:00pm-4:30pm
DeGarmo Hall, Room 551**

Minutes

Members Present: J. Rosenthal, R. Morrow, D. Curtis, G. Bailey, M. Erthal, D. Jones, C. Kerber, P. Ressler, L. McBride, N. DeMario, D. Ward, M. Temple, E. Stewart, T. Klass, S. Naylor, E. Thomas, B. Nourie

Members Absent: D. Ashby, S. Zielinski, N. Ridenour, R. Thomas, K. Clesson, R. Day, M. Lartz, S. Johnson, L. Vogel, A. Yau, K. Smith

- I. Call to Order:** J. Rosenthal called the meeting to order at 3:05 pm in DeGarmo 551.
- II. Approval of Minutes:** J. Rosenthal asked for approval of the minutes from the September 3, 2002, meeting. M. Temple moved for approval; T. Klass seconded. Minutes were approved with two minor corrections.
- III. Action Items:**
 - A. Conceptual Framework:** J. Rosenthal thanked B. Nourie for the work she did on the document. B. Nourie stated that ISBE will be expecting an update to the Conceptual Framework document every five years. J. Rosenthal asked for additional comments; there were none. B. Nourie moved for approval of endorsement of the technical changes to Conceptual Framework in response to ISBE requests. D. Jones seconded. Motion passed.
- IV. Discussion Items:**
 - A. Review of CTE goals and relationship to IBHE goals:** J. Rosenthal noted that the CTE Executive Committee identified several points that CTE should consider as a group. By reviewing the goals every two years, Illinois State University would be in good standing. B. Nourie suggested the dates be removed to make the Five Year Plan ongoing. A discussion followed. J. Rosenthal charged CTE members to recommend items to be added at the next meeting, with University Liaison and Faculty Concerns Committee being responsible for editing the document. L. McBride stated the committee would begin its work at its first meeting in October.
 - B. Corrective Action Plan 02-2:** J. Rosenthal stated that the main criticisms of the policy were remuneration and consistency of on-site visits. He stated that CAS recommends that the language be changed to include more flexibility. M. Temple presented recommendations from CAST: on-site visits three times per semester at the beginning, middle, and end of semester and relying more on the expertise of cooperating teachers. B. Nourie then read the CTE policy with language directly from NCATE. Policy clearly states visits should be made "regularly and continually." She stated that material should not be worded "every other week" because that is different from the true policy. D. Curtis explained that material for fall is already printed, but material could be revised for the Spring Semester. D. Curtis also stated that it should be made clear to

supervisors if a student is struggling, contact must be early and as needed. D. Curtis will put all suggestions from colleges into a grid. P. Ressler suggested the summary also include narrative.

C. COE PDS/PDP: B. Nourie stated that the COE document is being revised.

V. Information Items:

A. Organization websites: B. Nourie asked members to submit their organizations and websites to J. Carlton to be included in table of organizations with national conferences noted.

B. No Child Left Behind: J. Rosenthal stated this legislation provided many opportunities for working collaboratively with schools.

C. Title II-2000-2001 Program completion data with state quartile rankings: B. Nourie explained this year Illinois State University was Q3, and last year was Q2. This was disappointing, but it was also deceiving because Illinois State University scored 97%.

VI. Announcements and Last Comments:

A. B. Nourie reminded members sub-committees will not meet September 24 due to NNER pre-orientation.

B. B. Nourie asked for a show of hands for who will be able to attend a meeting with Arne Duncan from 1:00-2:00 on October 22, 2002. There was a critical mass, and the meeting will be held in DeGarmo 551.

C. B. Nourie called attention to ISBE and NCATE reports and congratulated everyone for earning "apples." The ISBE reports were hand delivered to Springfield, and the NCATE reports were sent by UPS.

D. D. Jones asked for more Academic Competition brochures.

E. The Instructional Technology Passport System (ITPS) brochure was distributed.

VII. Adjournment:

J. Rosenthal adjourned the meeting at 4:25 pm.

Respectfully submitted,

jlc for Sandra K. Zielinski, Secretary

**Illinois State University
Council for Teacher Education
Tuesday, October 15, 2002 -- 3:00pm-4:30pm
DeGarmo Hall, Room 551**

Minutes

Members Present: J. Rosenthal, M. Temple, G. Bailey, S. Zielinski, D. Ward, E. Thomas, D. Curtis, B. Nourie, R. Thomas, N. DeMario, T. Klass, K. Clesson, L. McBride, R. Day, E. Stewart, P. Ressler, D. Jones, M. Erthal, C. Kerber, K. Smith

Members Absent: D. Ashby, N. Ridenour, R. Morrow, S. Naylor, M. Lartz, L. Vogel, A. Yau, S. Johnson

- I. Call to Order:** J. Rosenthal called the meeting to order at 3:05 pm in DeGarmo 551.
- II. Approval of Minutes:** J. Rosenthal asked for approval of the minutes from the September 17, 2002, meeting. T. Klass moved for approval; P. Ressler seconded. Minutes were approved.
- III. Subcommittee Reports:**
 - A. Curriculum:**

Action Items:

 1. Revisions/changes to Post Master's Graduate Chief School Business Official program: T. Klass presented the program proposal and a summary chart to explain changes. She explained the changes made. A discussion followed. J. Rosenthal asked for a motion to approve the proposal. S. Zielinski moved for approval; M. Temple seconded the motion. The motion was approved.

Information Items:

 1. M. Temple explained the three proposals approved by the subcommittee.
 - a. Approved revisions/changes to Biological Sciences proposal.
 - b. Approved revisions/changes to History proposal:
L. McBride explained the changes to the History program.
 - c. Approved revisions/changes to Special Education proposal:
N. DeMario explained paperwork catch-up.
 2. Curriculum subcommittee will meet next week.
 - B. Student Concerns:** No report.
 - C. University Liaison/Faculty Concerns:**

Information Items:

 1. Teacher Education Colloquium Agenda: L. McBride told members the focus this year will be on NNER. He explained the agenda and asked for volunteers to give reactions to the two readings (Goodlad and Michelli) and Six Principles.
He stated the PDS liaisons will be invited this year.
 2. Article: "Kudzu, Rabbits..." –Goodlad: L. McBride and B. Nourie

encouraged members to read article.

3. Article: "Teacher Education in the New Millennium" –Michelli: Members were encouraged to read this article also.
4. L. McBride stated the revision to the Five-year Plan would begin in January.
5. K. Clesson suggested that subcommittees meet one hour prior to full CTE meetings. A discussion followed. It was decided that the schedule would stay the same this semester with committees each deciding when to meet.

IV. Discussion Items:

- A. COE PDS/PDP: J. Rosenthal deferred this to the next meeting when D. Ashby will be present.
- B. NNER Mission Statement: B. Nourie stated this was a good summary for new participants to better understand the National Network.
- C. LIVETEXT: B. Nourie explained that for the NCATE on-site visit in November 2003 course syllabi needed to be uploaded. Artifacts from candidates should be available to be viewed online. Approximately 60 faculty members have already been trained on Livetext, and a deadline of December 1, 2002, was set for syllabi from these faculty to be uploaded. A lengthy discussion followed.

V. Information Items:

- A. Organization websites: B. Nourie stated this will be posted on NCATE website under CTE.
- B. No Child Left Behind: No discussion.
- C. Pulse of Illinois Teachers 2002 Survey: M. Lorber presented this survey to the COE Administrative Council. It is now an annual survey of a sampling of all Illinois Teachers.
- D. ISU trained reviewers: If there are any corrections to be made, please contact B. Nourie. The list of NCATE and ISBE trained reviewers will be placed on the NCATE website.
- E. External Advisory Committee Nominees: Nominees will be invited to join this committee by D. Ashby. Any additions should be sent to B. Nourie or J. Carlton.

VI. Announcements and Last Comments:

- A. Vice Chair J. Rosenthal asked for any announcements or last comments.
- B. S. Zielinski informed members that the new theatre would open November 1, 2002, with performances of "*The Tempest*."
- C. B. Nourie asked members to take and display Teacher Education posters.
- D. E. Stewart informed the council that Illinois State University's Art Education student chapter has 51 members, making it the largest chapter in the state.

VII. Adjournment:

J. Rosenthal adjourned the meeting at 4:05 p.m.

Respectfully submitted,
Sandra K. Zielinski
jlc

**Illinois State University
Council for Teacher Education
Tuesday, November 5, 2002 -- 3:00pm-4:30pm
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Ashby, J. Rosenthal, M. Temple, G. Bailey, S. Zielinski, D. Ward, E. Thomas, D. Curtis, R. Thomas, R. Morrow, T. Klass, K. Clesson, L. McBride, R. Day, P. Ressler, D. Jones, S. Naylor, M. Lartz, L. Vogel

Members Absent: N. Ridenour, B. Nourie, N. DeMario, E. Stewart, M. Erthal, A. Yau, K. Smith

Guests: M. Lorber, J. Rives, C. England-Siegerdt

I. Call to Order: D. Ashby called the meeting to order at 3:03 pm in DeGarmo 551.

II. Approval of Minutes: D. Ashby asked for approval of the minutes from the October 15, 2002, meeting. T. Klass moved for approval; R. Thomas seconded the motion. Minutes were approved.

III. Subcommittee Reports:

A. Curriculum:

Action Items:

1. **C & I Alternative Route to Secondary Teacher Certification:** M. Temple briefly explained the proposal. M. Temple moved to accept the proposal. D. Curtis seconded the motion. A discussion followed. M. Lorber answered questions concerning alternative certification. The program will begin with high-needs areas including approximately a 20-30 cohort. Prospective students will be informed of the specific areas. Departments can refuse to participate. The motion passed.

B. Student Concerns: D. Jones stated the deadline for the essay portion of the Academic Competition has been extended to November 15, 2002. The deadline for the visual arts portion will remain November 22, 2002.

C. University Liaison/Faculty Concerns:

Information Items:

1. Teacher Education Colloquium Agenda: L. McBride discussed the Colloquium agenda. This year representatives from Professional Development Schools will be attending.
2. L. McBride stated the revision to the Five-year Plan would begin after the colloquium project is completed.

IV. Action Items:

- A. **CTE e-portfolio Resolution:** D. Ashby explained there is a great need to have one place that students may deposit projects. The resolution is asking programs to reaffirm, or in some instances affirm, their commitment to place common

assessments and artifacts within LiveText. E-portfolio will make NCATE and ISBE program reviews and feedback across programs much easier. D. Curtis stated the use of LiveText is spreading across the state. M. Temple made a motion to accept the resolution. D. Jones seconded the motion. A discussion followed. The motion passed.

V. Discussion Items:

- A. D. Ashby explained the College is concerned about the relationship with Professional Development Schools. It is felt that the relationship needs to be on the district level instead of on a school or classroom level. Next week D. Ashby will be meeting with the local schools in an effort to create more involvement.

VI. Information Items:

- A. **Performance Indicators for IBHE—Illinois Commitment Goals:** J. Rives explained the three levels of indicators established by IBHE. The three levels are: Statewide indicators, which concern the entire state; common indicators, which concern commonalities among all institutions; and common institutional indicators, which concern the particular institution only. A discussion followed, and suggestions were made. A timeline was presented, and input from all the stakeholders is being obtained. Further suggestions may be e-mailed to J. Rives at jarives@ilstu.edu.
- B. **The 12th Bracey Report on the Condition of Public Education:** D. Ashby encouraged everyone to read this important report.
- C. **Teacher Shortage Areas:** D. Ashby explained this report reflects nation-wide shortages.
- D. **Conceptual Framework Panel Review:** This review was sent by the State Board of Education, and there will be a reply from Illinois State University. An inquiry from M. Long was received asking for the cost of program reviews. Over the last five years, it has been a \$500,000.00 endeavor. This year's review cost approximately \$102,000.00 for NCATE and \$95,000.00 for ISBE.

VII. Announcements and Last Comments:

- A. D. Ashby asked for any announcements or last comments.
- B. M. Temple reminded everyone to vote.
- C. D. Curtis asked members to review the catalog to make sure PPST has been replaced with Illinois State Enhanced Basic Skills Test.
- D. S. Zielinski stated *The Tempest* is still playing, and tickets are available.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:15 p.m.

Respectfully submitted,
Sandra K. Zielinski
jlc

**Illinois State University
Council for Teacher Education
Tuesday, December 3, 2002 -- 3:00pm-4:30pm
DeGarmo Hall, Room 533**

Minutes

Members Present: D. Ashby, J. Rosenthal, B. Nourie, G. Bailey, D. Ward, E. Thomas, D. Curtis, R. Morrow, T. Klass, K. Clesson, L. McBride, R. Day, P. Ressler, D. Jones, S. Naylor, E. Steward, J. Musial, M. Erthal

Members Absent: N. Ridenour, N. DeMario, A. Yau, K. Smith, M. Temple, S. Zielinski, R. Thomas, M. Lartz, L Vogel

Guests: T. Haynes, M. Munson

- I. Call to Order:** D. Ashby called the meeting to order at 3:07 pm in DeGarmo 533. D. Ashby welcomed J. Musial, the new student representative from C&I, to the council.
- II. Approval of Minutes:** D. Ashby asked for approval of the minutes from the November 5, 2002, meeting. D. Jones moved for approval; T. Klass seconded the motion. Minutes were approved.
- III. Subcommittee Reports:**
 - A. Student Concerns:** D. Jones stated the committee received 18 essays and three visual arts entries for the annual academic competition. The final judging will be Tuesday, December 10. The essay topic for next year will also be decided at that time.
 - B. University Liaison/Faculty Concerns:**
 1. Teacher Education Colloquium Debriefing: L. McBride thanked members of the council for attending the colloquium. The subcommittee will review the responses to the questionnaire. D. Jones asked if the questions generated by groups at the colloquium will be used at the Spring Colloquium. The subcommittee will make recommendations on the questions for inquiry groups at the Spring Colloquium.
 2. L. McBride stated the revision to the Five-year Plan has begun.
- C. Curriculum:**

Action Items:

 1. C&I 212, 214, 216: T. Haynes gave a brief history of courses and revisions. Two of these courses were revised and one is a new course. C&I 215 was renamed 212 to reflect the sequence. C&I 214 was changed from two credit hours to three credit hours and will include ten clinical hours. C&I 216 was changed from four to three credit hours that includes two hours per week of clinical work at University High School. There will be no credit hours for the lab. J. Rosenthal stated the proposal was very well written. D. Ashby asked for a motion to accept the proposal. J. Rosenthal moved to support

the proposal. D. Curtis seconded the motion. A discussion followed. D. Jones asked if C&I 212 is a pre-requisite of both C&I 214 and C&I 216. T. Haynes stated that 212 is a pre-requisite for 216 only. C&I 212 and 214 can be taken concurrently. The motion passed. T. Haynes was excused.

2. PAS 155, 175, 201, 215, 318, 321, 332, 352: J. Rosenthal explained these proposals contained a large number of small changes. These are essentially state mandated changes. J. Rosenthal moved to accept the proposals; E. Steward seconded the motion. A discussion followed. The motion passed.

IV. Discussion Items:

- A. **LiveText:** D. Curtis congratulated M. Munson on the fine job she has done with the LiveText project. She stated that her personality and professional style is well suited for the job.
 1. M. Munson gave a brief description of LiveText. She stated that there are approximately 150 faculty and 850 students using LiveText at Illinois State University. Course syllabi on LiveText is a start, but assessments relating to standards also need to be uploaded in LiveText. M. Munson demonstrated the system and responded to questions.
 2. D. Jones stated that the Teacher Education faculty in KNR has received training. She stated that the participation was wonderful, and the response very positive. Faculty members in the department have all been registered.
 3. J. Rosenthal stated that LiveText is very flexible and allows for mining of data by standards. He also stated he feels there is a need for Graduate Assistant help in initial setup.
 4. R. Morrow stated LiveText has been incorporated into C&I 104. One hundred-seventy students participated, and the response was very positive. Technical support helped facilitate the project.
- B. **Illinois State University/CPS follow-up plan:** This item will be discussed at the January 21, 2003, meeting.

V. Information Items:

- A. **State Assessment Proposal:** D. Ashby explained this was an assessment of K-12 students. This document familiarizes our students with the assessment procedures.
- B. **Illinois State University's reply to M. Long of ISBE:** D. Ashby explained she and B. Nourie felt this letter clarified some issues regarding ISBE review of the conceptual framework.
- C. **Vita cover sheet:** B. Nourie stated this would be used for faculty information.
- D. **AACTE Update:** D. Ashby stated this document summarizes AACTE's position on the measure for program accreditation, now stipulated as test scores by USDE.
- E. **NES/ISBE:** D. Ashby asked members to encourage faculty in their colleges to sign up for content assessment panels.
- F. **NCATE Visit:** B. Nourie stated that she will have a rough framework of institutional draft at the January 21, 2003, meeting. She reminded everyone that the NCATE on-sight visit will be November 1-5, 2003.

VII. Announcements and Last Comments:

- A. The Secondary Education Conclave tentative agenda was passed out. The conclave will be held January 17, 2003, in the Old Main Room of Bone Student Center from 9:00 a.m. - 11:30 a.m.
- B. B. Nourie stated a special session of LiveText training will be held for CTE members
- C. D. Jones informed members that council member R. Day and T. Martin were recently wed.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:17 p.m.

Respectfully submitted,
jlc for Sandra K. Zielinski, Secretary

**Illinois State University
Council for Teacher Education
Tuesday, January 21, 2003 -- 3:00pm-4:30pm
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Ashby, J. Rosenthal, B. Nourie, E. Thomas, D. Curtis, T. Klass, K. Clesson, L. McBride, R. Day, P. Ressler, D. Jones, E. Stewart, J. Musial, M. Erthal, S. Zielinski, N. DeMario, M. Hutchins, D. Swierczek, M. Temple

Members Absent: N. Ridenour, A. Yau, R. Thomas, L. Vogel, G. Bailey, D. Ward, R. Morrow, S. Naylor

- I. Call to Order:** D. Ashby called the meeting to order at 3:03 pm in DeGarmo 551. D. Ashby welcomed D. Swierczek, the new student representative and President of SEA, and M. Hutchins, representing Special Education, to the council.
- II. Approval of Minutes:** D. Ashby asked for approval of the minutes from the December 3, 2002, meeting. J. Rosenthal moved for approval; E. Thomas seconded the motion. Minutes were approved.
- III. Subcommittee Reports:**
 - A. Curriculum:** No report.
 - B. Student Concerns:**
 1. D. Jones reported the committee met during finals week to review and judge the Academic Competition entries. There were three entries in the visual arts category and 18 entries in the essay category. To keep the integrity of the award, the committee decided not to award second place winners. Jill Hamp was the winner in the visual arts category, and Isobel-Marie Stasheff won the essay competition for her entry *Common Goals, Diverse Routes*. Both winners will present their entries at Founders Day and the CTE Spring Colloquium.
 2. The essay theme for next year is: "How can the teacher be responsive to the moral demands of our democratic society?" This will also be the theme for the disposition written by every candidate for admission to professional studies.
 - C. University Liaison/Faculty Concerns:**
 1. L. McBride distributed a handout containing the questions generated at the CTE Colloquium. A discussion followed about how to handle the inquiry project and involve teacher education faculty across campus. Suggestions were made.
 2. The date for the CTE Spring Colloquium has not been decided yet.
 3. The committee will begin work on the Bylaws and Five Year Plan.

IV. Discussion Items:

- A. **Chicago Pipeline Project:** D. Ashby discussed the plan. She stated that the FY 03 State Budget has not been finalized, but she is hopeful that this project will receive funding. D. Curtis stated Illinois State University is developing parts which can still be implemented regardless of funding. B. Nourie reminded council members the dates of the TEAM conference to be held at Illinois State University are March 31 and April 2. A discussion of the pipeline project followed.
- B. **Program Review Results:** B. Nourie stated that the departments are beginning to hear results from the national spas. All results will be received by February 15. D. Jones stated KNR has received notice that their department has passed without anything further needed. B. Nourie informed the council that some departments have received notices that rejoinders are needed. Those rejoinders are due April 15. She stated it is very important that the rejoinders be exact. NCATE is very concerned that the percentage of programs passing nationwide is very low. This will be discussed at the AACTE conference in New Orleans this week.
- C. **NCATE Visit:** B. Nourie reminded everyone that the NCATE visit is November 1-5, 2003. The Institutional Report is due September 1, and she is working on that.
- D. **December Certification Audits:** D. Curtis stated of the seven schools reviewed, not one came through without being placed on probation. Illinois State University will be reviewed next year. D. Curtis stated that 788 students took the content exam, and 26 did not pass. After examining each of the 26, no student was pulled from student teaching. This will change in Fall 2003; because starting then, every student must pass this test to qualify to student teach. She informed members that there is now a third test that students must pass to obtain their teaching certificates. This test is called the Assessment of Professional Teaching (APT), and it joins the Content Test and Basic Skills Test. These tests are not graduation requirements, but they are certification requirements.
- E. **Improving clinical experiences:** K. Clesson spoke about U High and IPLP's involvement in placing students in high needs areas for early clinical experiences. These clinicals involve first year students. A discussion followed.

V. Information Items:

- A. **What Teachers Want:** D. Ashby stated this was a survey done by west suburban higher education consortium. She encouraged members to read the document carefully.
- B. **Academic Competition subject letter:** D. Ashby explained this is an effort to bring the academic competition and class work together.

VII. Announcements and Last Comments:

- A. J. Rosenthal thanked R. Morrow, T. Haynes, and D. Curtis for the work they did on the Secondary Education Conclave.
- B. E. Stewart informed members Nick Hockings will conduct a seminar on Native Americans February 5 and 6 in Bone Student Center. The Illinois State University Student Chapter of the National Art Education Association will receive an award for being the "Student Chapter of the Year" for the second year in a row at the National Conference March 4-8 in Minneapolis, Minnesota.

- C. Congratulations were offered to T. Klass concerning the passing of the EAF program review.
- D. S. Zielinski thanked the student representatives for their contributions to the meeting.
- E. D. Curtis informed members the Teacher Education coordinators and advisors would be revisiting PBA items January 30, from 2:30-4 p.m.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:32 p.m.

Respectfully submitted,
Sandra K. Zielinski, Secretary
jlc

**Illinois State University
Council for Teacher Education
Tuesday, February 4, 2003 -- 3:00pm-4:30pm
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Ashby, J. Rosenthal, B. Nourie, E. Thomas, D. Curtis, T. Klass, K. Clesson, L. McBride, P. Ressler, D. Jones, E. Stewart, M. Erthal, S. Zielinski, D. Swierczek, M. Temple, G. Bailey, D. Ward, R. Thomas, R. Morrow

Members Absent: N. Ridenour, A. Yau, L. Vogel, S. Naylor, R. Day, J. Musial, N. DeMario, M. Hutchins

Guests: F. Drake

- I. Call to Order:** D. Ashby called the meeting to order at 3:02 pm in DeGarmo 551.
- II. Approval of Minutes:** D. Ashby asked for approval of the minutes from the December 3, 2002, meeting. E. Thomas moved for approval; B. Nourie seconded the motion. Minutes were approved with one correction.
- III. Subcommittee Reports:**
 - A. Curriculum:** No report.
 - B. Student Concerns:** No report
 - C. University Liaison/Faculty Concerns:**
 - 1. Inquiry Groups:** L. McBride introduced F. Drake. Together they chose four books to be considered for discussion at the CTE Spring Colloquium. CTE members selected three of those books. An invitation will be sent to all Teacher Education faculty to join one of the discussion groups. The three books chosen are:
 - *“Why Are All the Black Kids Sitting Together in the Cafeteria?” And Other Conversations About Race*, Beverly Daniel Tatum, PH.D. This discussion group will be led by B. Nourie and B. Smith.
 - *Leading in a Culture of Change*, Michael Fullan. This group will be led by D. Ashby and J. Rosenthal.
 - *Odd Girl Out, The Hidden Culture of Aggression in Girls*, Rachel Simmons. This group will be led by D. Curtis, D. Jones, and S. Zielinski.
 - 2. Five Year Plan:** L. McBride explained the plan was initially drafted in 1998. L. McBride stated the committee questioned if there were items that need to be added or deleted. He asked for suggestions. A discussion followed. D. Ashby and S. Zielinski suggested the plan be put into a table so members could record their suggestions. E. Thomas questioned whether every item needed a date. J. Rosenthal expressed an opinion that the plan needs to focus on ability to achieve and not necessarily dates. D. Ashby stated an annual review is needed to assess progress.

She stated the plan should be a leadership document versus a list. R. Morrow stated a date provides a target. A table will be made and emailed to members. L. McBride will compile and present a report of findings at the February 18 meeting.

IV. Discussion Items:

- A. NCATE Update:** B. Nourie distributed and explained a chart showing status of program recognition by national SPAs. ISBE results are due February 15, and remaining NCATE SPA results are expected approximately the same time.

V. Information Items:

- A. Secondary Teacher Education Liaisons – Feb. 24 meeting:** K. Clesson announced a meeting for departmental methods instructors to be held at the Professional Development Building on Monday, February 24, from 3:30-5:00 pm. She asked members to encourage colleagues to attend.
- B. ABCTE – D. Ashby’s Letter to Supt. Schiller:** D. Ashby explained this letter was written to inform Supt. Schiller of Illinois State University’s opposition to ABCTE’s effort to implement a national certification test. This exam would be available to anyone that has a bachelor’s degree and would replace states’ individual exams. Five states are piloting this exam, including N. Carolina, Florida, Texas, and Colorado.
- C. AACTE Conference Updates from Attendees:** D. Ashby asked conference attendees to give an update of their experiences to members. R. Morrow expressed his frustration at the lack of clear guidelines from NCATE. B. Nourie stated that NCATE needs to be informed of members’ opinions. L. McBride stated he attended Leadership sessions. T. Klass stated there were not many sessions on Educational Administration, but she attended sessions on Technology. B. Nourie informed members that next years’ conference will be held in Chicago, so Illinois State University should be fully represented. Illinois State University is pursuing sponsoring a pre-conference. D. Curtis shared experiences with other attendees concerning LiveText.
- D. LiveText Update:** D. Curtis stated that by next January Illinois State University will be in a good position to become a large school model for LiveText. Approximately 1600 students are currently using LiveText on campus.
- E. NCLB Update:** This conference is being sponsored by IPLP. B. Fisher is the contact to pre-register. D. Ashby asked members to share the information with faculty in their departments and encourage them to pre-register.
- F. APT – February 18th pilot testing:** D. Curtis stated students will have an opportunity to field test here at Illinois State University. They will receive a \$25 voucher to apply toward the fee for taking the exam in July. The July test date will be the last opportunity for students completing their clinical practice out of state to take the test. This exam applies to anyone who is issued a teaching certification after October 1.

VII. Announcements and Last Comments:

- A.** J. Rosenthal congratulated D. Curtis for the work done with coordinators.
- B.** E. Stewart informed members Nick Hockings will conduct a seminar on Native Americans February 5 and 6 in Bone Student Center.
- C.** D. Ward stated Milner Library has applied for a \$500,000 grant. The grant would include a certificate program, an outreach program, and school library renewal.

- D. K. Clesson encouraged everyone to attend the Secondary Teacher Education Liaison conference February 24.
- E. R. Morrow informed members that C & I has a visiting faculty member from Mozambique. Members may email R. Morrow if they are interested in the visiting faculty member speaking in their classes.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:05 p.m.

Respectfully submitted,
Sandra K. Zielinski, Secretary
jlc

**Illinois State University
Council for Teacher Education
Tuesday, March 4, 2003 -- 3:00pm-4:30pm
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Ashby, J. Rosenthal, B. Nourie, D. Curtis, T. Klass, D. Jones, E. Stewart, S. Zielinski, S. Naylor, N. DeMario, G. Bailey, R. Morrow, R. Day, D. Ward, J. Musial, P. Ressler

Members Absent: N. Ridenour, A. Yau, L. Vogel, L. McBride, M. Erthal, M. Hutchins, E. Thomas, K. Clesson, M. Temple, R. Thomas, D. Swierczek

- I. Call to Order:** D. Ashby called the meeting to order at 3:05 pm in DeGarmo 551.
- II. Approval of Minutes:** D. Ashby asked for approval of the minutes from the February 18, 2003, meeting. T. Klass moved for approval; E. Stewart seconded the motion. Minutes were approved.
- III. Subcommittee Reports:**
 - A. Curriculum:** No report.
 - B. Student Concerns:** No report
 - C. University Liaison/Faculty Concerns:**
 - 1. Five Year Plan:** D. Ashby led a detailed discussion of the plan. Suggestions were made, and a new plan will be drafted for approval.
- IV. Discussion Items:**
 - A. How Illinois State University Addresses APT Concerns:** D. Ashby explained that Attachment B was a summary compiled by B. Meyer. A discussion followed. J. Musial stated she felt a schedule of the four tests (K-3, K-9, K-12, and 6-12) for certification should be distributed to students in a table. D. Curtis explained that 4700 letters regarding the tests had been sent out to education majors and that it is the responsibility of the students to read the material. D. Ashby stated that advisors have the information also, but teacher education faculty should call attention to the schedule in their classes. D. Jones stated that KNR has a checkpoint list that she will share with members at the next meeting.
 - B. PBA: Condition of Implementation:** D. Curtis distributed a PBA Requirements Check List brochure. This will be distributed to community colleges and will also be on the College of Education website. She announced the forming of a University Assessment Committee. D. Jones questioned what Illinois State University was doing to help students who are having trouble passing the Basic Skills Test. D. Ashby stated she was meeting with E. Thomas to discuss what could be done. D. Jones asked how often criminal background checks were being conducted. She also inquired about the frequency of finger printing of students. D. Curtis explained background checks were conducted routinely before Admission to Professional Studies and again before Admission to Clinical Practice/Student Teaching. Finger printing occurs most frequently to

students whose names are linked with multiple “hits.” She stated that if a student is notified of the need for finger printing, the student must pursue the matter.

- C. **NCATE and ISBE:** B. Nourie distributed a packet of NCATE and ISBE information. It was announced that Elementary Education has received confirmation of certification by their spa. B. Nourie expressed her dissatisfaction with ISBE concerning the differences between the requirements stated before the reports were submitted and the requirements stated after the panel reviews. B. Nourie stated that some requests were conflicting. For example, it was not possible to keep the reports to the page limit of 125 pages and submit the required data. A letter from D. Ashby to Dr. Schiller stating Illinois State University’s concerns was discussed. Several members expressed their support of this letter.

V. Announcements and Last Comments:

- A. E. Stewart has had an article published in the Art Education Magazine.
- B. T. Klass shared information from a recent department chairs meeting. N. Maroules is advocating that students be allowed to select one of the EAF Foundations courses (EAF 228, 231, or 238) to satisfy a General Education/Outer Core requirement.
- C. D. Ward will be serving on a content advisory board for libraries in Springfield.
- D. B. Nourie distributed a flyer concerning the play *Dinner with Friends* which S. Zielinski is directing.
- E. S. Zielinski is going to Springfield to serve on a panel for content area testing for Theatre.
- F. R. Morrow expressed his pride that Elementary Education was approved by ACEI. He stated a very low percentage of programs is recognized.
- G. D. Curtis extended an invitation to members to celebrate the first anniversary of the Teacher Education Center March 18 from 2:00 – 4:00.
- H. D. Jones wished everyone a happy and relaxing Spring Break.
- I. D. Ashby urged members to email Peter Leonis at pleonis@isbe.net to express their desire that higher education be fully represented on the proposed SB 1074 for a Professional Standards Board to replace the State Teacher Certification Board.

VI. Adjournment: D. Ashby adjourned the meeting at 4:30 p.m.

Respectfully submitted,
Sandra K. Zielinski, Secretary
jlc

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, March 19, 2002
DeGarmo Hall, Room 551, 3:00 pm

STUDENT APPEAL MINUTES

Members present: D. Ashby, P. Crowley, D. Curtis, R. Day, N. DeMario, D. Jones, J. Kim, L. McBride, R. Morrow, B. Nourie, J. Rosenthal, M. Skinner, E. Stewart, M. Temple, E. Thomas, R. Thomas, R. Wylie, S. Zielinski

Members absent: K. Clesson, C. Elzy, T. Klass, M.B. Lartz, T. Longfellow, L. Vogel

Guest(s): J. Gordon and his father G. Gordon; R. Fortune, Chair, English Department

Call to Order

D. Ashby called the meeting to order at 3:00 pm. It was noted that D. Curtis, D. Jones, B. Nourie, J. Rosenthal, and S. Zielinski were ineligible to vote as members of TERB and P. Ressler was ineligible to participate as a member of the department involved in the appeal per CTE bylaws:

Action Item

Student Appeal:

1. J. Gordon presented for 19 minutes followed by 15 minutes of questions from the Council. He and his father were excused.
2. R. Fortune presented for 15 minutes followed by 5 minutes of questions from the Council. He was excused.
3. The Council members decided to continue the hearing at this time. Deliberation ensued.
4. A vote by secret ballot was taken with 9 votes to uphold the decision of TERB, 1 vote to overturn the decision of TERB, 0 abstentions.

Adjournment

Meeting adjourned at 4:45 pm

**Illinois State University
Council for Teacher Education
Tuesday, April 1, 2003 -- 3:00pm-4:30pm
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Ashby, J. Rosenthal, B. Nourie, D. Curtis, T. Klass, E. Stewart, S. Naylor, N. DeMario, R. Day, D. Ward, P. Ressler, M. Temple, E. Thomas, K. Clesson, M. Erthal, D. Swierczek, L. McBride (medical leave), M. Moore for R. Morrow,

Members Absent: N. Ridenour, A. Yau, L. Vogel, M. Hutchins, R. Thomas, D. Jones, S. Zielinski, J. Musial, G. Bailey

Guests: L. Steffen, C. Toll, C. Carter, M. Hickrod

I. Call to Order: D. Ashby called the meeting to order at 3:05 pm in DeGarmo 551.

II. Discussion Items:

A. Kaleidoscope Theatre Series—M. Hickrod and C. Carter: B. Nourie introduced M. Hickrod and C. Carter. M. Hickrod explained the program. C. Carter presented preview packets of productions for the coming year and encouraged everyone to support the program by attending the productions. D. Ashby suggested C. Carter contact student organizations and involve them in the program. C. Carter stated that internships were available through Kaleidoscope.

B. Teacher Supply and Induction in Illinois: D. Ashby explained that this report was generated by the Illinois Education Research Council, instituted by the Illinois Legislature and housed at SIU-Edwardsville. The report states that 57% of graduates in Illinois are hired as teachers. Others may be hired as aides or substitutes or teachers in private schools. She asked members to share this report with others in their departments.

C. David Imig letter to Chief Inst. Reps.: D. Ashby explained that Congress is targeting Higher Education in criticizing “teaching colleges” for the poor preparation of teachers who in turn fail to implement the tenets of NCLB. She urged members to take the opportunity to communicate what Illinois State University is doing to prepare teachers. D. Ashby also encouraged members to become acquainted with local congressmen and to become proactive. She urged members to share this letter with deans, chairs, and others in their departments and encourage them to be proactive.

D. PBA Motions for discussion: D. Curtis distributed drafts of several components of the performance-based assessment system: the Language Arts Assessment, the Multicultural Assessment, and the Communication Concerns Document. She also shared UTE Assessment Committee Report. She briefly explained the documents, and a discussion followed. Council also discussed criminal background self-report and police reports. D. Curtis asked for suggestions to be emailed to her so that she may make recommendations to CTE at the next meeting.

E. Major GPA formula – catalog copy -- J. Rosenthal: J. Rosenthal explained the recommended change in catalog copy regarding GPA requirements for admission to Professional Studies. This policy would make entrance and exit GPA consistent. GPA is now being figured differently before and after admission to Professional

Studies. D. Ashby stated that this change will reduce problems for students and advisors.

F. External Advisory Committee: D. Ashby reminded members that the first meeting of the External Advisory Committee will be held Monday, April 14, 2003 from 9:00 a.m. until 12:00 noon. It was suggested the meeting be held in Room 114 of the Professional Development Building. Twenty-two have accepted invitations to be on the committee. Suggestions were made on subjects to discuss at the first meeting.

III. Approval of Minutes: D. Ashby asked for approval of the minutes from the March 4, 2003, meeting. J. Rosenthal moved for approval; M. Temple seconded the motion. Minutes were approved.

IV. Action Items:

A. Five Year Plan: Delayed until April 15 meeting.

V. Information Items:

A. Check Point List (from KNR): This document is useful for all teacher education departments to apprise students of the processes of moving through the performance-based assessment system.

B. CTE Bylaws approved by Senate—see website

http://www.coe.ilstu.edu/ncate/councilforteachereducation/bylaws_spring03.htm

C. IATE Research Mini Grants: D. Ashby encouraged members to apply for the \$1000 total to be awarded.

D. University Wide Teacher Education Budget Presentation: D. Ashby explained that again this year Teacher Education had a separate budget for the shared needs across campus. The document that she distributed showed requests for: Council for Teacher Education, NCATE accreditation, NNER membership and professional development, performance-based assessment (including remediation costs and costs of the Technology Passport system.)

E. Supt. Schiller's response to certification testing: Supt. Schiller is aware of Illinois State University's concerns with National Evaluation Systems as vendor for state certification tests; he is continuing to work with higher education on the issues.

VI. Announcements and Last Comments:

A. J. Rosenthal announced that Schroeder Hall was scheduled for demolition. Everyone gasped.—“April Fool”

B. B. Nourie reminded everyone that CTE Spring Colloquium has been cancelled; book groups will still present at the regular CTE meeting on April 15 at 3:00. The CTE Fall Colloquium will be held September 23 with NCATE as the subject.

C. E. Stewart distributed a fact sheet stating there were increased monies being spent on education. D. Ashby explained that these increases were the result of cuts in other areas of education.

D. D. Ward participated in the Content Area Standard panel for the school librarian program in Springfield recently.

VII. D. Ashby adjourned the meeting at 4:30 p.m.

Respectfully submitted,
jlc for Sandra K. Zielinski, Secretary

**Illinois State University
Council for Teacher Education
Tuesday, April 15, 2003 -- 3:00pm-4:15pm
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Ashby, D. Curtis, T. Klass, E. Stewart, S. Naylor, N. DeMario, R. Day, D. Ward, P. Ressler (left early, E. Bularzik for P. Ressler), M. Temple, K. Clesson, S. Zielinski, A. Azinger, K. Moss for B. Nourie, J. Musial, L. McBride (medical leave)

Members Absent: N. Ridenour, L. Vogel, M. Hutchins, R.Thomas, D. Jones, D. Swierczek, G. Bailey, J. Rosenthal, B. Nourie, E. Thomas, M. Erthal

Guests: L. Steffen, E. Spycher, S. Wellinski

I. Call to Order: D. Ashby called the meeting to order at 3:10 pm in DeGarmo 551.

II. Subcommittee Reports:

A. Curriculum:

1. PHI 256: N. DeMario explained this proposal contained a minor change that had been overlooked for the Philosophy minor in Teacher Education. The subcommittee recommended the change be accepted.

B. Student Concerns: No report.

C. University Liaison/Faculty Concerns: No report.

III. Discussion Items:

A. CTE External Advisory Committee: D. Ashby told members that the first External Advisory Committee meeting was held Monday, April 14, 2003, with 22 external members and 15 Illinois State University faculty present. The committee identified five items of importance.

1. Standards aligned classrooms
2. Assessment—use of data by teachers
3. Need for better aligned clinical experiences
4. P-12 literacy
5. Need to assess disposition at an earlier stage

D. Ashby stated that positive relationships were being formed through this committee. A full report will follow. The next meeting is scheduled for September 18, 2003, 12 noon-3 pm in DeG 551.

IV. Action Items:

A. Technology Passport: D. Curtis explained that Item #10 would move from Admission to Student Teaching to Exit from Student Teaching. D. Curtis moved that Technology Passport Item #10 be moved from Admission of to Exit from Student Teaching. S. Zielinski seconded the motion R. Day asked for an explanation of Item #10. D. Curtis explained that this was the data-based management used for student teaching. T. Klass asked if the assessment was performed during student teaching.

D. Curtis replied yes. Motion was approved with seven voting in favor, one opposed, and five abstaining.

B. Communications Concerns Document: D. Curtis explained this document would be used only in the case that a communication problem was determined to exist. In that instance, remediation with D. Jennings would take place. D. Curtis moved to accept this document. M. Temple seconded the motion. T. Klass asked if this document would be in connection with a specific class. D. Curtis explained that any faculty member could refer a student if they identified a problem. T. Klass suggested that there be orientation. D. Curtis stated that her department would be happy to provide orientation. A. Azinger asked what the procedure would be if a student stuttered. D. Ashby explained that if the stuttering interfered with teaching, the student would be referred to appropriate unit on campus. It was also stated that a speech check is no longer required. The motion passed with one abstention.

C. Multicultural Assessment: D. Curtis distributed a new Multicultural Lesson Plan Rubric. D. Curtis moved that the Multicultural Assessment be adopted. M. Temple seconded the motion. L. Steffen explained the Diversity Committee wants diversity interwoven within lessons. Each program decides where this takes place. A discussion followed. The motion passed with one opposition and two abstentions.

D. Literacy Assessment and Teaching Cycle: D. Curtis distributed a new Language Arts Assessment document and explained that revisions were made in response to the discussion at the last CTE meeting. A suggestion was made to reserve the vote to the next meeting in two weeks. S. Wellinski explained the committee expanded on the Conceptual Framework that meets State's Standards while keeping it flexible for different content areas but also maintaining consistency. This assessment would take place in the College of Education with the exception of Music Education and Deaf and Hard of Hearing. Reading faculty would be responsible for this assessment. A discussion followed. M. Temple moved that the document be accepted. K. Clesson seconded the motion. The motion passed with two abstentions.

E. PBA/University Teacher Education Assessment Committee Report: D. Curtis explained this document has three different parts: Assessment of Legal and Ethical Conduct, Successful Experiences with Children and Youth, and Realizing the Democratic Ideal Final Assessment. D. Curtis moved to accept the three statements in the report. E. Stewart seconded the motion. A discussion followed. The motion passed.

F. Major GPA formula: D. Curtis explained this catalog language will make GPA calculation consistent between Admission to Professional Studies and Exit from Professional Studies/Graduation. M. Temple moved that the proposed language be accepted. T. Klass seconded the motion. The motion passed.

G. Five Year Plan: D. Ashby explained this is a compilation of member's suggestions. T. Klass moved to accept the document. E. Stewart seconded the motion. K. Clesson expressed concern that a direct focus on clinicals is still missing. The motion passed with the understanding that D. Ashby would construct language in #8 to address K. Clesson's concern.

V. Information Items:

A. NNER Arts Symposium: This item was not addressed.

B. Third-party testimony: D. Ashby called attention to the information items.

VI. Announcements and Last Comments:

- A.** D. Ashby reminded members that a meeting will be held on Tuesday, April 29, 2003. She distributed a handout for the book reviewed by her group.
- B.** D. Curtis distributed a handout outlining increased fees for certification tests and site registration approved by ISBE.

VII. D. Ashby adjourned the meeting at 4:15 p.m.

Respectfully submitted,
Sandra K. Zielinski, Secretary
jlc

**Illinois State University
Council for Teacher Education
Tuesday, April 29, 2003 -- 3:00pm-4:30pm
DeGarmo Hall, Room 533**

Minutes

Members Present: D. Ashby, D. Curtis, S. Naylor, D. Ward, P. Ressler, S. Zielinski, A. Azinger, B. Nourie, J. Rosenthal, G. Bailey, M. Hutchins, M. Erthal, D. Swierczek, L. McBride (medical leave)

Members Absent: N. Ridenour, L. Vogel, R.Thomas, D. Jones, E. Thomas, M. Temple, N. Demario, T. Klass, K. Clesson, E. Stewart, J. Musial, R. Day

Guests: A. Adkins

I. Call to Order: D. Ashby called the meeting to order at 3:10 pm in DeGarmo 533E.

II. Subcommittee Reports:

A. Curriculum: No report

B. Student Concerns: No report.

C. University Liaison/Faculty Concerns: No report.

III. Action Items:

A. SED Learning Behavior Specialist 2: D. Ashby explained that the changes in SED curriculum are in compliance with a judge's orders due to a lawsuit filed in Illinois and also in Hawaii. Illinois State University's Special Education Department is to be commended. They are the first in the state to introduce Learning Behavior Specialist proposals, and other universities are seeking their advice on this matter. M. Hutchins explained that there are five different proposals. They are:

1. Transition Specialist—12 hours
2. Technology Specialist—9 hours
3. Behavior Intervention Specialist—15 hours
4. Curriculum Adaptation Specialist—12 hours
5. Multiple Disabilities Specialist—9 hours

M. Hutchins explained that these are advanced certificates that go beyond the initial undergraduate program. These categories were chosen because of demand and the department already had the resources and expertise in these areas. Questions were asked. D. Ashby will recommend that these programs be offered as Certificate Programs. J. Rosenthal moved for approval of all five proposals. D. Ward seconded the motion. Motion passed.

IV. Approval of Minutes: D. Ashby asked for a motion for approval of the minutes from both April 1, 2003, and April 15, 2003, meetings. S. Zielinski moved for approval. M. Erthal seconded the motion. Motion passed.

V. Discussion Items:

A. ISBE Program Reviews: D. Ashby and B. Nourie spoke about their meeting with L. Patton of ISBE. L. Patton replaces M. Long as Division Head. The meeting included samples of rejoinders being shown, conversation about the need for serious training of evaluation panels, and penalties for not including documents that were not originally requested. Four large boxes of program rejoinders were sent to Springfield with L. Patton. D. Ashby explained that this was done in part to emphasize the amount of effort these rejoinders required. Four large boxes of rejoinders were also mailed.

B. Independent Standards Board Senate Bill 1074 Update: D. Ashby explained this board replaces the state Certification Board. There will be 11 members on this board including two representatives from universities. D. Ashby encouraged members to follow the bill's status on the state's website. She also urged members to inform their colleagues of this bill.

C. April 18, 2003, IACTE Meeting report: D. Curtis and B. Nourie reported that Bill 1074 was discussed at the IACTE Meeting. They also stated that the governor's representative was a Social Services representative. There is no Educational representative for the governor at this time.

D. Campus Theme and Operation Respect: D. Ashby explained that Operation Respect is an anti-bullying program sponsored by State Farm. There will be training in three sites: Champaign, Chicago, and Illinois State University. She also stated that the campus theme for next year is Education: Practicing the Democratic Ideal. D. Ashby introduced A. Adkins who spoke about the campus theme. She stated the committee is in the process of selecting a keynote speaker and identifying other campus-wide events. A. Adkins asked members to encourage colleagues to contact her with ideas.

E. NCATE Preparation and training: An email will be sent inviting all CTE members to participate in the COE AC June 23 BOE simulation training. The Fall Colloquium will also be used for training for the NCATE visit. B. Nourie stated that the BOE team has been composed, and she has been notified that Linda Biemer will be the team leader. She stressed that Field Supervisors need to involve cooperating teachers in the evaluation process.

F. Focus and use of time at CTE meetings: D. Ashby stated that the Executive Committee recommends that subcommittee reports be given once a month. Better use of email should be made to keep members informed of subcommittee business. Subcommittees should present action items to the council in "action ready language" to speed the voting process.

G. Book Talks:

1. *Leading in a Culture of Change*, Michael Fullan: D. Ashby and D. Ward spoke briefly about the book. They both recommend everyone read it and hope that another discussion group can be held in the fall.
2. *"Why Are All the Black Kids Sitting Together in the Cafeteria?" And Other Conversations About Race*, Beverly Daniel Tatum: B. Nourie spoke about this book. She also hopes that this book can be revisited in the fall. She briefly explained how her group held discussions using an internet chat room, set up by B. Smith.
3. *Odd Girl Out, The Hidden Culture of Aggression in Girls*, Rachel Simmons: D. Curtis and S. Zielinski spoke about this book. S. Zielinski told of two personal examples of girls' aggression. D. Curtis encouraged members of the need to include this subject in teacher education classes

VI. Information Items:

A. Five Year Plan: D. Ashby urged members to read the new Five Year Plan.

B. NNER Arts Symposium: The symposium, focused on techniques for Elementary Educators, was attended by R. Morrow (C&I), L. Fisher (Art), D. Laux (Pekin PDS), and D. Johnson (Director, McLean County Art Center).

C. Third-party testimony: B. Nourie stated that a call for third-party testimony was published in the *Peoria Journal Star* Tuesday, April 29, 2003, and will be published in the Bloomington *Pantagraph* Wednesday, April 30, 2003. Testimony is sent directly to NCATE.

VII. Announcements and Last Comments:

A. J. Rosenthal thanked everyone for another productive year and informed members that Ben and Jerry's was offering free ice cream cones.

B. B. Nourie told members that Baskin Robbins was giving away ice cream cones Wednesday, April 30, 2003.

C. P. Ressler thanked everyone for an interesting year and is looking forward to next year.

D. S. Naylor stated that this was her first year on the council and she had learned a lot.

E. G. Bailey mentioned seeing a news article on the COE graduate program.

F. M. Erthal stated she felt much more comfortable with all the forms that are used at Illinois State University and has enjoyed being a part of the council.

G. D. Ashby explained the content area test evaluations that were sent to departments and asked members to check with their department chairs. She also distributed and explained two additional handouts. She thanked everyone for a good year.

VII. D. Ashby adjourned the meeting at 4:30 p.m.

Respectfully submitted,
Sandra K. Zielinski, Secretary
jlc