

**Illinois State University,
Council for Teacher Education
Tuesday, September 7, 2004 -- 3:00 p.m.-4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Ashby, M. Temple, J. Rosenthal, E. Mayer, D. Curtis, S. Zielinski, M. Moore, E. Stewart, D. Ward, B. Nourie, A. Malaty-Uhr, D. Jones, J. Thompson, S. Naylor, B. Schlemper, P. Ressler, M. Erthal, C. Brown, T. Klass, K. Irvin, O. Zlobinskaya, S. Brubaker, W. Black

Members Absent: N. Ridenour, T. Martin, G. Bailey, S. McAllister

Guests: R. Lee

I. Call to Order: D. Ashby called the meeting to order at 2:50 p.m. in DeGarmo 551. D. Ashby welcomed everyone back and asked members and guests to introduce themselves. T. Klass also announced that S. McAllister has recently had a baby boy. D. Ashby gave a brief overview of Council for Teacher Education. She explained that the council is a standing committee of the Academic Senate. Members are approved in September, and leadership for teacher preparation both on and off campus is the primary work of the council. She also explained that one of the biggest responsibilities of the council is communication with departments and colleagues. D. Jones led the council in an ice-breaking activity.

II. Approval of Minutes of May 4, 2004: D. Ashby asked for a motion to approve the minutes from May 4, 2004. T. Klass moved for approval. M. Temple seconded the motion. Motion passed

III. Council Elections: D. Jones moved to close nominations for vice chair. D. Curtis seconded the motion. J. Rosenthal was elected vice chair. J. Rosenthal moved to close nominations for secretary. T. Klass seconded the motion. S. Zielinski was elected secretary. J. Thompson suggested committee chairs be elected at open meeting. M. Erthal nominated M. Temple for chair of Curriculum committee. E. Stewart seconded the motion. Motion was approved, and M. Temple was elected. A. Malaty-Uhr nominated D. Jones for chair of Student Concerns committee. S. Naylor seconded the motion. Motion was approved, and D. Jones was elected. B. Schlemper nominated B. Nourie for chair of University Liaison/Faculty Concerns committee. M. Moore seconded the motion. Motion was approved, and B. Nourie was elected.

IV. Moment of silence to honor Norma DeMario: J. Thompson announced that council member Norma DeMario died peacefully at her sister's home on July 31, 2004. There will be a memorial service in the Faculty/Staff Commons room of Bone Student Center at 12:30 p.m. on October 24. There was a moment of silence in her honor.

V. Subcommittee Reports:

A. Curriculum: M. Temple explained that the role of this committee is to review and recommend to the council any curriculum changes in connection to teacher education. He gave as an example any changes in requirements of a minor or major or when two two-hour courses are combined to make a three-hour course.

B. Student Concerns: D. Jones explained that the main responsibility of the committee is to hear students' concerns regarding certification to ensure students receive due process. She explained the committee is also responsible for the Academic Competition Scholarship which is in its eighth year. She explained that this scholarship is connected to the conceptual framework, and it is changing format this year. She explained the brochure and answered questions. At this time, D. Ashby added that CTE is a judicial body to which students have the right to appeal decisions regarding teacher education. She explained that the appeals go first to the department, then to the executive board of CTE, and then to full CTE if it has still not been resolved. She also told members that both the students and CTE has a right to legal counsel.

C. University Liaison/Faculty Concerns: B. Nourie stated that this committee typically deals with the changes in the bylaws. This committee is also responsible for the Conceptual Framework and often is the group that plans the CTE Colloquium. This year the committee will be looking at the ASPT process.

D. UTE Assessment: D. Curtis explained that this is an Ad Hoc committee, but that there is discussion about making it a permanent subcommittee of CTE. A draft agenda for the Fall Colloquium, which will be held on September 30 at 8:00 a.m. in Old Main, was distributed. It was explained that the colloquium was initiated in November 1996 to bring all teacher education faculty together for the discussion of a certain topic. This year's topic will be "A Campus Discussion About Field Experiences and Clinical Practice." Council members were encouraged to make sure their colleagues were invited to the colloquium. This invitation should extend to field supervisors.

VI. Discussion Items: none

VII. Action Items: none

VIII. Information Items:

A. See last section of notebook – B. Nourie

1. **ASPT Process:** B. Nourie explained that this document gives guidelines for faculty appointments, salaries, promotions and tenure. ULFC committee will be examining this document this year.
2. **NCATE Institutional Report Template revised:** B. Nourie told members that the Institutional Report is based on the Board of Examiners' template, and that the BOE now has a new set of questions which will consequently affect the IR.
3. **Program SPA report template revised:** B. Nourie explained that program reviews are now limited to 25-35 pages.

B. Teacher Education Orientation: D. Curtis informed the council that an orientation session was piloted last spring. These sessions were well received, and 24 sessions have been booked this fall to accommodate 1200-1300 new teacher education candidates. This will be a discussion item at the next CTE meeting in order to discuss these sessions being made mandatory.

C. Information on fingerprinting: D. Curtis explained that there are still details to be ironed out concerning the fingerprinting of certified and non-certified employees. She will keep the council informed of any decisions that are made.

IX. Announcements and Last Comments:

- A. D. Curtis told members that Molly Munson-Dryer had a baby girl named Alyssa Michelle.
- B. S. Zielinski informed members that CFA will have a Fulbright Scholar from India visiting for six months.
- C. D. Jones welcomed everyone back.
- D. B. Nourie distributed the COE scholarship packet.
- E. K. Irvin stated that Metcalf would host an Open House and Reception September 14 from 1:30 – 3:30 p.m. She invited everyone to attend.
- F. E. Stewart stated that this is the first year of his second four-year term on CTE, and he is beginning to get a handle on how things work on the council.
- G. A. Malaty-Uhr informed members that Dr. D. Curtis would be speaking that night in CVA 147 for a SEA-sponsored event.
- H. O. Zlobinskaya stated that there will be a conference held September 25 from 8:00 a.m.-2:00 p.m. for all education majors. There will be many speakers and food will be provided.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:05.

Respectfully submitted,
Sandra K. Zielinski, Secretary
jlc

**Illinois State University,
Council for Teacher Education
Tuesday, September 21, 2004 -- 3:00 p.m.-4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: M. Temple, J. Rosenthal, E. Mayer, D. Curtis, S. Zielinski, M. Moore, E. Stewart, D. Ward, B. Nourie, A. Malaty-Uhr, J. Thompson, B. Schlemper, P. Ressler, M. Erthal, C. Brown, K. Irvin, O. Zlobinskaya, S. Brubaker, W. Black, P. Morris, T. Martin, D. Trissel

Members Absent: N. Ridenour, G. Bailey, S. McAllister, D. Ashby, D. Jones, S. Naylor, T. Klass

Guests: K. Moss, L. Crawford, J. Puthussery

I. Call to Order: J. Rosenthal brought the meeting to order at 3:05.

II. Approval of Minutes of September 7, 2004: J. Rosenthal asked for a motion to approve minutes from September 7, 2004. M. Temple moved for approval. E. Stewart seconded the motion. Minutes were approved with one correction. S. Zielinski introduced J. Puthussery, a Fulbright Scholar visiting from India. P. Ressler introduced P. Morris who is a graduate student representing CAS on the council. B. Nourie thanked K. Moss for attending the meeting.

III. Subcommittee Reports:

A. Curriculum: J. Rosenthal noted that the new general education proposal, with technology passport requirements in English 101 and Communication 110, will soon come to the CTE Curriculum Subcommittee.

B. Student Concerns: J. Carlton told members there would not be a meeting on September 28. She stated that the Academic Competition brochure would be printed soon, and that it would also be posted on the CTE website

C. University Liaison/Faculty Concerns: B. Nourie stated that this committee would meet on September 28 at 3:00 p.m. in DeG 63A. They will begin working on revising the ASPT document additions for teacher educators. D. Curtis reminded everyone that the CTE Fall Colloquium will be held on September 30 from 8:00 a.m. until noon in the Old Main Room of Bone Student Center. She encouraged everyone to attend.

D. UTE Assessment: No report

IV. Discussion Items:

A. Teacher Education Orientation: D. Curtis introduced L. Crawford and told council members that Crawford has been conducting the Teacher Education

Orientation sessions. She stated that currently there is a placeholder on Admission to Professional Studies SIAS screen to record participation of the orientation session, but it is not yet a requirement. There was a discussion held about making the sessions a requirement for freshman and transfer teacher education candidates. The requirement could go into effect as early as Spring semester of 2005, if the CTE Action item so specifies.

S. Brubaker stated that she had received very positive feedback from candidates who have participated in the sessions. This will be an action item at the next CTE meeting.

E. Stewart asked which school districts are using LiveText with their own students or as part of the screening/interviewing process for potential district hires.

D. Curtis stated that she knows that the candidates are able to check the number of visitors to their site, and that might indicate activity on the part of any district with which candidates might have interviewed.

B. Collaborative Research/Grant Writing – K. Moss: K. Moss explained that grants are being awarded to collaborative partnerships. She described different kinds of partnerships and explained that grant writing is much easier if the partnership has been in effect before applying for the grant and that the probability of receiving a grant is higher in these instances. Following a question/answer session, K. Moss stated that a technical workshop for FIPSE grants is being held in St. Louis on Wednesday, September 29 and that the College of Education will pay transportation for up to two people wishing to attend.

V. Action Items: none

VI. Information Items:

A. Illinois Certification Testing System: D. Curtis distributed a new NES booklet which outlines the testing requirements in Illinois.

VII. Announcements and Last Comments:

A. J. Thompson informed members that Randy Dunn, an Illinois State University alum, is the new interim State Superintendent.

B. M. Temple stated that the curriculum committee will meet Tuesday, September 28 at 3:00 p.m. in DeG 551.

C. O. Zlobinskaya reminded the council of the SEA conference being held Saturday, September 25, and asked members to encourage their students to attend.

D. D. Curtis encouraged everyone to attend the CTE Fall Colloquium that is being held on Thursday, September 30 in Old Main. She also stated that she will keep members informed of any updates on student teacher fingerprinting.

E. B. Nourie welcomed D. Trissel, Academic Senate representative, to CTE. She also encouraged members to read “La. Eyes Linking Pupil Results, Teacher Training.” This article was sent to council members electronically.

VIII. Adjournment: J. Rosenthal adjourned the meeting at 4:10.

Respectfully submitted,
Sandra K. Zielinski, Secretary
jlc

**Illinois State University,
Council for Teacher Education**

Tuesday, October 5, 2004 -- 3:00 p.m.-4:30 p.m.

DeGarmo Hall, Room 551

Minutes

Members Present: M. Temple, J. Rosenthal, E. Mayer, D. Curtis, M. Moore, D. Jones, E. Stewart, B. Nourie, A. Malaty-Uhr, B. Schlemper, P. Ressler, M. Erthal, S. Naylor, C. Brown, K. Irvin, O. Zlobinskaya, S. Brubaker, W. Black, P. Morris, D. Trissel, S. McAllister, A. Adkins for T. Klass

Members Absent: N. Ridenour, G. Bailey, D. Ashby, S. Zielinski, D. Ward, T. Martin, J. Thompson

Guests: K. Lind, L. Crawford

I. Call to Order: J. Rosenthal called the meeting to order at 3:05.

II. Approval of Minutes of September 21, 2004: J. Rosenthal asked for a motion to approve minutes from September 21, 2004. D. Jones moved for approval. M. Temple seconded the motion. Minutes were approved.

III. Subcommittee Reports:

A. Curriculum: M. Temple distributed the committee report. He explained the committee has the authority to approve proposals that contain minor and uncontroversial changes. He stated the committee had approved five proposals that contained minor and uncontroversial changes, two from Foreign Languages and three from Business Education. These were summarized for the full CTE.

B. Student Concerns: D. Jones distributed the 2004-2005 Academic Competition Brochures to council members and encouraged them to distribute brochures to students in their departments.

C. University Liaison/Faculty Concerns: B. Schlemper explained the discussion and ideas of the committee on the additions to the ASPT document to delineate the unique roles of teacher educators in teaching, service, and scholarly productivity. Following council discussion, members were encouraged to bring ideas from their colleagues to the next meeting.

D. UTE Assessment: No report

IV. Discussion Items:

A. Collaborative Research/Grant Writing—K. Lind: K. Lind, director of the Center for Math, Science, and Technology (CeMaST) explained the role that CeMaST plays in grant proposals and encouraged the council to pursue collaborative grant writing.

B. Colloquium Follow-up and Action Plan: D. Curtis distributed a handout with a list of attendees and which department or partnership they represented along with the notes compiled by discussion groups. The council discussed the “Next Steps,” and the six bulleted items will be an action item at the next meeting.

V. Action Items:

A. Teacher Education Orientation: L. Crawford distributed a participation report showing 60 candidates are registered for orientation classes in October and 115 are registered for November. D. Curtis moved that the teacher education orientation be required for new, freshman, and transfer students beginning in Spring '05. Discussion was held, and J. Rosenthal moved to amend the motion stating the requirement would begin in Fall '05. E. Stewart seconded the motion for amendment. The motion, as amended, was approved.

VI. Information Items:

A. Up date on fingerprinting requirement for background check: D. Curtis explained that Illinois State University will not be able to access the FBI files for fingerprinting since this is a voluntary check. If Illinois State University is able to obtain an ORI number, the unit would be able to use the FBI database through the State Police. D. Curtis will keep the council updated on any developments.

B. Update on content testing—old and new certificates: D. Curtis distributed and explained a document detailing ISBE rules on “Old Certification” vs. “New Certification.”

VII. Announcements and Last Comments: none

VIII. Adjournment: J. Rosenthal adjourned the meeting at 4:30.

Respectfully submitted,

jlc for S. Zielinski

**Illinois State University,
Council for Teacher Education**

Tuesday, October 19, 2004 -- 3:00 p.m.-4:30 p.m.

DeGarmo Hall, Room 551

Minutes

Members Present: D. Ashby, M. Temple, J. Rosenthal, E. Mayer, D. Curtis, M. Moore, D. Jones,

E. Stewart, B. Nourie, M. Erthal, S. Naylor, C. Brown, P. Morris, D. Trissel, S. McAllister,

J. Thompson, T. Klass, S. Zielinski, D. Ward, T. Martin

Members Absent: N. Ridenour, G. Bailey, K. Irvin, O. Zlobinskaya, S. Brubaker, W. Black,

A. Malaty-Uhr, B. Schlemper, P. Ressler

Guests: M. Lorber

I. Call to Order: D. Ashby called the meeting to order at 3:05.

II. Information Items:

A. Alternative Route to Secondary Teacher Certification Status Report:

M. Lorber presented a Power Point presentation explaining the status report of the alternative route to secondary teacher certification. He explained that the program has gone to a cohort model with Chicago Public Schools. He stated that this cohort is concentrating on science and that CPS is paying for 15-20 participants to take part in the first cohort. CPS will then deduct that payment from their salary over three years. He also stated that this program is fully involved with PBA. Questions were asked and answered.

J. Rosenthal and D. Curtis both stated that the cohort model and collaborating with CPS is working well for Illinois State University.

B. Pulse of Illinois '04: M. Lorber reported that Illinois State University has the greatest percentage of graduates who reported feeling adequately prepared for their profession among comparison institutions in the 2003-2004 Pulse Study. He also reported that a large number of respondents expressed concern about their skill in interpreting standardized test results. Questions were asked and answered.

D. Ashby stated that the council needed to investigate implementing a course in classroom management for interpreting test results. She thanked M.Lorber for preparing these reports.

III. Approval of Minutes of October 5, 2004: D. Ashby asked for a motion to approve the minutes from October 5, 2004. M. Temple made a motion for approval. T. Klass seconded the motion. There was no discussion. Minutes were approved with no corrections.

IV. Subcommittee Reports:

A. Curriculum: M. Temple stated there was no report. He informed the council that there were six proposals that the committee will act upon at the committee meeting on October 26.

B. Student Concerns: No report

C. University Liaison/Faculty Concerns: B. Nourie explained the committee has used a generic ASPT document and integrated teaching standards into it. It will eventually be sent to departments as a model. The committee is continuing work on the document.

D. UTE Assessment: D. Curtis reported that this committee is reviewing PBA to decide what format should be used for reporting assessments.

V. Discussion Items: none

VI. Action Items:

A. Next Steps for continuing the discussion on field experiences/clinical practice: D. Curtis distributed the current Clinical Experience Descriptor for Professional Teaching Experience form. She then moved that CTE request each program by spring '06 submit to the CTE Curriculum Committee its plan for standards-aligned performance-based field experiences & clinical practice. D. Jones seconded the motion. A discussion was held. T. Klass suggested that graduate programs be allowed to write separate but comparable documents for their programs. It was decided that UTE assessment committee will review the documents. The motion passed.

VII. Information Items (continued):

A. Leave No Teacher Behind: B. Nourie explained that former CTE member Marge Kelly submitted this article of interest.

VIII. Announcements and Last Comments:

A. D. Curtis informed members that D. Smith of Classroom Technology Support Services suggested that TE Orientation sessions be offered on the web so students could choose to complete the orientation online. She will share the results.

B. E. Stewart informed members that the term "Normal school" comes from the French meaning model school.

C. M. Temple reminded Curriculum Committee members to pick up the proposals before leaving the meeting.

D. D. Ward announced that Milner Library has obtained approval from ISBE to offer a school library certification program.

E. J. Thompson reminded members that a memorial service in honor of Norma DeMario will be held in the Circus Room of BSC at 1:00 p.m. on Sunday, October 24, 2004.

F. D. Jones shared one of her favorite quotes—“If you’re not living on the edge, you’re taking up too much space.”

IX. Adjourment: D. Ashby adjourned the meeting at 4:15.

Respectfully submitted,

Sandra K. Zielinski, Secretary

jlc

**Illinois State University,
Council for Teacher Education**

Tuesday, November 2, 2004 -- 3:00 p.m.-4:30 p.m.

DeGarmo Hall, Room 551

Minutes

Members Present: J. Rosenthal, E. Mayer, D. Curtis, M. Moore, D. Jones, E. Stewart, B. Nourie, A. Malaty-Uhr, B. Schlemper, P. Ressler, M. Erthal, S. Naylor, C. Brown, K. Irvin, O. Zlobinskaya, S. Brubaker, W. Black, D. Trissel, S. McAllister, T. Klass, D. Ashby, S. Zielinski, D. Ward,

T. Martin, J. Thompson

Members Absent: N. Ridenour, G. Bailey, M. Temple, P. Morris

Guests: N. Latham

I. Call to Order: D. Ashby called the meeting to order at 3:05.

II. Approval of Minutes of October 19, 2004: D. Ashby asked for a motion to approve minutes from October 19, 2004. T. Klass moved for approval. J. Rosenthal seconded the motion. Minutes were approved.

III. Subcommittee Reports:

A. Curriculum: J. Rosenthal distributed the committee report.

T. Klass explained the EAF proposals that were approved by the committee.

J. Rosenthal explained the Foreign Languages proposals that were approved by the committee.

M. Erthal explained the Business Teacher Education proposal that was approved by the committee.

J. Rosenthal explained that the above proposals involved minor changes and did not require a vote by the full council. He also explained that there were two proposals that required approval by the full council.

M. Moore gave a short explanation of the Early Childhood Education Program change. She explained that in the past Math, Music, Theatre, and Art courses in the ECE program have been taught by faculty in each of those departments but C&I has received the FTE. The FTE will now be earned by the departments teaching those courses. The Mathematics portion will now be taught by the C&I department which will earn that FTE. S. Zielinski explained that Dance will now be included in the Fine Arts portion of ECE. N. Latham stated that the clinical hours will now be graded separately. J. Rosenthal made a motion to approve the ECE proposal. E. Stewart seconded the motion. A discussion was held. The motion passed with 23 ayes, one nay, and one abstention.

J. Rosenthal stated that Geography/Geology Department proposed changes include a new sequence in Geography-Social Science Teacher Education to better suit changes of IBHE

standards and the new state certification tests as of July 2004. J. Rosenthal motioned for approval of the proposal. D. Ward seconded the motion. The motion was approved.

J. Rosenthal stated that the second Geography/Geology Department proposal was a new sequence in Earth and Space Science Education. J. Rosenthal moved for approval of the proposal. D. Ward seconded the motion. A discussion was held. The motion passed with 24 ayes and one abstention.

B. Student Concerns: D. Jones informed the council that the Academic Competition Scholarship written expressions were due Friday, November 5, 2004. The committee will meet Tuesday, November 9, 2004, to review the written expressions. The committee will meet Friday, November 12, 2004, to judge performances for the performance portion of the competition.

C. University Liaison/Faculty Concerns: B. Nourie informed members that the committee will meet next Tuesday, November 9, 2004.

D. UTE Assessment: D. Curtis stated that this committee is continuing its work.

IV. Discussion Items:

A. Update on fingerprinting for student teachers: D. Curtis informed members that the REO is considering buying fingerprinting equipment and allowing Illinois State University to contract use of that equipment.

B. NNER Conference: B. Nourie told members that those attending the NNER Conference in St. Louis October 21-23 from Illinois State University were B. Nourie, D. Ashby, J. Rosenthal, M. Moore, E. Spycher, and J. Warren. She stated that next year's conference will be held in Myrtle Beach, S.C.

C. IMPACT Council Report: B. Nourie stated that the council is currently working on three projects. They are developing a proposal format for partnership agreements. She distributed a call for research draft concerning the outcome of candidates being involved with a PDS. The third project is a Showcase similar to the one presented during the NCATE visit. This Showcase will be held Wednesday, April 13 from 10 a.m.- 2 p.m. in the Ballroom of the BSC.

V. Action Items: none

VI. Information Items:

A. National Study of Education Programs: D. Ashby shared a Power Point presentation that was shown at the national deans' meeting.

VII. Announcements and Last Comments:

A. E. Stewart informed members that he had recently submitted his tenure portfolio.

B. M. Moore thanked the council for their vote of support concerning the ECE proposal.

- C. W. Black told members that she also had recently submitted her tenure portfolio.
- D. B. Nourie distributed information concerning the ATE 2005 Annual Meeting.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:15.

Respectfully submitted,

S. Zielinski

jlc

**Illinois State University,
Council for Teacher Education**

Tuesday, November 16, 2004 -- 3:00 p.m.-4:30 p.m.

DeGarmo Hall, Room 551

Minutes

Members Present: J. Rosenthal, E. Mayer, D. Curtis, D. Jones, E. Stewart, A. Malaty-Uhr,
P. Ressler, M. Erthal, S. Naylor, K. Irvin, O. Zlobinskaya, S. Brubaker, W. Black, S. McAllister,
T. Klass, D. Ashby, S. Zielinski, D. Ward, T. Martin, J. Thompson, M. Temple, P. Morris

Members Absent: N. Ridenour, G. Bailey, M. Moore, B. Nourie, B. Schlemper, C. Brown,
D. Trissel

Guests: B. Meyer

I. Call to Order: D. Ashby called the meeting to order at 3:05.

II. Approval of Minutes of November 2, 2004: D. Ashby asked for a motion to approve minutes from November 2, 2004. M. Temple moved for approval. S. Naylor seconded the motion. Minutes were approved with two corrections.

III. Subcommittee Reports:

A. Curriculum: M. Temple distributed the committee report. He explained that there were two Biology proposals that the committee approved and he was presenting as informational items. He stated that one proposal involved a change in the major-minor sequence, and the other Biology proposal was a new course. M. Temple summarized the Elementary Education proposal for the council. He stated that there was a change in the Fine Arts element of the course and that there was also a change requiring a grade of C or better for all the methods courses. M. Temple moved for approval of the proposal. E. Stewart seconded the motion. The motion was approved with no abstentions.

B. Student Concerns: D. Jones informed the council that the Academic Competition Scholarship written expressions had been received and will be judged Tuesday, December 7. She stated the committee was judging the performances after today's meeting.

C. University Liaison/Faculty Concerns: no report

D. UTE Assessment: D. Curtis stated that this committee is continuing its work on the PBA report.

IV. Discussion Items:

A. Focused Program Policy: D. Curtis informed members of the policy to obtain a second teaching certificate. A discussion followed. D. Jones moved to move this discussion item to an action item. J. Rosenthal seconded the motion. The motion was approved with no abstentions. S. Zielinski moved for approval of the policy. M. Temple seconded the motion. The motion was approved with no abstentions.

B. LiveText: D. Curtis introduced B. Meyer. B. Meyer, LiveText coordinator, gave a Power Point presentation. She answered questions. Effective ways to reach off-campus supervisors were discussed.

V. Action Items: none

VI. Information Items:

A. Illinois Governor Flexes New Muscle Over Education: D. Ashby encouraged members to read the article on the new state superintendent of education.

VII. Announcements and Last Comments:

A. D. Ward informed members that Milner Library is now working with Metcalf.

B. D. Curtis congratulated S. Brubaker, O. Zlobinskaya, and A. Malaty-Uhr on receiving scholarships recently.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:00.

Respectfully submitted,

S. Zielinski

jlc

**Illinois State University,
Council for Teacher Education**

Tuesday, January 18, 2005 -- 3:00 p.m.- 4:30 p.m.

DeGarmo Hall, Room 551

Minutes

Members Present: J. Rosenthal, J. Brown for E. Mayer, D. Curtis, D. Jones, E. Stewart, A. Malaty-Uhr, J. Neuleib, M. Erthal, O. Zlobinskaya, S. Brubaker, W. Black, S. McAllister, T. Klass, D. Ashby, D. Ward, T. Martin, M. Temple, G. Bailey, M. Moore, B. Nourie, B. Schlemper, D. Trissel

Members Absent: N. Ridenour, C. Brown, S. Naylor, K. Irvin, S. Zielinski, J. Thompson, P. Morris

Guests: B. Dean

I. Call to Order: D. Ashby called the meeting to order at 3:05. She gave a brief description of Council for Teacher Education's responsibilities. J. Rosenthal introduced J. Neuleib who will be replacing P. Ressler as a CAS representative.

II. Approval of Minutes of November 16, 2004: D. Ashby asked for a motion to approve minutes from November 16, 2004. T. Klass moved for approval. D. Jones seconded the motion. Minutes were approved.

III. Discussion Items:

A. NCEA, NIU'S interactive report card, and S&P report on school performances: D. Ashby introduced B. Dean, Director of Laboratory Schools. He gave a presentation on three useful websites concerning data and best practice narrative about schools. Those websites are: <http://www.schoolresults.org/>, <http://www.just4kids.org/>, and <http://iirc.niu.edu/>. A discussion followed about how best to incorporate these websites into programs. The website addresses will be sent to program liaisons.

IV. Subcommittee Reports:

A. Curriculum: no report.

B. Student Concerns: D. Jones informed the council that the Academic Competition Scholarship was awarded to David Harmon for his performance of a Dr. Suess reading. He will be asked to perform his reading at the IMPACT Showcase on April 13, 2005.

C. University Liaison/Faculty Concerns: no report

D. UTE Assessment: D. Curtis stated that this committee is continuing its work on the PBA report, and the first draft will be shared at the February 15 CTE meeting.

V. Action Items: none

VI. Information Items:

A. National Education Technology Plan, www.NationalEdTechPlan.org: D. Ashby encouraged members to share the website address with their colleagues.

B. Peoria District 150 employment recruitment: D. Ashby stated that Peoria District 150 will be on campus recruiting new teachers. Members were asked to encourage candidates to attend. B. Nourie will e-mail members of the exact date and location. (This event will be held on Thursday, February 17 at 7:00 p.m. in DeGarmo 551)

C. ITPS-9 Fall Report: D. Ashby encouraged members to read this SEAT Center report. She informed members that Illinois State University is the only university in the nation to require candidates to pass a performance-based assessment in assistive technology prior to graduation.

VII. Announcements and Last Comments:

A. D. Jones informed members that Student Concerns subcommittee will not meet next week. She also congratulated M. Erthal and G. Bailey on the new College of Business building.

B. M. Temple stated that the Curriculum subcommittee will not meet next week.

C. D. Ward stated that he was happy to be back after the holiday break.

D. M. Erthal invited members to visit the new COB building. She also informed members that the BTE curriculum proposal is finished and has been approved.

E. B. Nourie informed members that the University Liaison and Faculty Concerns subcommittee will not meet next week.

F. A. Malaty-Uhr informed members that SEA will again sponsor a professor appreciation week starting February 14 with the reception being held March 2.

G. E. Stewart stated that the National Art Education Association will hold its annual meeting in Boston in March and Linda Willis-Fisher will receive national recognition at that time.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:25.

Respectfully submitted,

jlc for S. Zielinski

**Illinois State University,
Council for Teacher Education
Tuesday, February 1, 2005 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: J. Rosenthal, D. Curtis, D. Jones, E. Stewart, A. Malaty-Uhr, J. Neuleib, M. Erthal, S. Brubaker, S. McAllister, T. Klass, D. Ashby, D. Ward, T. Martin, G. Bailey, M. Moore, B. Nourie, B. Schlemper, D. Trissel, C. Brown, K. Irvin, J. Thompson

Members Absent: N. Ridenour, S. Naylor, S. Zielinski, P. Morris, E. Mayer, O. Zlobinskaya, W. Black, M. Temple

Guests: N. Latham, C. Larson, C. Moore, J. Mitchell, A. Bohn, K. Crawford-McKinney

- I. Call to Order:** D. Ashby called the meeting to order at 3:03.
- II. Approval of Minutes of January 18, 2005:** D. Ashby asked for a motion to approve minutes from January 18, 2005. G. Bailey moved for approval. E. Stewart seconded the motion. Minutes were approved with two corrections.
- III. Subcommittee Reports:**
 - A. Curriculum:** no report.
 - B. Student Concerns:** no report
 - C. University Liaison/Faculty Concerns:** no report
 - D. UTE Assessment:** no report
- IV. Discussion Items:**
 - A. Revised Spa Template:** B. Nourie welcomed several guests representing teacher education programs. She distributed specific spa templates and reminded everyone that it is not too early to be preparing for our next NCATE visit. She explained that the reports will call for three years of accumulated data, and the spa reports will likely be due a full year prior to the NCATE visit. The spa reports will be limited to 25-35 pages. She explained that IACTE is working hard to convince State officials to accept national spa recognition and not require an additional report to the State. A discussion was held.
B. Nourie announced there will be an IMPACT Showcase held on Wednesday, April 13, 2005, 10:00-2:00 in Bone Student Center.
- V. Action Items:** none
- VI. Information Items:** D. Curtis suggested four items for discussion at the next meeting.
 - A.** Employment during student teaching.
 - B.** Number of times student may fail Basic Skills & Content Exam.
 - C.** Inclusion of APT in graduation requirements
 - D.** Criminal Background Checks—options available.

VII. Announcements and Last Comments:

- A.** T. Martin asked if there was a policy in place concerning athletic participation during student teaching. She also inquired about research shared strategy for graduate survey follow-up.
- B.** E. Stewart announced M. Rossi will speak February 8 to the Art Educators Club.
- C.** D. Curtis announced there will be an advisor/coordinator update meeting in the conferencing unit on February 18.
- D.** M. Moore will send information out to CTE concerning the ATE conference being held in Chicago.
- E.** A. Malaty-Uhr stated more information will be coming concerning a student conference being held at the Radisson.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:13.

Respectfully submitted,
jlc for S. Zielinski

**Illinois State University,
Council for Teacher Education
Tuesday, February 15, 2005 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 533 E**

Minutes

Members Present: J. Rosenthal, D. Curtis, D. Jones, E. Stewart, J. Neuleib, W. Black, M. Erthal, S. Brubaker, S. McAllister, T. Klass, D. Ashby, T. Martin, M. Temple, S. Zielinski, G. Bailey, M. Moore, B. Nourie, B. Schlemper, D. Trissel, C. Brown, K. Irvin, J. Thompson, E. Mayer

Members Absent: N. Ridenour, S. Naylor, P. Morris, A. Malaty-Uhr, D. Ward

Guests: none

- I. Call to Order:** D. Ashby called the meeting to order at 3:03.
- II. Approval of Minutes of February 1, 2005:** D. Ashby asked for a motion to approve minutes from February 1, 2005. T. Klass moved for approval. M. Temple seconded the motion. Minutes were approved with no corrections.
- III. Subcommittee Reports:**
 - A. Curriculum:** no report.
 - B. Student Concerns:** no report
 - C. University Liaison/Faculty Concerns:** no report
 - D. UTE Assessment:** D. Curtis distributed the CECP 2003-2004 Annual Report and the Performance Based Assessment 2003-2004 Annual Report. She stated that some information will move from the CECP report to the PBA report next year. She explained some of the data, and a discussion was held. D. Curtis stated that the committee will begin drafting the narrative portion of the report. D. Ashby complimented D. Curtis and the CECP staff on the report and thanked them for their work.
- IV. Discussion Items:**
 - A. Employment during student teaching:** D. Curtis explained why employment during student teaching is problematic. A discussion was held, and wording for a proposal to discourage employment during STT was suggested. She will email a proposal draft, and CTE members will email her their ideas for wording.
 - B. Athletic participation during student teaching:** D. Jones and T. Martin told members of their experiences concerning candidates participating in athletics during student teaching. A discussion was held. It was decided that this issue, along with the issue of employment during student teaching, would be included in the wording of one proposal stating that these activities, among others, interfere with the student teaching experience.
- V. Action Items:** none
- VI. Information Items:** none

VII. Announcements and Last Comments:

A. S. Zielinski announced that the play Boy Gets Girl will open Friday at Heartland Community Theatre.

B. B. Nourie thanked everyone for participating in the NCA and C&I chair interviews.

C. T. Klass announced that the Diversity Education Committee is sponsoring a brown bag series “Working with College Students with Psychiatric Disabilities.”

J. Carlton will email the announcement to members.

D. D. Curtis distributed Illinois Certification Testing System Faculty Guide.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:28.

Respectfully submitted,

S. Zielinski

jlc

**Illinois State University,
Council for Teacher Education
Tuesday, March 1, 2005 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: J. Rosenthal, D. Curtis, D. Jones, E. Stewart, J. Neuleib, M. Erthal, S. Brubaker, S. McAllister, T. Klass, D. Ashby, T. Martin, M. Temple, S. Zielinski, G. Bailey, M. Moore, B. Nourie, B. Schlemper, K. Irvin, J. Thompson, S. Naylor, E. Mayer, D. Ward

Members Absent: N. Ridenour, P. Morris, A. Malaty-Uhr, W. Black, D. Trissel, C. Brown

Guests: J. Brannon, N. Latham

- I. Call to Order:** D. Ashby called the meeting to order at 3:05. She introduced J. Brannon and explained that she will replace O. Zlobinskaya as the student representative from SED. J. Brannon told members a little bit about herself, and members introduced themselves.
- II. Approval of Minutes of February 15, 2005:** D. Ashby asked for a motion to approve minutes from February 15, 2005. E. Stewart moved for approval. T. Klass seconded the motion. Minutes were approved with no corrections.
- III. Subcommittee Reports:**
 - A. Curriculum:** no report.
 - B. Student Concerns:** no report
 - C. University Liaison/Faculty Concerns:** no report
 - D. UTE Assessment:** no report
- IV. Discussion Items:**
 - A. Number of times student may fail Basic Skills & Content exam:** D. Curtis explained that twenty-two candidates had not passed Content exams by the time they were ready to begin student teaching. Of those 22, three appealed the decision not to be allowed to begin student teaching. Two of those who appealed have now passed the exam and will be allowed to student teach this semester. A discussion was held about how many times candidates should be allowed to take these tests. It was decided that before making a decision, CTE will invite NES to present a training program on April 19. The issue will then be a discussion item at the meeting following the NES presentation.
 - B. Inclusion of APT in graduation requirements:** D. Ashby asked for a motion to include APT in graduation requirements. D. Curtis made a motion to include APT in graduation requirements. M. Temple seconded the motion. A discussion was held. D. Curtis stated that some public universities are requiring APT for completion. Illinois State University's candidates have a 94-96% pass rate for the pedagogy test. J. Thompson suggested a "Summer Study" coaching course for completers who have failed the pedagogy test. It was decided to revisit this issue after the NES presentation. Motion was withdrawn.
 - C. Criminal Background Checks—options available:** D. Curtis asked members for their approval for using alternative methods of criminal background checks as long as those methods used the Illinois State Police database. Members gave their

approval.

D. STT proposal: Wording for Student Teaching handbook about outside commitments: D. Curtis distributed and read the suggested wording. D. Curtis made a motion to accept the wording. S. Zielinski seconded the motion. Two minor changes were made to add one word in one place and substitute one word in another place. Motion passed with no abstentions. The following is the exact wording for the Student Teaching handbook:

Student teaching is the culminating experience of your teacher education program. As such, it is intellectually challenging, physically demanding, and extremely time-consuming. During this time period your first responsibility is student teaching. You cannot allow other activities beyond student teaching, such as employment, athletics, or extensive volunteer activities, to interfere with your obligation to your student teaching program. You will be expected to be on-site and involved in your assigned school to at least the same extent as the teachers with whom you will be working. In addition to regular school hours, this may also involve meeting with colleagues, students, or parents before and after school. You will also have extensive preparation requirements that will take up much of your time in the evenings and on weekends. The dedication and commitment that you show during student teaching are likely to pay off in the form of respect from colleagues, students, supervisors, and ultimately, in a successful and fulfilling experience.

V. Action Items: none

VI. Information Items:

A. Teacher Retention Report: N. Latham presented a report on teacher retention for candidates participating in PDS's versus candidates participating in traditional school settings. Questions were asked.

B. Little Village Project: D. Ashby explained that this project is a joint project involving Illinois State University, State Farm Insurance Company, Chicago Public Schools, and LISC (Local Initiative Support Corporation). She explained that after careful consideration, this community was chosen for a partnership. Little Village is located on the southwest side of Chicago and has 15-20 elementary schools and a brand new four-high-school campus. There will be a facility to house candidates and faculty.

VII. Announcements and Last Comments:

A. J. Neuleib announced that the writing project applications will be going out soon.

B. B. Nourie announced that 601 IMPACT Showcase invitations will be sent to high school superintendents across Illinois.

C. M. Erthal asked about the Peoria Job Fair held February 17.

D. M. Temple reminded members that the Curriculum Committee will meet next week.

E. D. Ward announced that Milner Library has been chosen to distribute films and videos for Annenberg/Corporation for Public Broadcasting.

F. S. Zielinski reminded members that *Marasol* is playing at the University Theatre.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:30.

Respectfully submitted,

S. Zielinski

jlc

**Illinois State University,
Council for Teacher Education
Tuesday, April 19, 2005 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: J. Rosenthal, D. Curtis, D. Jones, E. Stewart, J. Neuleib, M. Erthal, S. McAllister, T. Klass, D. Ashby, T. Martin, M. Temple, S. Zielinski, G. Bailey, M. Moore, B. Schlemper, K. Irvin, J. Thompson, S. Naylor, D. Ward, W. Black, A. Malaty-Uhr

Members Absent: N. Ridenour, P. Morris, D. Trissel, C. Brown, S. Brubaker, B. Nourie, E. Mayer

Guests: NES representative and guests from other institutions

- I. Call to Order:** D. Ashby called the meeting to order at 3:05. She welcomed National Evaluation Systems representative and asked that everyone introduce themselves.

- II. Approval of Minutes of March 1, 2005:** D. Ashby asked for a motion to approve minutes from March 1, 2005. D. Jones moved for approval. M. Temple seconded the motion. Minutes were approved with no corrections.

- III. A training session was held by representative of National Evaluation Systems, Inc.**

- IV. Adjournment:** D. Ashby adjourned the meeting at 4:45.

Respectfully submitted,
S. Zielinski
jlc

**Illinois State University,
Council for Teacher Education
Tuesday, May 3, 2005 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: J. Rosenthal, D. Curtis, D. Jones, M. Erthal, S. Brubaker, S. McAllister, T. Klass, D. Ashby, T. Martin, M. Temple, S. Zielinski, G. Bailey, B. Schlemper, K. Irvin, J. Thompson, S. Naylor, E. Mayer, D. Ward

Members Absent: N. Ridenour, B. Nourie, P. Morris, A. Malaty-Uhr, W. Black, D. Trissel, C. Brown, M. Moore, E. Stewart, J. Neuleib

Guests: J. Raines

- I. Call to Order:** D. Ashby called the meeting to order at 3:10. She announced that M. Erthal will retire at the end of this semester and D. Jones has taken a position at Anderson University in Anderson, IN. D. Ashby thanked both of them for their contributions to the council over the years. D. Ashby introduced J. Raines from Department of Social Work. J. Raines explained that his department will submit a curriculum proposal to CTE in the fall. He explained a little bit about the proposal and responded to questions.
- II. Approval of Minutes of February 15, 2005:** D. Ashby asked for a motion to approve minutes from April 19, 2005. D. Jones moved for approval. M. Erthal seconded the motion. Minutes were approved with no corrections.
- III. Subcommittee Reports:**
 - A. Curriculum:** no report.
 - B. Student Concerns:** no report
 - C. University Liaison/Faculty Concerns:** The Fall Colloquium will be held on Thursday, September 22, 2005, in the morning. The agenda includes: data from Teacher Education Center, resources from Milner, and NCEA data resources.
 - D. UTE Assessment:** no report
- IV. Discussion Items:**
 - A. NES experience debriefing:** S. Zielinski stated that she believed the NES representative learned more from CTE than CTE members learned from him. T. Martin said she hoped the representative was the correct person to receive the council's comments. D. Jones stated she felt it was unfortunate that the representative was unwilling to take the discussion and training to the next level. It was decided that contact would be made to follow up with the representative. D. Curtis will contact other universities to obtain their response to the training they have received.
 - B. What is our obligation to students who do not pass Basic Skills, Content, and/or APT tests:** Members held a lengthy discussion and decided that no remediation should be given to those candidates who do not pass the Basic Skills test. Council members decided that the University has some responsibility to provide

assistance to those candidates not passing the Content or APT tests. The UTE Assessment committee will begin work on recommendations to provide that assistance.

C. 2004 AACTE PEDS Report (data from FY2004/Parts A and B, submitted 4/1/05): A brief discussion followed.

D. 2004 NCATE (Part C narrative on unit activities during FY2004 of the AACTE annual Report, submitted 3/4/05): Council discussed the report.

E. 2004 ISBE Annual Report (essentially same narrative report as NCATE Part C): Some members commented on the report.

F. 2005 ISBE Annual Report (FY 2005 – data report on Fall 2005 enrollments and 03-04 program completers – although the ISBE directive is for 04-05 completers, an impossibility if submitted, as required, in February 2005): A discussion followed.

G. 2003-2004 Title II Report (submitted by April 7, 2005 to ISBE – test results for 2003-2004 program completers): A discussion took place.

V. Action Items: none

VI. Information Items:

A. TERB Report: D. Ashby explained that four students brought appeals before TERB. Three appeals were approved with conditions, and one was denied. In all cases, TERB agreed with the recommendations of the programs.

VII. Announcements and Last Comments:

A. D. Ward informed members that a proposal for a post-baccalaureate degree in library science will be ready next fall.

B. M. Erthal thanked everyone for the opportunity to serve on the council the last three years.

C. G. Bailey and S. McAllister wished everyone a great summer.

D. S. Naylor announced that Rosalyn Wiley will be retiring at the end of the year.

E. S. Zielinski led a round of applause for D. Jones.

F. S. Brubaker announced that she will be student teaching next semester.

G. B. Schlemper thanked the council and announced that she will not be returning to campus in the fall.

H. K. Irvin reminded members that Metcalf was having a butterfly garden sale on Wednesday and Thursday.

I. T. Martin thanked the members for an opportunity to serve on the council.

J. D. Curtis thanked everyone for their work and stated that Illinois State University's CTE continues to be a model for other universities.

VIII. Adjournment: D. Ashby adjourned the meeting at 4:35.

Respectfully submitted,

S. Zielinski

jlc