

**Illinois State University  
Council for Teacher Education  
Tuesday, September 18, 2012, 3:00 p.m.-4:30 p.m.  
DeGarmo Hall, Room 551**

**Minutes**

**Members Present:** A. Adkins, M. Angell, J. Brown, J. Cheville, P. Crowley, C. Cullen, M. Daczewitz, T. Davis, K. Douglas, L. Eckrich, D. Garrahy, J. Gorski, K. Haman, D. Hatch, J. Jaroch, J. Manfredo, B. Meyer, P. Milburn, M. Munson-Dryer, E. Palmer, S. Parry, M. Reese-Weber, P. Schoon, R. Seglem, S. Semonis, R. Shifflet, S. Shrewsbury, J. Standard, D. Stern

**Members Absent:** G. Bailey, D. Barker, A. Beaman, T. Davis, J. Standard, W. Troxel, D. Wilson

**Guests:** J. Donnell, C. Herald, B. Jacobsen, N. Latham, L. Steffen, E. Swanson, J. Thomas, J. Webster, K. Wester

- I. **Call to Order:** P. Schoon called the meeting to order at 3:03 p.m.
  
- II. **Approval of Minutes of September 4, 2012:** P. Schoon asked for a motion to approve the minutes from September 4, 2012. S. Parry moved for approval. D. Stern seconded the motion. P. Crowley requested that the 6 options should be included in the minutes. M. Munson-Dryer indicated they were listed in the hand-out. Minutes were approved with no abstentions.
  
- III. **Program Spotlights on Clinical Experiences:**
  - A. Biology:** E. Palmer distributed hand-out. Clinical Experiences in Biological Sciences are done in BCS 161 – 10 hours. Four of the ten hours are done in BSC 101. The students observe and reflect upon instruction in general education biology laboratories. Six hours are done at The Childrens Discovery Museum. In BSC 307: Methods of Teaching Biology is 40 clinical hours. Options include local diverse school placement – total 40 hours, local school placement plus Innovation Institute or Unity internship. Teacher candidates complete a mini-edTPA as a component of this clinical experience.
  - B. Chemistry:** E. Swanson distributed a hand-out. Clinical experiences are done in CHE 161: Introduction to Teaching Science Seminar – 2 hours, CHE 301: Teaching of Chemistry – 3 hours and CHE 302/STT 399.73: Student Teaching in Chemistry – 4/8 hours. Teacher candidates complete a mini-edTPA as a component of this clinical experience.
  - C. Geology/ESS:** J. Thomas distributed a hand-out. Clinical experiences are done in GEO 307: Teaching Methods in Geography and Earth Science – 40 hours (20 diverse). The teacher candidates complete the hours at McLean County Historical Museum

Volunteer (5 hours), Bent Elementary School ELL Program (5-6 hours), Chicago Public Schools (8 hours), local schools (10-15 hours), and hometown (5-8 hours).

**D. Physics:** K. Wester distributed a hand-out. Clinical experiences are done in PHY 209: Introduction to Teaching High School Physics – 28 hours are required (8 diversity, 6 interaction and 14 observation), PHY 311: Teaching High School Physics – 10 hours are required (7 diverse and 3 to be completed at a student teacher placement), and PHY 353: Student Teaching Seminar – 30 hours (15 social context documentation folder and 15 hours Little Village lesson).

#### **IV. Subcommittee Reports:**

**A. Curriculum Committee:** S. Parry reported that the committee approved three proposals:

1. Curriculum and Instruction 318 – Effective Strategies for Teaching English Learners in the General Education Classroom
2. Math 408 – The Teaching and Learning of Rational Numbers
3. Deletion of Minor in Biological Sciences for Teacher Education

Deletion of Minor in Biological Sciences for Teacher Education required a vote. S. Parry motioned to delete. A. Adkins seconded the motion. P. Schoon had to sign paper copy and two that are electronic. S. Parry gave S. Conner copies of paper copy proposal.

**B. Student Interests Committee:** M. Reese-Weber reported that the committee met last week for the CTE scholarship competition. The Directors of the Programs will be receiving an email to nominate students.

**C. University Liaison and Faculty Interests:** B. Meyer reported that they will not be doing a Fall Colloquium, only a Spring Colloquium. The committee welcomes any ideas for the Colloquium. They are also working on revision of the CTE By-Laws.

**D. Vision:** E. Palmer reported that the committee is working on an assessment for RDI.

**E. UTE Assessment Committee:** A. Adkins reported the Graduate Teacher Assessment Survey will be discussed under Information Items. Also, will revise the disposition concerns form. Special Education Department has a version close to what the revision will be.

#### **V. Action Items: None**

#### **VI. Information Items:**

**A. Teacher Graduate Survey:** A. Adkins distributed hand-out. There were 224 graduates and 311 supervisors who responded. Overall response rate was 46%. Overall, graduates felt they were mostly or very well prepared. In some cases (i.e. English Language Learner, etc.), first year teachers did not feel they are prepared, however, by the 5<sup>th</sup> year, numbers increased. With the new standards, the survey will change. Discussion ensued over the data.

**B. Distribution of Score Assignments:** A. Adkins distributed hand-out on the percentage rates of those who passed the edTPA.

#### **VI. Discussion Items:**

**A. Criminal Background Checks:** P. Schoon informed the committee that he was

contacting the university attorney regarding our liability for Criminal Background Checks. The university attorney contacted him and indicated she had talked with Western Illinois University and they have their local ROE complete the criminal background checks. L. Steffen met with Diane Wolfe of our local ROE and they are interested in doing the Criminal Background Checks. The ROEs fall under the Adam Walsh Act, so they are eligible to receive Criminal Background Checks. The results would go to the ROE and they would mail the results to the students. There are still some logistics to work out. P. Schoon motioned to table until further information is received from the ROE office. There were no objections.

**B. Livetext:** P. Schoon informed the committee he would like to form a sub-committee to re-assess the assessment/Livetext system. B. Jacobsen volunteered to be on the sub-committee. M. Munson-Dryer announced that vendors came in five years ago and faculty turnout was low. Discussion ensued on who should be on the sub-committee. Statements will be drafted to send to the departments explaining why we will be reviewing LiveText and other electronic portfolio companies at this time.

**IX. Announcements and Last Comments:**

**A. Vice Chair:** S. Parry announced there is a new Associate Provost for Undergraduate Studies – Jon Rosenthal. There will be a lot of curriculum proposals.

**B. Members:** A. Adkins stated that the licensure board met and no one can sign any forms but L. Steffen, as L. Steffen is the Licensure Office for University Teacher Education. SIU is on probation due to this issue. B. Meyer announced the University Wide Secondary Meeting is Friday, 9/21/12. A continental breakfast will be served and it will be an overview of the programs. D. Garrahy requested that the Acronym glossary be sent to the committee members.

**X. Adjournment: P. Schoon adjourned the meeting at 4:35.**

**Illinois State University  
Council for Teacher Education  
Tuesday, October 2, 2012, 3:00 p.m.-4:30 p.m.  
DeGarmo Hall, Room 551**

**Minutes**

**Members Present:** A. Adkins, M. Angell, G. Bailey, A. Beaman, J. Brown, P. Crowley, C. Cullen, M. Daczewitz, T. Davis, K. Douglas, L. Eckrich, D. Garrahy, K. Haman, D. Hatch, J. Jaroch, J. Manfredo, B. Meyer, P. Milburn, M. Munson-Dryer, E. Palmer, S. Parry, P. Schoon, R. Seglem, S. Semonis, R. Shifflet, S. Shrewsbury, J. Standard, D. Stern

**Members Absent:** D. Barker, J. Cheville, J. Gorski, M. Reese-Weber, W. Troxel, D. Wilson

**Guests:** A. Bates, P. Clardy, J. Donnell, J. Rosenthal, R. Schendel, J. Throop, J. Webster, G. Weilbacher

- I. **Call to Order:** P. Schoon called the meeting to order at 3:00 p.m.
- II. **Approval of Minutes of September 18, 2012:** P. Schoon asked for a motion to approve the minutes from September 18, 2012. M. Munson-Dryer moved for approval. S. Parry seconded the motion. Minutes were approved with no abstentions.
- III. **Program Spotlights on Clinical Experiences:**
  - A. **Early Childhood:** A. Bates distributed hand-out. Clinical 1 Experiences in Early Childhood are done in C & I 292 – 50 hours. Twenty of the 50 hours are done in Infant/Toddler room and 30 hours in Pre-K room. Concurrent Early Childhood classes are C & I 278 – Issues and Practices and C & I 271 – Pre-K Education. The field experience sites are local daycares and pre-schools. Some are diverse experiences. Clinical II Experiences are completed in C & I 293. It is one day a week clinical for 50 – 55 hours for 12 weeks. They are placed in diverse settings in various schools in the surrounding areas. Concurrent Early Childhood classes are C & I 273 – Early Literacy; C & I 275 – Math and Science I; and C & I 314 – Learning, Environment and Assessment. Clinical III Experiences in Early Childhood are done in C & I 294. They meet 50-55 hours in a K-3<sup>rd</sup> classroom throughout various schools in the surrounding areas. Some are diverse experiences.
  - B. **Elementary:** R. Schendel distributed a hand-out. Clinical experiences are done in EAF 228, 331, and 235 – 10 hours. In C & I 210, there are 9 hours of clinical experiences - 6 at Metcalf and 3 at U-High. These are diverse experiences. In C & I 209, there are 35-40 hours. The clinical experiences are done in local schools and are tutoring, small group experiences. Some are diverse experiences. Clinical experiences in the senior block are done in C & I 257, 258 and 264. It is approximately 100 hours. Most sites are diverse and within a 60 mile radius. The teacher candidates enhance supervising and nurture reflection.

**C. Middle Level:** D. Hatch indicated that the state of Illinois has no Middle Level Certificate. Clinical experiences are done in C & I 233 – 30 hours. They are placed in diverse settings. G. Weilbacher distributed hand-out. In C & I 306 – 20 hours. Experiences are small groups. In the teacher candidates' senior block, the clinical experiences are done in C & I 333, 390, 395 and 398. They obtain 120 – 160 hours and work with students with special needs and English Language Learners. The Middle Level students are engaged in co-teaching experiences and a third of them are in PDS programs. The enrollment is decreased this year.

**IV. Information Items:**

**A. Focus on the Four Initiative at ISBE:** D. (Stempinski) Wolf from ROE distributed a hand-out on Illinois' Educational Reform and chocolate. Four State of Illinois Initiatives were presented:

1. Support for Lowest performing schools – State intervention and school improvement grant
2. Longitudinal data – legal issues with confidentiality, sharing data in school setting; real issues that people will need to understand; information coming back to Teacher Education programs in terms of preparation of pre-service teachers; Illinois shared learning environment (funded by Gates Foundation – use of data for personal instruction; links assessments, courses, content and application
3. Effective Teachers and Leaders – All Illinois school districts must adopt a written principal evaluation system that incorporates measures of student achievement growth;
4. Standards and assessment – Partners for assessment of readiness for college and careers (PARCC); target date is 2015; technology readiness

Race to the Top - Unit 5 and District 87 are two of the 37 districts in Illinois that are in this program. CPS is #1. Waiver has not been approved. ISAT and PSAE are not equal but now are trying to make them equal. If any of the committee has a current Illinois Teaching Certificate, please contact Diane to learn of the changes.

**V. Subcommittee Reports:**

**A. Curriculum Committee:** S. Parry reported that the committee approved two proposals:

1. Revision to HSC 391: Curriculum and Evaluation in School and Health
2. Revision to Minor in Health Sciences

Revision of the Major in Health Sciences was rejected.

**B. Student Interests Committee:** S. Semonis reported that there are 29 nominations for academic scholarships received. They will receive an email October 5, 2012 and they are due November 1, 2012.

**C. University Liaison and Faculty Interests:** B. Meyer reported that the Spring Colloquium will be in April and the possible topic will be edTPA, students that have piloted the experience. Any other suggestions by committee members are welcomed.

**D. Vision:** E. Palmer reported that the committee is working with the UTE Assessment Committee.

**E. UTE Assessment Committee:** A. Adkins reported the committee will review and finalize program reports and reconsidering disposition concerns form/process.

**VI. Action Items: None**

**VI. Discussion Items: None**

**IX. Announcements and Last Comments:**

**A. Vice Chair:** None

**B Members:** None

**X. Adjournment:** P. Schoon adjourned the meeting at 4:30.

**Illinois State University  
Council for Teacher Education  
Tuesday, October 16, 2012, 3:00 p.m.-4:30 p.m.  
DeGarmo Hall, Room 551**

**Minutes**

**Members Present:** A. Adkins, M. Angell, G. Bailey, J. Brown, J. Cheville, P. Crowley, C. Cullen, M. Daczewitz, T. Davis, K. Douglas, L. Eckrich, D. Garrahy, J. Gorski, K. Haman, D. Hatch, J. Jaroch, J. Manfredo, B. Meyer, P. Milburn, M. Munson-Dryer, E. Palmer, S. Parry, P. Schoon, R. Seglem, S. Semonis, R. Shifflet, S. Shrewsbury, J. Standard, D. Stern, W. Troxel, M. Reese-Weber

**Members Absent:** A. Beaman, D. Barker, D. Wilson

**Guests:** S. Hildebrandt, L. Steffen, J. Webster, A. Wright

- I. **Call to Order:** P. Schoon called the meeting to order at 3:00 p.m.
- II. **Approval of Minutes of September 18, 2012:** P. Schoon asked for a motion to approve the minutes from October 2, 2012. S. Parry moved for approval. D. Hatch seconded the motion. Minutes were approved with one abstention.
- III. **Program Spotlights on Clinical Experiences:**
  - A. **Languages, Literatures, and Cultures:** S. Hildebrandt reported the Clinical Experiences in Languages, Literatures, and Cultures are done with the Unity Center. Their students teach Spanish to K-4<sup>th</sup> grade students. Currently, there are 27 students entering Student Teaching. All students will complete 20 diverse hours
  - B. **Communications:** A. Wright reported Clinical Experiences are done in “Speak Up for 60 minutes” through the Jack and Jill Youth Organization. This is public speaking and they coach and teach students. This is done 3 Saturdays a semester and they also take a field trip to Chicago Public Schools. They have experiences in local debate, Illinois College of Organization and IHSA – speech series. They are required to do a Basic Community Course.
- IV. **Subcommittee Reports:**
  - A. **Curriculum Committee:** S. Parry reported that the committee has a meeting with the Special Education department chair regarding Special Education curricular proposals. On Tuesday of next week the committee will be busy with curricular proposals due to the volume.
  - B. **Student Interests Committee:** M. Reese-Weber reported that there were approximately 30 students nominated for the CTE scholarship and the applications are due November 1, 2012.

- C. **University Liaison and Faculty Interests:** B. Meyer distributed hand-out for Spring Colloquium Proposal. Topic is edTPA at Illinois State University. Discussion ensued on specifics for the colloquium.
- D. **Vision:** None
- E. **UTE Assessment Committee:** A. Adkins reported the committee is reviewing disposition concerns form/process. The committee would like to incorporate Illinois State Board of Education code of ethics.

V. **Action Items:** None

VI. **Discussion Items:** None

VII. **Information Items:**

- A. **Enrollments for Teacher Education Majors:** A. Adkins distributed a hand-out on enrollments across University-wide Teacher Education. Numbers have decreased since 2008-2009. In 2010, there were 3054 applicants to Teacher Education programs. In 2012, just over 2000 students applied. This is a concern. The reasons for the decline are: the recession; public opinion of teachers; and the job market. J. Rosenthal, Associate Provost for Enrollment Management & Academic Services indicated English and History deliberately decreased in their enrollments. He stressed the importance of Illinois State being attentive to transfer students. Northern Illinois University was down by 10% with transfer students. Illinois State does not want to become an open enrollment institution. A. Adkins and J. Rosenthal will be meeting with Julie Huber for further discussion.
- B. **Criminal Background Checks:** L. Steffen reported that students who have not been able to complete the FBI checks are being prevented from registering for spring 2013 semester. The Lauby Teacher Education Center has taken temporary steps in Gateway 1 to allow students to register by waiving the FBI check in Gateway 1. We are no longer getting wrap-backs. The Lauby Teacher Education Center is also changing the 9999 date in Gateway 2 to the original date of the teacher candidate's original FBI check. Most of these have expired and the spring 2013 student teachers MUST get a new criminal background for the Illinois State Police prior to student teaching. The Illinois State Board of Education has mandated that school districts conduct criminal history record checks on all student teachers placed in their district. This could possibly mean that K-12 level student teachers with two placements (Elementary and Secondary) would need to complete two additional school district Criminal Background Checks, if the student teacher is placed in two different districts. Districts will contact the students to inform them of where to get the FBI checks. The Regional Office of Education was told they could not assist with the Criminal Background Checks as it was against school code. D. Wolf of the Regional Office of Education is emailing all districts in the Tri-County area Requesting Criminal Background Checks contact information for our student teachers.
- C. **Progress Reports for e-Portfolio Committee:** A. Adkins reported that a list of names has been submitted for the committee. A committee will be formed shortly and will be notified.



**VIII. ISU Alumni Survey:** A. Adkins gave a presentation of the 1<sup>st</sup> and 5<sup>th</sup> year alumni for the 2012 survey. Electronic copies were emailed to the committee showing the Core questions and results. Overall, the results were good news.

**IX. Announcements and Last Comments:**

**A. Vice Chair:** None

**B Members:** None

**X. Adjournment:** P. Schoon adjourned the meeting at 4:00 p.m.

**Illinois State University  
Council for Teacher Education  
Tuesday, January 15, 2013, 3:00 p.m.-4:30 p.m.  
DeGarmo Hall, Room 551**

**Minutes**

**Members Present:** A. Adkins, M. Angell, G. Bailey, A. Beaman, J. Brown, P. Crowley, K. Douglas, Y. Evans, K. Haman, D. Hatch, J. Manfredo, B. Meyer, P. Milburn, K. Mountjoy, M. Munson-Dryer, E. Palmer, S. Parry, P. Schoon, R. Seglem, S. Semonis, R. Shifflet, J. Standard, D. Stern, W. Troxel, M. Reese-Weber

**Members Absent:** D. Barker, C. Cullen, J. Cheville, L. Eckrich, D. Garrahy, J. Jaroch, S. Shrewsbury

**Guests:** C. Merrill, J. Rosenthal, L. Steffen

- I. **Call to Order:** P. Schoon called the meeting to order at 3:00 p.m.
  
- II. **Approval of Minutes of November 6, 2012:** P. Schoon asked for a motion to approve the minutes from November 6, 2012. R. Seglem moved for approval. S. Parry seconded the motion. Minutes were approved with no abstention.
  
- III. **Program Spotlights on Clinical Experiences: None**
  
- IV. **Subcommittee Reports:**
  - A. **Curriculum Committee:** S. Parry reported that the committee has approved the STEM Education program and associated courses. This is a new graduate program. It includes:
    1. Educational Leadership
    2. Educational Foundations
    3. Educational Learning
    4. Educational TechnologyThe committee is recommending approval of the Graduate Program and Certificate. The certificate is new which contains a new tech education sequence:
    1. Integrated Learning
    2. Integrated Leadership
    3. Integrated CurriculumS. Parry moved for approval. G. Bailey seconded the motion. Motion carries.
  
  - B. **Student Interests Committee: No report.**

- C. **University Liaison and Faculty Interests:** B. Meyer reported the Spring Colloquium will be Thursday, March 7, 2013. The topic will be edTPA at Illinois State University. There will be an announcement at a later time.
- D. **Vision:** E. Palmer reported on the Realizing the Democratic Ideal Outcome Assessment. At the February 4, 2013 meeting, they will have a recommendation.
- E. **UTE Assessment Committee:** A. Adkins gave an overview for the Internal Review Process for Annual Program Reports. One program was asked to appear before Illinois State Board of Education. All other programs received great reviews. They want disposition assessments to be proactive instead of reactive.
- F. **ePortfolio Committee:** B. Meyer reported that the goal is to see what teacher education needs are. They are researching various universities. The options are as follows:
  1. Leap Forward
  2. Reggie Net
  3. LiveText
  4. Other Options

**V. Action Items: None**

**VI. Information Items:**

**A. Common Core:** D. Wolf asked the committee what is Illinois State doing to prepare students for Common Core?

1. B. Meyer reported that they are addressing the Common Core across the board. Students know how to align their lesson plans with Common Core.
2. A. Adkins reported there is a tight correlation between Common Core and edTPA.
3. E. Palmer asked what the secondary schools are doing with Common Core. D. Wolf reported that they are looking systematically at things that don't fit in the box. Common Core addresses Math and Language Arts for K-12. There is a new generation of science standards. The final draft of the new science standards has not been released.

The three big shifts with Common Core:

1. Instructional Strategies – more student centered
2. Curriculum and Context
3. Assessment – especially the technology piece ([parkonline.com](http://parkonline.com) – Park Assessment)

Grades 9-12 are taking it slow into the transition to Common Core. There is new integrated Math Curriculum (i.e. Math 1, Math 2, Math 3 instead of Algebra and Geometry). The biggest issue is knowing if there will be enough time to cover these subjects in a school day. The role of the teacher is changing. Discussion ensued.

The impact on schools:

1. New Evaluation System
2. Principal time in the classroom is increasing.
3. Schools are not having trouble with veteran teachers adapting. They are having trouble with new non-tenure track teachers because there is not one right answer. They are a generation of NO CHILD LEFT BEHIND kids.
4. The intent is to give power back to the students.

5. Focus on student learning.

P. Schoon indicated we need a safe environment with K-12 to have an open and honest discussion regarding Common Core. Illinois State is preparing our students for Common Core through the following:

1. Teaching assessments
2. Individualizing instruction
3. Planning
4. Clinical practice
5. Purposeful and intentional preparation of teacher candidates
6. Student centered instruction (modeling)

**VII. Discussion Items: None**

**VIII. Announcements and Last Comments:**

**A. Vice Chair:** None

**B Members:** None

**IX. Adjournment:** P. Schoon adjourned the meeting at 4:16 p.m.

**Illinois State University  
Council for Teacher Education  
Tuesday, February 5, 2013, 3:00 p.m.-4:30 p.m.  
DeGarmo Hall, Room 551**

**Minutes**

**Members Present:** A. Adkins, M. Angell, G. Bailey, A. Beaman, D. Barker, J. Brown, J. Cheville, P. Crowley, K. Douglas, L. Eckrich, Y. Evans, J. Gorski, K. Haman, J. Manfredro, K. Mountjoy, M. Munson-Dryer, E. Palmer, S. Parry, M. Reese-Weber, R. Seglem, S. Semonis, R. Shifflet, S. Shrewsbury, J. Standard, D. Stern

**Members Absent:** C. Cullen, D. Garrahy, D. Hatch, J. Jaroch, B. Meyer, P. Milburn, P. Schoon, W. Troxel, D. Wilson

**Guests:** J. Ronsenthal, P. Rosa, L. Steffen, J. Webster

- I. **Call to Order:** S. Parry called the meeting to order at 3:00 p.m.
- II. **Approval of Minutes of January 15, 2013:** S. Parry asked for a motion to approve the minutes from January 15, 2013. M. Munson-Dryer moved for approval. A. Adkins seconded the motion. Minutes were approved with no abstentions.
- III. **Subcommittee Reports:**
  - A. **Curriculum Committee:** S. Parry reported that the committee has approved the changes to TCH 212 – The Teaching Profession in Secondary Schools, and 216 – Principles and Practices for Teaching and Learning in Secondary Education. The committee has approved a new course, TCH 219 – Integrating Multiple Literacies and Technology Across the Secondary Curriculum.
  - B. **Student Interests Committee:** M. Reese-Weber reported that the committee is reviewing the student concerns, Criminal Background Check and edTPA. They will be prioritizing these topics and will decide how to move forward.
  - C. **University Liaison and Faculty Interests:** J. Cheville reported the committee will be proceeding with the Spring Colloquium. The Spring Colloquium will be Thursday, March 7, 2013 from 3:00 p.m. – 5:30 p.m. at Old Main.
  - D. **Vision:** E. Palmer reported that the committee has been working on the RDI assessment and it will be presented at the next CTE meeting on February 19, 2013.
  - E. **UTE Assessment Committee:** A. Adkins reported the committee did not meet. They will be discussing test scores at the next meeting.
  - F. **ePortfolio Subcommittee:** No report.

**V. Action Items:**

**A. Motion to eliminate CBC requirement from Gateway 2:** M. Munson-Dryer moved to eliminate the requirement for CBC in Gateway 2, due to the costs to students. The sites are requiring CBC and we are letting the districts assume the responsibility. Discussion ensued. M. Munson-Dryer moved to eliminate the CBC requirement in Gateway 2, effective immediately. E. Palmer seconded the motion. S. Parry informed the committee the motion passed.

**VI. Discussion Items: None**

**A. The Danielson Framework for Teaching:** P. Rosa , Senior Consultant for Consortium For Educational Change did a presentation of an overview of The Danielson Framework for Teaching. Hand-outs were distributed. Charlotte Danielson's framework was written back in 1996. The framework has 4 domains, 22 components and 76 elements. Domains 1 and 4 do not take part in the classroom, but are essential for the classroom. Domains 2 and 3 are done in the classroom. The 4 domains are as follows:

**Domain 1 – Planning and Preparation**

- 1a. Demonstrating Knowledge of Content and Pedagogy
- 1b. Demonstrating Knowledge of Students
- 1c. Setting Instructional Outcomes\*
- 1d. Demonstrating Knowledge of Resources
- 1e. Designing Coherent Instruction\*
- 1f. Designing Student Assessments\*

**Domain 2 - Classroom Environment**

- 2a. Creating an Environment of Respect and Rapport
- 2b. Establishing a Culture for Learning\*
- 2c. Managing Classroom Procedures
- 2d. Managing Student Behavior
- 2e. Organizing Physical Space

**Domain 3 - Instruction**

- 3a. Communicating with Students\*
- 3b. Using Questioning and Discussion Techniques\*
- 3c. Engaging Students in Learning\*
- 3d. Using Assessment in Instruction\*
- 3e. Demonstrating Flexibility and Responsiveness

**Domain 4 – Professional Responsibilities**

- 4a. Reflecting on Teaching
- 4b. Maintaining Accurate Records
- 4c. Communicating with Families
- 4d. Participating in a Professional Community
- 4e. Growing and Developing Professionally
- 4f. Showing Professionalism

Charlotte has written 3 books on The Danielson Framework for Teaching. The 2013 Edition has 8 components linked to Common Core. The Common Core is located in components that are asterisked.

**VII. Information Items: None**

**VIII. Announcements and Last Comments:**

**A. Vice Chair:** None

**B Members:** A. Adkins announced that Wednesday and Thursday will be edTPA open discussion in DeGarmo 551 from 1:30 p.m. – 3:00 p.m.

**IX. Adjournment:** S. Parry adjourned the meeting at 4:30 p.m.

Illinois State University  
Council for Teacher Education  
Tuesday, February 19, 2013, 3:00 p.m.-4:30 p.m.  
DeGarmo Hall, Room 551

Minutes

Members Present: A. Adkins, M. Angell, J. Brown, P. Crowley, K. Douglas, L. Eckrich, D. Garrahy, K. Haman, J. Manfredo, B. Meyer, K. Mountjoy, M. Munson-Dryer, E. Palmer, S. Parry, M. Reese-Weber, P. Schoon, R. Seglem, S. Semonis, R. Shifflet, S. Shrewsbury, J. Standard, D. Stern

Members Absent: G. Bailey, D. Barker, A. Beaman, J. Cheville, C. Cullen, Y. Evans, J. Gorski, D. Hatch, J. Jaroch, P. Milburn, W. Troxel, D. Wilson

Guests: P. Boyes, K. Fansler, B. Franson, D. Layzell, J. Ronsenthal, L. Steffen, J. Webster

- I. Call to Order: P. Schoon called the meeting to order at 3:02 p.m.
- II. Approval of Minutes of February 5, 2013: P. Schoon asked for a motion to approve the minutes from February 5, 2013. A. Adkins moved for approval. M. Munson-Dryer seconded the motion. Minutes were approved with no abstentions.
- III. Subcommittee Reports:
  - A. Curriculum Committee: S. Parry reported that a revised graduate program was presented by Wendy Troxel, Educational Administration Foundations. The revised graduate program is a MS in education and has 5 new courses. Move to approve the program. S. Parry moved for approval. Anee Adkins seconded the motion. All were in favor.
  - B. Student Interests Committee: M. Reese-Weber reported that the students need more communication regarding edTPA, CBC and Webpage. Graduate assistants, K. Haman and S. Shrewsbury sent out a survey regarding the website to SEA (Student Education Association) and RSO (Registered Student Organizations). They have received 25 responses so far.
  - C. University Liaison and Faculty Interests: B. Meyer reported the Spring Colloquium will be Thursday, March 7, 2013 at Illinois State University. Posters were distributed. Committee is awaiting scholarships.
  - D. Vision: See A under Discussion Items
  - E. UTE Assessment Committee: A. Adkins reported the committee's recommendation is expected by the end of the semester.
  - F. ePortfolio Subcommittee: The committee will be meeting Thursday, February 21, 2013.
- V. Action Items: None



VI. Discussion Items:

A. Vision Committee Recommendation for RDI Assessment: E. Palmer distributed hand-outs and did a presentation for RDI Assessments. The current assessments are Initial Reflective Essay and Final Reflective Essay. Showing your understanding of the RDI (Realizing the Democratic Ideal) in the classroom is just as important as the IRE and FRE. The committee's recommendation is three parts. The first part is knowledge-based and the second and third parts are performance based, complimenting the disposition concern assessment. The committee would like to have the CTE committee vote on the following questions at the next CTE meeting March 5, 2013:

1. Does the above proposed concept for the RDI assessment meet with sufficient approval to move into the development phase?; and
2. If the answer to #1 is "yes", then should this assessment be developed by UTEAC or by an ad hoc committee?

Discussion ensued over a few concerns and the likeability of the idea.

B. Bylaw Review (5 yr strategic plan incorporation): P. Schoon indicated that there is no requirement for a CTE 5 yr strategic plan and no requirement for bylaw reviews. He is recommending that the committee implement a bylaw review and incorporate things that would be included in a 5 yr strategic plan.

C. Update or Implementation of edTPA: Making it a Gateway 3 requirement:

D. Layzell and A. Adkins distributed hand-out. They gave an overview of edTPA. There are 15 programs that have piloted edTPA:

1. Agriculture (1)
2. Biological Sciences (22)
3. Chemistry (7)
4. Dance (4)
5. Earth Space Science (7)
6. Elementary Education (212)
7. Geography Social Science (7)
8. Health (1)
9. Languages, Literatures and Cultures (31)
10. Mathematics (92)
11. Music (4)
12. Physical Education (2)
13. Physics (6)
14. Special Education (41)
15. Theatre (2)

They have had some feedback reflecting glitches in technology and some schools say no videotaping. There are revisions being done to the contracts to include the wording for the videotaping. They are working out the details on local evaluation. Training is being implemented.

D. Budget requests from CTE: P. Schoon recommendation to look at the bylaws. There needs to be a determination of what goals need to be met and figure out how much they will cost. Change the approach. The goal is to

strengthen the CTE unit. There is going to be greater budget needs. Start of the process of bylaw review.

VII. Information Items:

A. ISBE Updates: L. Steffen distributed hand-out.

1. Testing Requirements

a. Basic Skills/Test of Academic Proficiency

- i. Must be passed for Admission to Professional Studies
- ii. Valid for 10 years (not older than 10 years to date applying for Certification/Licensure)
- iii. May use ACT/SAT scores instead

b. ACT/SAT

- i. ACT Plus Writing score of at least 22
- ii. SAT composite mathematics and critical reading of 1030 (writing subtest must be part of the test)
- iii. Cannot be more than 10 years old at the time of application (Form 73-60) is submitted to ISBE with Licensure Officer's signature.

c. Content Test

- i. Must pass for full Admission to Teacher Ed Program (Admission to Professional Studies at ISU)
- ii. Test is valid for 5 years (not older than 5 years to date applying for Certification/Licensure)

d. Assessment of Professional Teaching

- i. Must pass for program Completion (Exit from Student Teaching at ISU)
- ii. Test is valid for 5 years (not older than 5 years to date applying for Certification/Licensure)
- iii. This test is not 4 tests set up by specific grade levels. ISBE plans to change this to one test (proposed rules)

2. Public Comment relating to many Certification rules closed February 11, 2013

a. You may find the link to Text of Rulemaking for Part 25 (Certification) at

<http://www.isbe.net/rules/proposed/default.htm>

b. New Licensure System – Sec.25.25

i. Begins July 1, 2013

1. Those who complete an educator preparation program by June 30, 2013: is issued an entitlement for licensure and receives the professional educator license by July 31, 2013 shall not be held to the new requirements.
2. Encourage our May Grads to apply for licensure as soon as they are told to do so by notification from Registrar's Office.
3. Entitlement notifications to be purged after July 31, 2013.

ii. Three types of licenses: Professional Educator License, Educator License with Stipulations or Substitute License

1. Professional Ed License valid for 5 years (those getting it in May will have 5 years from June 30, 2013)
2. There are no levels of certificates (no more initial, standard or master)
3. No more certificate types)

- a. Professional Educator License (PEL) will have endorsements
  - b. Endorsements listed by area in which the holder is qualified to work and grade level
- iii. Educator Licensure Information System (ELIS)
  - 1. New database will replace the current ECS.
  - 2. ECS will give information and a tutorial to help in using ELIS after February
  - 3. No licenses will be available in printed format
- iv. Transfer of Certificates
  - 1. June 2013 all certificates will be exchanged for the equivalent licenses and endorsements – nothing needs to be done by current holders
  - 2. ISBE is asking for email and email updates on ELIS
  - 3. New requirements will be coming for licensure renewal
- v. New coursework requirements (coursework doesn't mean courses)
  - 1. Methods of instruction for cross-categorical special education environments
  - 2. Methods of reading and reading in the content area
  - 3. Impact varies by program and higher ed institution
  - 4. Licensure Officers will need to document where these requirements are being met
- c. Changes in obtaining subsequent endorsements in rules – requiring institutions to do this work
  - i. No allowance to go through ISBE as it is currently done
  - ii. The institution may only make recommendations for endorsements in areas that they have approved programs (may limit where individuals may go to seek certain endorsements). Only ISU offers a dance program
  - iii. Could impact our library information specialist endorsement program
- d. Section 25.62 Student Teaching – could go into effect this summer impacting fall placements
  - i. Cooperating Teachers must have 5 years of experience
  - ii. Cooperating Teachers must have had a proficient or above performance rating in his or her most recent evaluation
  - iii. Subsection calls for the coordinating teacher and the institution's supervisor will jointly agree to the student teaching placement and responsibilities...
- e. Language in proposed changes to section 25.100 on teaching endorsements indicates that ISBE is replacing the term "designations" used for FCS, Sciences and Social Sciences to "content-specific" endorsements.
- f. Section 25.115 that discussed rules for the recognition of institutions and educational units has a line that states beginning July 1, 2014, meets the State Board of Education's Social and Emotional Learning Standards.
  - i. Unclear how we are to meet these since these are K-12 standards
  - ii. Unclear which programs are required to meet these standards
- g. Section 25.200 that is about the relationship among endorsements states that "each candidate for a school support personnel endorsement shall hold a professional educator license..."
- h. Section 25.710 has confusing language concerning the APT
  - i. One line says the current 4 APT tests will be given through June 30, 2014.
  - ii. Another line says the Prekindergarten through grade 12 APT is required beginning May 2013 (September 1, 2014 was crossed out)

- i. Rules now need to go before the Illinois State Board with a summary of the public comment, but are not on the February board meeting agenda.
3. Linda Tomlinson's Notifications on Upcoming Rules
    - a. New Grade Levels for Licensure
      - i. Early Childhood: Birth through Grade 2
      - ii. Elementary: Grade 1 through Grade 6
      - iii. Middle Level: Grade 5 through 8
      - iv. High School: Grade 9 through 12
    - b. Current self-contained general education endorsement (el ed) to be issued until August 31, 2016 – All el ed programs to be redesigned and go for new approval
    - c. Separate (by content area) middle level programs to be developed and approved
      - i. Proposing that the current Middle level endorsements be available until December 31, 2018
      - ii. If candidate completes a new, approved middle level program, the new grade span for the middle level endorsement will be available at that time, even if it is prior to January 1, 2018
    - d. Rules for Elementary and middle level programs should go to Licensure Board to review in February 2013 (was told going to ISBE for March 2013 meeting)
    - e. Rules for early childhood should be available by June 2013
  4. Program Alignment to the 2010 Illinois Professional Teaching Standards
    - a. We must complete a separate report for each program
      - i. Matrix of all standards/indicators, with listing of courses
      - ii. Syllabi for each course
      - iii. Indicators covered in the course are easily recognized on each syllabus
    - b. The unit will submit all matrixes and syllabi by December, 2013
    - c. CECP is filling out a matrix for each program based on information previously submitted by programs
    - d. These will be emailed to programs by the end of March
    - e. Programs need to confirm the matrix is correct or make corrections
    - f. All programs need to submit the final matrix and syllabi electronically by September 20, 2013
    - g. CECP will collect syllabi for the "shared courses"

VIII. Announcements and Last Comments:

- A. Vice Chair: None
- B. Members: None

- IX. Adjournment: S. Parry adjourned the meeting. M. Munson-Dryer seconded. The meeting was adjourned at 4:25.

**Illinois State University  
Council for Teacher Education  
Tuesday, March 5, 2013, 3:00 p.m.-4:30 p.m.  
DeGarmo Hall, Room 551**

**Minutes**

**Members Present:** A. Adkins, M. Angell, G. Bailey, D. Barker, J. Brown, P. Crowley, K. Douglas, D. Garrahy, K. Haman, D. Hatch, J. Manfredo, B. Meyer, K. Mountjoy, M. Munson-Dryer, E. Palmer, S. Parry, R. Seglem, S. Semonis, R. Shifflet, S. Shrewsbury, J. Standard, D. Stern

**Members Absent:** A. Beaman, J. Cheville, C. Cullen, L. Eckrich, Y. Evans, J. Gorski, J. Jaroch, P. Milburn, M. Reese-Weber, P. Schoon, W. Troxel, D. Wilson

**Guests:** L. Steffen

- I. **Call to Order:** S. Parry called the meeting to order at 3:02 p.m.
  
- II. **Approval of Minutes of February 19, 2013:** S. Parry asked for a motion to approve the minutes from February 19, 2013. A. Adkins moved for approval. M. Munson-Dryer seconded the motion. Minutes were approved with no abstentions.
  
- III. **Subcommittee Reports:**
  - A. **Curriculum Committee:** S. Parry reported that the committee recommends approval of the deletion of:
    1. Post-Baccalaureate Graduate Certificate for Alternative Route to Secondary Teacher Certification
    2. Master of Science in Education in Curriculum & InstructionB. Meyer seconded motion. All committee in favor with no abstentions. Agriculture Education will re-submit changes to acknowledge overage of hours.
  - B. **Student Interests:** D. Barker reported that they sent a survey out to Teacher Education candidates regarding website and asking for feedback. They met with web designers last week.
  - C. **University Liaison and Faculty Interests:** B. Meyer reported that Thursday, March 7, 2013 is the Spring Colloquium. The topic is edTPA and will be a plan overview of questions, feedback from teacher candidates regarding their experiences with edTPA, and discussion panels. P. Crowley distributed bookmarks and door hangings to committee members to distribute to their colleges.
  - D. **Vision:** No report
  - E. **UTE Assessment:** No report
  - F. **ePortfolio Subcommittee:** B. Meyer reported that the committee is looking for a data system that will store information, assignments and networks. Not necessarily

a portfolio system. They will look for a list of common needs for teacher education when looking for vendors.

- V. Action Items:** E. Palmer reported a motion to approve proposal for the committee's recommendation. The first part is knowledge-based and the second and third parts are performance-based, complimenting the disposition concern assessment. E. Palmer motioned to approve proposal. A. Adkins seconded the proposal. There will be a committee created to put assessment together.

**VI. Discussion Items:**

**A. State and National Recommendations for Clinical Experiences:** M. Munson-Dryer distributed a hand-out. These are new recommendations at both the state and national levels. Under the State:

1. Key Success Factor #1: Partnerships: should include P-12 districts, community colleges, other college divisions and 4-yr college/universities
2. Key Success Factor #2: A rigorous program designed with strategies that meet the needs of diverse learners, including those with diverse cultural, linguistic, cognitive, and physical needs.
3. Key Success Factor #3: Units/programs have access to school sites, cooperating teachers and faculty supervision that promote a positive learning environment for candidates and students
4. Key Success #4: Candidates have frequent, meaningful and standards-based assessments in order to assess readiness and provide opportunities for meaningful feedback
5. Key Success #5: Partnerships between ISBE, P-12 districts, community colleges, units/programs implements strategies to recruit, select, prepare and retain highly qualified, culturally and linguistically diverse teacher candidate pool.

Under the National:

- 2.1 Partnerships for Clinical Preparation: Partner co-construct mutually beneficial P-12 school and community arrangements for clinical preparation, including technology-based collaborations, and share responsibility for continuous improvement of candidate preparation.
- 2.2 Clinical Educators: Partners co-select, prepare, evaluate, support and retain high quality clinical educators who demonstrate a positive impact on candidates' development and P-12 student learning.
- 2.3 Clinical Experiences: The provider works with partners to design clinical experiences of sufficient depth, breadth, diversity, coherence and duration to ensure that candidates demonstrate their developing effectiveness and positive impact on all students' learning.

Examples of evidence to support standards:

1. MOU's and data-sharing agreements with diverse P-12 and/or community partners
2. Evidence of tracking/sharing data such as hiring patterns/job placement rates
3. Evidence of actions that indicate combined resource allocation and joint decision-making: such as program and course adjustments, on-site delivery

4. Plans, activities, results related to selection of diverse clinical educations and their support and retention, such as training and support protocols
5. Performance data on candidates use of instructional strategies used throughout programs
6. Evidence that candidates integrate technology into planning and teaching and use it to differentiate instruction
7. Evidence of candidates' graduated responsibility in classroom and ability to impact student learning
8. Evidence of candidates' reflection upon practices
9. Studies of effectiveness of diverse field experiences on candidates instructional practices
10. Reliable and valid measures or innovative models of high-quality partnerships, clinical educators, or clinical experiences

**VII. Information Items:**

- A. Children's Studies:** S. Parry reported that Children's Studies was established in 2003. There are approximately 140 minors, 30 graduating this May and have just undergone program review. A hand-out was distributed. To learn more about the minor, contact R. Trites. Her email is [seeling@IllinoisState.edu](mailto:seeling@IllinoisState.edu)
- J. Standard recommended notifying R. Trites to add additional classes to minor that are relevant to Children's Studies and waive the pre-requisites.

**VIII. Announcements and Last Comments:**

- A. Vice Chair:** None  
**B. Members:** None

- IX. Adjournment:** S. Parry adjourned the meeting. M. Munson-Dryer seconded. The meeting was adjourned at 3:40.

**Illinois State University  
Council for Teacher Education  
Tuesday, March 19, 2013, 3:00 p.m.-4:30 p.m.  
DeGarmo Hall, Room 551**

**Minutes**

**Members Present:** M. Angell, G. Bailey, D. Barker, J. Brown, J. Cheville, P. Crowley, K. Douglas, L. Eckrich, D. Garrahy, J. Gorski, K. Haman, D. Hatch, J. Jaroch, J. Manfredo, B. Meyer, P. Milburn, K. Mountjoy, M. Munson-Dryer, E. Palmer, S. Parry, M. Reese-Weber, P. Schoon, R. Seglem, S. Semonis, R. Shifflet, S. Shrewsbury, J. Standard, W. Troxel

**Members Absent:** A. Adkins, A. Beaman, C. Cullen, Y. Evans, D. Stern, D. Wilson

**Guests:** A. Fritson-Coffman, J. Hill, L. Kendall, W. Smith, L. Steffen, L. Wedwick

- I. **Call to Order:** S. Parry called the meeting to order at 3:00 p.m.
  
- II. **Approval of Minutes of March 5, 2013:** P. Schoon asked for a motion to approve the minutes from March 5, 2013. G. Bailey moved for approval. S. Parry seconded the motion. Minutes were approved with no abstentions.
  
- III. **Subcommittee Reports:**
  - A. **Curriculum Committee:** S. Parry reported that the committee will be meeting with two representatives from Family and Consumer Sciences on March 26, 2013 for revisions and courses.
  - B. **Student Interests:** M. Reese-Weber reported that they are still looking at the Teacher Education website for changes to make it user friendly.
  - C. **University Liaison and Faculty Interests:** B. Meyer thanked the committee members for attending the spring 2013 Colloquium. There were 86 people in attendance. There was a survey to be completed by attendees for their feedback on presentation and future ideas
  - D. **Vision:** No report
  - E. **UTE Assessment:** No report
  - F. **ePortfolio Subcommittee:** No report
  
- VI. **Discussion Items:**
  - A. **ISU-Lab School Conversations:** P. Schoon introduced A. Fritson-Coffman, L. Kendall, J. Gorski and Jeff Hill from the Lab Schools to give an overview of Clinical Experiences. A. Fritson-Coffman is the principal of Metcalf. L. Kendall, Special Services Administrator at Metcalf, is the liaison between Metcalf and Illinois State University. J. Gorski, University High School, is the liaison between University-High and Illinois State University. J. Hill is the superintendent of the lab schools. L. Kendall distributed hand-out of departments



and courses and what clinical experiences were done in each of the respective departments and courses. L. Kendall indicated that there is a desire for co-teaching. R. Schendel of TCH and M. Mueller of Metcalf have piloted co-teaching with one class and they are working with two other classes. It has been successful with the same teacher pairing with the same professor. D. Garrahy stated that she feels it is her responsibility to meet with the teachers at Metcalf and University High School. J. Gorski gave a brief overview of clinical experiences at University High School. There is a lot of varying between the faculty members. The scaffolding is not clear between the faculty members. The three day teaching in a classroom is sometimes problematic. Discussion ensued. It was agreed that there is room for improvement.

**B. Common Language for Clinical Experiences:** L. Wedwick, Chair of College Council, indicated we are using acronyms differently in different schools. L. Wedwick noted that it would be beneficial to bring it to CTE to come up with common language for College of Education. There was concern that different SPA's require the use of different terminology. Discussion ensued. P. Schoon stated that they will take it to the CTE Executive Board for direction.

**IV. Action Items:** None

**V. Information Items:**

**A. Criminal Background Checks:** W. Smith, General Counsel, Illinois State University, was introduced by P. Schoon. An overview of the history of Criminal Background Checks and the changes in the law were presented. When a student is admitted to Professional Studies, they are required to complete a Legal and Ethical Conduct form. The form asks if they have ever been convicted of a felony, sex offense, drug or narcotic offense or any other offense. We have discontinued the FBI check because higher education is not covered under the Adam Walsh Act. We could get rap backs on state only. It is two-fold. Issues for the College:

1. Flexibility – changes for quick placements
2. Less knowledge for out of state students, unless the student discloses

Issues for the Students:

1. Cost for Students
2. Timing

Currently, they have three separate companies: one company for Mennonite, one company for Human Resources and one for Study Abroad. They will be conducting a statewide proposal to recommend which one we should go with. The State report does not list arrests, only convictions. The proposed solution would be implementing the silver check when admitted to student teaching. The cost would be \$35-\$40 for National Check. ISBE is looking into a resolution. There is a meeting with Superintendent and Assistant Superintendent and Legal Counsel.

**B. Appeals Process:** P. Schoon gave an overview of the Appeals Process. He introduced W. Smith General Counsel, Illinois State University. There is an appeal with TERB, Teacher Executive Review Board. On April 2, 2013, there will be a hearing. The student will have an attorney present. The student can provide an argument up to thirty minutes. Neither attorney is allowed to speak, only to represent. We will determine if a decision will be made. There will be fifteen minutes of Q & A from department. TERB are observers. W. Smith can advise after the process. The Appeals Process in on-line under By-laws TERB #7. P. Schoon stated that all committee

members will receive a copy of the appeal. He encouraged members to be present on April 2, 2013.

**VI. Announcements and Last Comments:**

**A. Vice Chair:** None

**B Members:** None

**VII. Adjournment:** D. Schoon adjourned the meeting at 4:10.

**Illinois State University  
Council for Teacher Education  
Tuesday, April 2, 2013, 3:00 p.m.-4:30 p.m.  
DeGarmo Hall, Room 551**

**Minutes**

**Members Present:** A. Adkins, D. Barker, P. Crowley, K. Douglas, L. Eckrich, Y. Evans, D. Garrahy, J. Gorski, K. Haman, D. Hatch, J. Jaroch, J. Manfredo, B. Meyer, K. Mountjoy, M. Munson-Dryer, E. Palmer, S. Parry, M. Reese-Weber, P. Schoon, R. Seglem, S. Semonis, S. Shrewsbury, J. Standard

**Members Absent:** J. Brown, G. Bailey, A. Beaman, J. Cheville, C. Cullen, Y. Evans, P. Milburn, R. Shifflet, D. Stern, W. Troxel, D. Wilson

**Guests:** J. Clark, K. Grimes, B. Jacobsen, J. Rosenthal, L. Steffen

- I. **Call to Order:** P. Schoon called the meeting to order at 3:00 p.m.
  
- II. **Approval of Minutes of March 19, 2013:** P. Schoon asked for a motion to approve the minutes from March 19, 2013. K. Mountjoy had a few corrections to the minutes. P. Schoon asked for a motion to approve the minutes with amendments. M. Munson-Dryer moved for approval. S. Parry seconded the motion. Minutes were approved with no abstentions.
  
- III. **Subcommittee Reports:**
  - A. **Curriculum Committee:** S. Parry reported that the committee met with representatives from Family and Consumer Sciences. Proposals were sent back with clarifications. They will be meeting next week.
  - B. **Student Interests:** No report .
  - C. **University Liaison and Faculty Interests:** No report.
  - D. **Vision:** E. Palmer reported that the committee will meet next week and they are working with the University Liaison committee on scholarships.
  - E. **UTE Assessment:** A. Adkins reported that the committee had reviewed state test scores by program. Illinois State University students are doing well on content and APT scores.
  - F. **ePortfolio Subcommittee:** No report.
  
- VI. **Discussion Items:**
  - A. **ISBE/IBHE clarification:** A. Adkins distributed the joint letter from the Illinois State Board of Education and the Illinois Board of Higher Education. The letter is a clarification for students completing degree requirements in a course of study leading to a degree in education, but not completing the necessary requirements leading to completion of an approved teacher preparation program. Beginning September 1,

2015, the edTPA will be required for completion of an approved Illinois teacher preparation program. Our institution must clearly designate that the student has completed the degree, but has not met the requirements leading to completion of an approved teacher preparation program. We may consider a variety of approaches in making this designation. Examples of such approaches include but are not limited to:

- Designating on the transcript or degree that a candidate has completed an approved teacher preparation program or has not completed an approved teacher preparation program.
- Adopting a written policy and process for keeping and checking graduation records for all candidates in order to verify and sign off on program completion for any in-state or out-of-state requests. This process must be approved by the president and dean of the institution verifying support of the process, and requiring that training regarding the policy and process would be ongoing for current and new staff working with teacher licensing.
- Awarding an alternative degree (e.g. BA in Elementary Education with Entitlement Recommendation vs. BA in Elementary Education without Entitlement Recommendation) or placing a student in an alternative major (e.g. BA in Spanish Education vs. BA in Spanish Language and Literature) may be an approach.

Discussion ensued. J. Rosenthal indicated we could use IDS majors as we now do. The Registrar's office does not want to see a BA in Elementary Education without Entitlement Certificate on the transcript. There will have to be some remediation for edTPA. Remediation needs to be put on hold until we see how the scoring is going to be evaluated and then Pearson will have to go through the logistics.

**IV. Action Items:** None

**V. Information Items:**

**A. Student Interest Committee report: the teacher education website:** D. Barker reported that a survey was done 2 years ago and 6.5% of the students' feedback was to have more meetings on Performance Based Assessment requirements in addition to Teacher Education Orientations that are done at the beginning of the year. They are proposing that they have stages of the orientation throughout the year. They are recommending they have separate workshops for transfer students and secondary education students. Discussion ensued. Some programs hold meetings in September to help students with professional development. Requirements change regularly, therefore, having more than the initial orientation would be efficient. P. Schoon indicated this proposal would be discussed in the Executive Committee meeting.

**B. Web links to teacher education site:** K. Grimes, Web Communications Specialist for the College of Education, gave an overview of the Teacher Education new website. K. Grimes is creating a template for secondary programs to use. P. Schoon recommended that they discuss the template with their Deans to see if there is any resistance. The Teacher Education Center and Teacher Education websites are combined in a very clean lay-out. The new website will be released in June 2013. Students and faculty have reviewed the new website and all think it is a great

improvement. Discussion ensued.

**C. ISBE Updates:** L. Steffen distributed a hand-out that contained questions for ISBE at the Statewide Certification meeting held at the Alumni Center on Thursday, March 28, 2013. There were 148 in attendance, including 16 Regional Office of Education people. The sub-committee sent questions in advance and the hand-out highlights ISBE responses. L. Steffen went over a few of the questions/answers. There was supposed to be public comment in January, but they did not meet until February. April 12, 2013, the final rules are to be announced. The ones highlighted are:

1. Once we sign that we have met Special Education and Reading standards, what documentation should we maintain in case ISBE chooses to audit us? ***As with all approved programs, you would need to have syllabus and assessments that demonstrate standards are being addressed.***
5. APT –What is the timeline for converting to the new K-12 APT? When will you offer the test for the first time? Will there be an overlap of time when the candidate can take either test? What is the last date when the old APTs will be available? Will an old APT test be valid for five years from the date of testing? ***The current grade level APT will be available until August 2014. The new APT will start September 2014. The current grade level APT will be valid for individuals seeking licensure within a five-year time limit from the date the test was taken to the date licensure is issued.***
10. What happens to endorsements on a certificate when certificates become endorsements ( i.e. ESL, LBS1, Middle School)? How will they be shown on the license? Will there be a difference between the endorsements earned by completing an approved program and those that met subsequent endorsement requirements? ***Endorsements for both content areas and grade levels will be placed on an individual's professional educator license. There will be no distinction placed on the license to indicate whether an endorsement was obtained through an approved program or by meeting minimum requirements.***
17. Are there any plans to make changes to the Early Childhood Special Education Letter of Approval? ***Requirements for receipt of the approval for Early Childhood Special Education can be found in Section 226.810 of rules governing Special Education rather than Part 25. No changes to this approval have been proposed in the current rulemakings.***
26. When will the proposed rules and amendments pertaining to elementary education, middle grades, and gifted endorsements, which were presented to the State Board for its initial review on March 20, go out for public comment? ***It is anticipated that the proposals will be published in the Illinois Register on Friday, April 12. The 45-day public comment period will begin on the day the proposals are published. Please see <http://www.cyberdriveillinois.com//departments/index/register/home.html> to review the Illinois Register.***
30. What is the recommended time frame for completion of the video (s) during the student teaching experience? What is the recommended time frame for teacher candidates to submit the e-portfolio to Pearson for evaluation, so they will be back in time for resubmission and/or graduation? Does failing edTPA mean failing student teaching? Is edTPA being treated as a licensure test for licensing purposes (meaning, edTPA would affect the licensure of a teacher candidate but not graduation from the college/university – fail edTPA yet pass student teaching)? How will

incomplete edTPA results – either failing or not evaluated – be addressed with “program completers” on annual reports? ***We are working with Stanford and other partners on timelines for submission. We understand the importance of individuals being in a classroom long enough before doing the edTPA so that they have experience and are ready for the assessment. Also, we understand the importance of having time to redo parts of the assessment if necessary before the end of student teaching. Decisions will be made soon on this. Remember that the edTPA is only being piloted and candidates are not held to passing the edTPA until 2015. Under Section 218-30(f) of the School Code, the edTPA will be required in order to complete a teacher preparation program. We do understand the need for clarification on this as well as other policy decisions and we will work to develop guidelines for institutions to have for resources.***

Additional question asked:

6. Does the school code specifically state that teacher candidates completing a clinical experience other than student teaching can't use a paid experience? School code does not prohibit payment for field experiences. Someone could be paid during the student teaching, but remember that you must have a fully certified teacher in the classroom where student teaching is being completed to supervise the student teacher. Student teaching is a continuous experience and someone may NOT count experiences substituting in various schools or classrooms to meet this requirement. Note that Section 25.620(f) is not being changed:

An individual may receive credit for student teaching or pre-student teaching clinical experiences that are completed during the time for which the individual is paid as a teacher, unless the individual:

- a. Holds no license certificate issued pursuant to the School Code [105 ILCS 5], performs the student teaching or pre-student teaching clinical experiences in a school district, and is not subject to the authorization for payment stated in Section 25(g) of the Grow Your Own Teacher Education Act [110 ILCS 48/25(g)] or Section 21-2.1 of the School Code [105 ILCS 5/21-2.1]; or
- b. Holds only a substitute teaching license certificate and is subject to the limitations of Section 218-20(3) ~~21-9~~ of the School Code.

It was recommended that all teacher candidates set up accounts and email accounts on the new Ellis system.

D. edTPA Implementation: A. Adkins reported that Friday they had Train the Trainer at the Bone Student Center. J. Manfreda and E. Palmer were in attendance. They felt it was very informative. Presenters were from California and Wisconsin. On April 26, D. Layzell and A. Adkins will have local evaluations, Parts 1, 2 and 3. Details will be forthcoming. There will be a sample portfolio in May. Official scoring will be in fall 2015. A. Adkins encouraged members to be aware of the opportunities to be a scorer. There are 15 programs piloting edTPA. If a program chooses not to implement, the teacher candidate will be stopped at Gateway 3.

## VI. Announcements and Last Comments:

A. Vice Chair: None

B Members: None

**VII. Adjournment:** P. Schoon adjourned the meeting at 4:10.

**Illinois State University  
Council for Teacher Education  
Tuesday, April 16, 2013, 3:00 p.m.-4:30 p.m.  
DeGarmo Hall, Room 551**

**Minutes**

**Members Present:** A. Adkins, M. Angell, J. Brown, P. Crowley, K. Douglas, Y. Evans, D. Garrahy, J. Gorski, J. Jaroch, J. Manfredo, B. Meyer, M. Munson-Dryer, E. Palmer, M. Reese-Weber, P. Schoon, R. Seglem, S. Semonis, R. Shifflett, J. Standard, D. Stern,

**Members Absent:** G. Bailey, A. Beaman, J. Cheville, C. Cullen, L. Eckrich, K. Haman, D. Hatch, P. Milburn, K. Mountjoy, S. Parry, W. Troxel, D. Wilson

**Guests:** K. Grimes, A. Skorpinski, J. Rosenthal, L. Steffen

- I. **Call to Order:** P. Schoon called the meeting to order at 3:00 p.m.
- II. **Approval of Minutes of April 16, 2013:** P. Schoon asked for a motion to approve the minutes from April 16, 2013. M. Reese-Weber moved for approval. A. Adkins seconded the motion. Minutes were approved with no abstentions.
- III. **Subcommittee Reports:**
  - A. **Curriculum Committee:** No report.
  - B. **Student Interests:** No report.
  - C. **University Liaison and Faculty Interests:** B. Meyer reported that the committee has combined with the Vision Committee to work on scholarships. CTE scholarships are due by 11:59 p.m. on Wednesday, April 17, 2013.
  - D. **Vision:** No report.
  - E. **UTE Assessment:** A. Adkins reported that the RDI assessment will be re-named “ Professional Responsibilities”. The acronym will be edPR. On April 24, 2013 from 4:00 p.m. – 5:30 p.m. there will be an edTPA reception. Invitations will be sent out.
  - F. **ePortfolio Subcommittee:** No report.
- IV. **Information Items:**
  - A. **RDI ad hoc committee:** P. Schoon reported that the executive committee will be meeting again to appoint a committee for next year.
- V. **Discussion Items:**
  - A. **Secondary Education Template:** K. Grimes distributed hand-out and gave an overview of the Secondary Education Template. P. Schoon asked programs if they have been discussing the template with the Deans of their programs. D. Garrahy, KNR and



J. Manfredo, MUS indicated that their Deans thought the template was a phenomenal idea. K. Grimes gave the presentation from the Business side, but it would have a link to Teacher Education. A. Adkins proposed to remove track from the wording on the template. Student Committee gave feedback on the template. Discussion ensued. A. Skorpinski clarified why the template would be centralized. When the template would be updated, it would filter to individual department sites. K. Grimes suggested that own departments take off their websites. P. Schoon reported that the discussion of terminology for clinical experiences will be future conversation.

**VI. Action Items:**

**A. Teacher Education Orientation:** M. Reese-Weber distributed a hand-out for proposal for Teacher Education Orientation. There were two options:

**1.** That the Teacher Education Orientation be changed from one face-to-face meeting to two separate requirements

- a. Online orientation to Gateway 1
- b. Online orientation to Gateway 2

\*Optional face-to-face workshops for questions and answers could be available once per semester. Students would need to bring certificate as proof they have first completed the online modules.

**2.** That the Teacher Education Orientation be changed from one face-to-face meeting to two separate requirements

- a. Online orientation to Gateway 1 with a required face-to-face meeting to follow
- b. Online orientation to Gateway 2 with a required face-to-face meeting to follow

Multiple modules with voice overs may be created for Gateway 1 and Gateway 2 requirements. Students would have to answer quizzes and certificate would serve as proof of completing orientation. Students indicated too much information is given all at once and not when they actually need it. This would allow the material to be divided. The videos would provide students with a resource to review later. Advisors would be able to refer their students to the videos. Improve consistency from one department to the other because everyone would have access. The information could be changed regularly to reflect changes in requirements. The implementation has been delayed for the modules. In the future, additional modules could be included as either optional or required (i.e. transfer students, Secondary Education majors, edTPA). Currently, meetings are held once an academic year. Programs could be responsible to hold their own meetings. Executive Committee will work on the topic.

**VI. Announcements and Last Comments:**

**A. Vice Chair:** None

**B Members:** None

**VII. Adjournment:** P. Schoon motioned to adjourn the meeting at 3:40.

M. Reese-Weber seconded the motion. P. Schoon adjourned the meeting at 3:40.