

COUNCIL FOR TEACHER EDUCATION

MINUTES

January 19, 1999

Members Present: B. Broad, M. Coleman, P. Crowley, R. Dammers, L. Herschberger, M. Kelly, B. Keyser, T. Longfellow, L. McBride, M. Moore, J. Nourie, S. Pancrazio, M. Riss, B. Sandall, M. Shaw-Baker, P. Smith, S. Zeck, S. Zielinski

Members Absent: A. Dillingham, S. Goodwin, T. Haynes,

Guests: J. Kinsella, U-High; Sue Ann Stutheit, Music; and Ramesh Chaudhari, College Technology Team

- I. CALL TO ORDER: S. Pancrazio called the meeting to order at 3:00 in DeGarmo 551.**

- II. MINUTES: L. Herschberger made a motion to approve the minutes from November 10 and November 17 meetings. B. Broad seconded the motion. Motion carried.**

- III. ACTION ITEMS:**
 - A. Curriculum Committee: P. Crowley**

- 1. S. Pancrazio introduced the discussion of the "Credit/No Credit" option for student teaching. The Kinsella and Stutheit report was discussed by its authors. (The report was distributed to CTE members before the meeting.)**

Approximately 87-88% of the grades awarded in student teaching are A's. The literature search indicated a move away from grades and toward other forms of assessment, according to Kinsella. A majority of the top twenty colleges and universities in terms of number of teachers produced have moved away from grades. Several Illinois universities have also adopted a credit/no credit, or a satisfactory/ unsatisfactory system. Schools that employ many of our graduates would not place a barrier on the employment of candidates from an "ungraded" student teaching system at Illinois State. The authors of the report recommended that Illinois State move toward a new binary system of assessment in student teaching. Discussion followed regarding training, discrimination among the exceptional, average, or below-average student, and whether student teaching should be included in the Performance Assessment Task Force or dealt with by a separate committee. CTE accepted the report and called for the Performance Assessment Task Force to come back to CTE with further recommendations about the character of student teaching assessment.

B. University Liaison and Faculty Concerns Committee: L. McBride.

L. McBride called a committee meeting for January 26, from 3:00-3:45.

C. Student Concerns Committee: S. Zielinski.

S. Zielinski reported that the Academic Competition was completed and winners are being notified. The winners will be announced at the Founder's Day Ceremony on February 15. CTE will meet on February 2nd in the University Gallery to view the submitted artwork.

1. Alumni Survey: R. Chaudhari

R. Chaudhari gave the background and overview of the alumni survey conducted with COE graduates and results. Discussion followed regarding possible questions to add, questions to clarify, and the possibility of distinguishing different programs. S. Pancrazio invited other teacher education programs to join the COE in this annual follow-up survey. She inquired into CTE's interest in participating in this survey this year. The deans' representatives are to report back to S. Pancrazio as to their interest.

I. INFORMATION ITEMS:

A. Items to be discussed:

Items 1 - 8 to be carried over.

S. Pancrazio pointed out that on Item # 8 (Holmes Partnership), that Illinois State was accepted as a member of the Holmes Partnership, and Rex Morrow is the Illinois State University representative.

I. ANNOUNCEMENTS/ADJOURNMENTS:

Several members made announcements concerning upcoming events and other teacher education related issues

Meeting adjourned at 4:27pm.

Respectfully submitted,

Lawrence W. McBride

Secretary

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COUNCIL FOR TEACHER EDUCATION

MINUTES

February 2, 1999

Members Present: B. Broad, M. Coleman, P. Crowley, R. Dammers, A. Dillingham, S. Goodwin, T. Haynes, L. Herschberger, M. Kelly, T. Longfellow, L. McBride, M. Moore, S. Pancrazio, M. Riss, B. Sandall, M. Shaw-Baker, P. Smith, S. Zeck, S. Zielinski

Members Absent: B. Keyser (excused), J. Nourie (excused)

Guests: D. Ashby, Chair, EAF

- I. CALL TO ORDER:** S. Pancrazio called the meeting to order at 3:00 at the University Gallery.

- II. MINUTES:** S. Zeck made a motion to approve the minutes from the January 19 meeting. M. Kelly seconded the motion. Motion carried.

- III. ACTION ITEMS:**
 - A. Student Concerns Committee: S.Zielinski**

S. Zielinski, Chair, displayed the winning entries in this year's academic competition on Realizing the Democratic Ideal. She announced the winners in both categories.

 - B. Curriculum Committee: P. Crowley**

P. Crowley, Chair, introduced Dianne Ashby, EAF, who discussed her department's curriculum proposal to revise the Type 75 Principal's Certificate. P. Crowley made a motion to approve the proposed changes. S. Zeck seconded the motion. Motion carried.

P. Crowley recommended approval of Foreign Languages elective methods courses 350 and 355. P. Crowley made a motion for approval. R. Dammers seconded the motion. However, members of CTE asked the Curriculum Committee for a summary of these courses. S. Zielinski made a motion to delay further discussion of these courses until the committee could provide more information. M. Moore seconded the motion. Motion carried with two nay votes.

C. University Liaison and Faculty Concerns Committee: L. McBride.

L. McBride reported that planning the annual colloquium is in progress. Topics will include student teaching performance assessment and implementing INTASC principles on campus.

I. INFORMATION ITEMS:

A. Items to be discussed:

1. NCATE Rejoinder: S. Pancrazio asked the Curriculum Committee to examine Illinois State University's attempt to meet the needs of all students. Syllabi given to NCATE on secondary education courses may be the place to start the examination. Discussion followed.

2. Competency of Teacher Education Students by Program: M. Shaw-Baker reviewed the results of four indicators of performance, by program. She said this information will be provided annually to CTE.

3. Title II Higher Education Act: Illinois State University is preparing materials to respond to a request for proposals.

1. CTE Curriculum Review: T. Haynes reviewed a proposal regarding CTE curriculum review process. Discussion followed; issue was carried over until CTE reviews its by-laws pertaining to its review of all curriculum proposals in teacher education.

5. Candidate Diversity: S. Pancrazio discussed analysis prepared for NCATE on student recruitment and diversity. Issue was referred to the University Liaison and Faculty Concerns Committee.

6. Illinois Professional Teaching Standards in Content Areas: ISBE is preparing publication for public comment.

- 1. INTASC requests assistance with preparation for pilot tests. Announcement of possible proctors/test-takers. Interested faculty should contact S. Pancrazio by Friday, February 5, 1999.**
- 2. Comparison of State Law and NCATE Recommendations: S. Pancrazio referred to Michael Long's (ISBE) memorandum which compares the status of national recommendations with state action.**

I. ANNOUNCEMENTS/ADJOURNMENTS:

Various CTE members made suggestions and comments, including:

- 1. TERB parameters and past decisions**
- 2. New certification system becomes effective on July 1, 1999**

Meeting adjourned at 4:27pm.

Respectfully submitted,

Lawrence W. McBride

Secretary

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COUNCIL FOR TEACHER EDUCATION

MINUTES

March 2, 1999

Members Present: B. Broad, M. Coleman, P. Crowley, R. Dammers, A. Giorno, S. Goodwin, L. Herschberger, M. Kelly, B. Keyser, S. Pancrazio, M. Riss, M. Shaw-Baker, P. Smith

Members Absent: A. Dillingham (excused), T. Haynes (excused), T. Longfellow, L. McBride (excused), M. Moore (excused), J. Nourie (excused), S. Zeck, S. Zielinski (excused)

- I. CALL TO ORDER: S. Pancrazio called the meeting to order at 3:00 in DeGarmo 551. Before proceeding on to the agenda, the chair recognized and welcomed a new member to CTE. Amanda Giorno has been selected to replace the undergraduate student representative, Laura Kukuck, who resigned recently due to academic conflicts.**

- II. MINUTES: L. Herschberger made a motion to approve the minutes from the January 19th meeting. B. Broad seconded the motion. Motion carried.**

- III. ACTION ITEMS:**
 - A. Curriculum Committee: P. Crowley**
 - 1. SED 454 Consultation and Collaboration in Special and General Education: P. Crowley stated this course will provide to students the needed information and the special needs necessary which SED has wanted to provide students for a long time. On**

behalf of the Curriculum Committee, P. Crowley made a motion for recommendation of course approval. B. Keyser seconded the motion. Motion carried.

1. FOR 350 Foreign Language Testing and Assessment and

3. FOR 355 Elementary School Foreign Language Methods: R. Dammers gave a brief explanation and made the discernment between the two courses. R. Dammers made a motion for approval. M. Kelly seconded the motion. A question was presented in regards to the credit/no credit assessment in connection to graduate students who might take the courses. R. Dammers explained graduate students will not be able to take it for credit/no credit, but will have to receive a letter grade. Motion carried.

4. Recommendations on Curriculum for Teaching Students with Disabilities:

P. Crowley circulated a handout summarizing the discussion and the recommendations deliberated at the committee's February 9th meeting. P. Smith had been invited to the meeting in order to solicit her advice as Chair of the Special Education Department. As a result, it was recommended that a special course be developed by SED as a potential dedicated course to address the future needs of teacher candidates in this area. In March, the committee from SED will bring forth the course proposal to the CTE Curriculum Committee. The CTE Curriculum Committee will then examine the proposal and make recommendations to the CTE. It is likely that all teacher education programs will be asked to consider adopting it or to show how its

courses already address the course objectives and materials. Discussion/questions followed. CTE Curriculum Committee is requested to proceed and report back.

B. University Liaison and Faculty Concerns Committee: L. McBride.

No report.

C. Student Concerns Committee: S. Goodwin in the absence of S. Zielinski

S. Goodwin announced the winners of the written essay contest and the visual arts contest of the Academic Competition. He also commented on the appropriate connection the recognition of the winners made regarding the Founder's Day ceremony. The two first-place winners and the two second-place winners were awarded \$1,000 and \$500 each, respectively.

Efforts are being made to obtain external resources to support this project in the future.

S. Pancrazio assigned the Student Concerns Committee the task of reviewing a draft set of procedures to see if they are appropriate for this Council to use if the need for a hearing to a TERB appeal would ever arise. It was recommended that a Student Concerns Committee meeting be scheduled on March 16 at 2:00.

A. Alumni Survey: Feedback from Colleges

CTE needs to determine how to conduct alumni follow up since NCATE requires ISU to do so. A commitment from departments is needed if departments wish to collaborate with the COE or whether they wish to conduct their own. S. Pancrazio requested the deans' designees to call her. It is noted this item is to be a carry-over item for CTE's next meeting.

I. INFORMATION ITEMS:

A. Items to be discussed:

1. TERB Procedures and Records of complaints:

S. Pancrazio requested members to review page 7 and 8 of the CTE Bylaws regarding Teacher Education Review Board. It was noted that the function of TERB, as described in the bylaws, addresses complaints about admissions, evaluation, and certification. A lengthy discussion followed. Whereas, three primary concerns were brought forth: (1) How to clarify the confusion for students as to where the appeal should be started. (2) Is there an appeal after CTE? (3) Is the Executive Committee a proper body to hear appeals as opposed to one of the other three CTE committees or even, perhaps, a new configuration of a special committee?

P. Smith suggested policies and procedures need to be in writing. S. Pancrazio directed this be a continuing item for discussion purposes and requested M. Shaw-Baker to provide further information about the waiver form in use.

I. ANNOUNCEMENTS/ADJOURNMENTS:

A. Vice Chair

A. Members

A. Giorno expressed her excitement in being a new member of CTE.

B. Keyser explained a handout from Michael Daughterty who would like to have the materials passed on to those in secondary program for a field opportunity.

S. Pancrazio brought to the attention of those members present two handouts distributed at the meeting. The first one is in regards to the hearing panel meetings on the new content standards and encouraged everyone to participate. The second handout pertains to two resolutions adopted by the AACTE Board of Directors. She assigned the first, "Resolution on Faculty Roles and Rewards", to the University Liaison and Faculty Concerns Committee and the second, "Resolution on Selective Admissions Criteria", to the Student Concerns Committee, to ascertain the implications for Illinois State University, if any. And in this connection to AACTE, she announced AACTE will be held in Chicago next year and strongly encouraged members to submit program applications.

Meeting adjourned at 4:23pm.

Respectfully submitted,

Lawrence W. McBride

Secretary

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COUNCIL FOR TEACHER EDUCATION

MINUTES

March 16, 1999

Members Present: M. Coleman, P. Crowley, R. Dammers, A. Giorno, S. Goodwin, T. Haynes, L. Hershberger, M. Kelly, B. Keyser, L. McBride, M. Moore, J. Nourie, M. Riss, M. Shaw-Baker, P. Smith, S. Zeck, and S. Zielinski.

Members Absent: B. Broad (excused), A. Dillingham, T. Longfellow, S. Pancrazio (excused)

Guests Present: Maureen Wall, SED Department

- I. **Call to Order:** R. Dammers called the meeting to order at 3:00 p.m.,
DeGarmo Hall,

Room 551.

- II. **Minutes:** S. Goodwin moved to accept the March 3, 1999 minutes; seconded
by M.

Kelly. Minutes approved.

III. Action Items:

A. Curriculum Committee: P. Crowley

1. **Recommendations on Curriculum for Teaching
Students with**

Disabilities

**P. Crowley requested to table discussion of the
recommendations on curriculum for teaching students
with disabilities as the SED Department is still in the**

process of drawing up the recommendations. Item tabled.

Carry over.

2. **TMH Sequence**

P. Crowley introduced curriculum proposals relative to TMH Sequence, referring CTE members to materials. M. Wall, SED, was present to address questions/comments. Discussion followed about effects on other departments. A motion was made by S. Zielinski to accept the TMH Sequence as proposed; seconded by B. Keyser. Motion carried.

3. Discussion was re-opened on teaching students with disabilities. P. Smith and P. Crowley noted that the Curriculum Committee was preparing a number of options for secondary education programs.

B. University Liaison & Faculty Concerns Committee: L. McBride

1. **McBride led a discussion of recent AACTE resolutions on faculty assessment and program administration. It was recommended the committee scrutinizes this resolution and return to the next CTE meeting with suggestions/ideas. Carry over.**
2. **Teacher Education Colloquium: L. McBride announced that R. Dammers is scouting out speakers for the colloquium. The finalized agenda will be brought to the next CTE meeting. Performance assessment of student teaching and attendant issues as well as INTASC will be agenda topics. Carry over.**

C. Student Concerns Committee: S. Zielinski

S. Zielinski requested to table discussion related to AACTE resolutions until her committee has more time to discuss the resolution related to program administration.

S. Zielinski then led a discussion on TERB and its place in the bylaws. Her committee is studying proposed standardized language

for pamphlets, bylaws, and the Student Handbook. Discussion followed. The Format for Council for Teacher Education Hearing document was amended as follows:

(1) Prior to the Hearing: #4 is to be added to the end of #6. #6 thereby becomes #4. (2) At the Hearing: #9, last sentence: Delete "Chair of CTE" and replace with "Director of Clinical Experiences and Certification Processes or an appointed designee". As amended a motion was made by T. Haynes; seconded by M. Moore. Motion carried.

Amendment moved "At the Hearing #2": to delete the phrase "members of the specific student's department". Motion made by S. Zeck and seconded by P. Smith. Discussion followed. Amendment failed, 11-2.

Amendment moved to reword "At the Hearing #2" to read as: "... of the specific student's department and/or members of TERB may not be present at the hearing ..." Motion was made by P. Smith; seconded by S. Zeck. Motion carried 11-2.

Amendment moved to "At Hearing #2" which should read as follows:

The Chair of CTE will facilitate the hearing but will not vote and will not participate in the deliberations. Other members of the CTE who may be members of the specific student's department and TERB members may not vote on the final decision nor participate in the deliberations of the Council. Motion made by P. Smith and seconded by S. Zeck. Motion carried unanimously.

Main motion called as revised and amended on March 16, 1999. Motion carried with one abstention.

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D. Alumni Survey: M. Shaw-Baker

M. Shaw-Baker distributed Teacher Education Graduate Survey. She asked for immediate response for departmental participation. It was decided an e-mail with the survey attached would

be sent out immediately to all teacher education departments requesting their comments to be returned to M. Shaw-Baker by Friday, March 19, 1999. CTE members were reminded the survey will be mailed only to 1997-98 teacher education undergraduates. The members were also reminded that if COE doesn't do this for a department, then the department is responsible for their own.

E. New Agenda Item: P. Smith requested a new agenda item of what knowledge, skills and disposition every teacher education student on this campus should receive. R. Dammers noted this item will be brought to the Executive Committee's next meeting.

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IV. INFORMATION ITEMS:

A. Items to be Discussed:

1. Waivers: Carry over.

2. NCATE 2000: Carry over.

3. Complaints in Teacher Education: Carry over.

V. ANNOUNCEMENTS:

A. Vice Chair:

IACTE: Those attending are to notify Suzanne Boussaard by Friday, March 19, 1999.

B. Members: None

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Meeting adjourned at 4:45 p.m.

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Respectfully submitted,

L. McBride, CTE Secretary

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COUNCIL FOR TEACHER EDUCATION

MINUTES

April 6, 1999

Members Present: B. Broad, M. Coleman, P. Crowley, R. Dammers, A. Giorno, S. Goodwin, T. Haynes, L. Hershberger, B. Keyser, L. McBride, M. Moore, S. Pancrazio, M. Riss, M. Shaw-Baker, P. Smith, S. Zielinski

Members Absent: A. Dillingham (excused), M. Kelly (excused), T. Longfellow, J. Nourie, S. Zeck

I. Call to Order: S. Pancrazio called the meeting to order at 3:05 in DeGarmo 551.

II. Minutes: A motion was made by P. Smith to approve the March 16, 1999 minutes, as amended. T. Haynes seconded. Motion carried.

III. ACTION ITEMS:

A. Curriculum Committee: P. Crowley

1. Recommendations on Curriculum for Teaching Students with Disabilities:

Request was made to carry over this item due to the on-going deliberations of the CTE Curriculum Committee. P. Crowley announced the Committee will meet next Tuesday afternoon.

A. University Liaison and Faculty Concerns Committee: L. McBride

1. AACTE Recommended Resolutions: Requested to be carried over.
2. Teacher Education Colloquium: L. McBride discussed the agenda for April 29th.
3. L. McBride announced the Committee will meet next Tuesday, April 13.

B. Student Concerns Committee: S. Zielinski

1. AACTE Recommended Resolutions: S. Zielinski reported that the Committee has endorsed, in principle, the AACTE Recommended Resolutions.

2. S. Zielinski asked CTE to review the "Format for Council for Teacher Education Hearing". Discussion followed.

S. Pancrazio commented on the text approved on March 16. Some university documents will be edited to reflect the CTE Hearing procedures. R. Dammers took the chair.

On "Prior to the Hearing, Item # 2: S. Pancrazio made a motion to omit this item as it is repeated in Item #10. P. Smith seconded. Motion carried.

On "Prior to the Hearing, (old) Item #4" (the new Item #3): S. Pancrazio moved the following sentence be added: "As part of the information provided to CTE, the TERB will also submit to CTE a written rationale for its binding decision." S. Zielinski seconded. Motion carried.

On "At the Hearing, Item #2 and #9": S. Pancrazio moved that the first sentence in #2 should read: "The chair of CTE will facilitate the hearing." She also moved the deletion, in Item #9, of the third sentence pertaining to the Director of CECEP; and to add "The chair of CTE will vote only in the event of a tie." P. Smith seconded the motion. Discussion followed.

P. Smith moved and S. Goodwin seconded that in Item #2 the language relating to voting should be removed. The second sentence should read as: "Other members of the CTE who may be members of the specific student's department and/or members of TERB may not participate in the deliberations of the Council." Motion on amendment carried.

Main motion on Items #2 and #9 (as amended) was carried.

Item #2 should read as follows: "The Chair of CTE will facilitate the hearing. Other members of the CTE who may be members of the specific student's department and/or members of TERB may not participate in the deliberations of the Council."

Item #9 should read as follows: "The members of the CTE will vote on the decision of the Council by secret ballot. The Chair will announce the results of the ballot. Members of the CTE who may be members of the specific student's department and/or members of TERB may not vote. In the event of a tie, the Chair will vote."

II. INFORMATION ITEMS:

A. Items to be Discussed: To be carried over.

B. Items for Information Only: To be carried over.

III. ANNOUNCEMENTS:

A. Vice Chair

B. Members

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Meeting adjourned at 4:45pm.

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Respectfully submitted,

L. McBride, CTE Secretary

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**COUNCIL FOR TEACHER EDUCATION
MINUTES**

April 20, 1999

Members Present: P. Crowley, R. Dammers, R. Fisher, A. Giorno, S. Goodwin, M. Kelly, L. McBride, M. Moore, J. Nourie, M. Shaw-Baker, P. Smith, S. Zeck

Members Absent: B. Broad (excused), M. Coleman (excused), A. Dillingham, T. Haynes, L. Hershberger (excused), B. Keyser (excused), T. Longfellow, S. Pancrazio (excused), M. Riss (excused), S. Zielinski (excused)

I. Call to Order: R. Dammers called the meeting to order at 3:00 in DeGarmo 551.

II. Minutes: A motion was made by P. Smith to approve the April 6, 1999 minutes, as amended. P. Crowley seconded. Motion carried.

III. ACTION ITEMS:

The meeting began with a discussion of the University Liaison and Faculty Concerns Committee report on the April 29 Teacher Education Colloquium. L. McBride reported the Committee's discussion on the AACTE "Resolution on Faculty Roles and Rewards." The Committee will review the university's new ASPT Guidelines and determine the extent to which these guidelines reflect the AACTE resolution on Faculty Roles and Rewards. A question that arises is: "What recourse (if any) should CTE have if in fact the two documents are not consonant?" Discussion followed.

A. Curriculum Committee: P. Crowley

1. Recommendations on Curriculum for Teaching Students with Disabilities:
No report at this time as the Committee continues to work on the recommendations.
2. Early Childhood Program Revisions:
M. Moore was present to provide background and address comments and questions regarding the proposal. A brief discussion followed. A motion was made by M. Shaw-Baker to accept the proposal revisions; P. Smith seconded the motion. Motion carried.

B. University Liaison and Faculty Concerns Committee: L. McBride

1. AACTE Recommended Resolutions: See beginning paragraph of minutes.

2. Teacher Education Colloquium: See beginning paragraph of minutes.

C. Student Concerns Committee: S. Zielinski

P. Smith announced that the winners of the Academic Essay/Visual Arts Contest have been invited to the Teacher Education Colloquium. First place winners will present their winning entries.

For the last meeting of the year, the Committee further worked on clarifying the beginning of next year's agenda stemming from the Committee's charge to examine and make recommendations concerning criteria for teacher education and due process for students.

D. Alumni Survey: M. Shaw-Baker

M. Shaw-Baker reported that numerous responses have been returned and follow-up will take place soon for those alumni who have not yet responded to the survey.

E. Election Slate (Forthcoming):

R. Dammers announced the slate of officers will be presented at the first meeting in the Fall of 1999.

IV. INFORMATION ITEMS:

A. Items to be Discussed

1. Update on Admission Criteria:

No report at this time.

2. Waivers

3. NCATE 2000

4. AACTE Call for Papers

R. Dammers encouraged all members to read Items #2, 3 and 4 thoroughly.

5. Celebration – May 4th at 4:00 pm

R. Dammers announced on behalf of S. Pancrazio the social to celebrate ISU's NCATE certification. The event will be held at S. Pancrazio's house at 29 Pembroke Circle.

B. Items for Information Only

1. M. Shaw-Baker's Memo (3.9.99) to Terri Hammer re Statement of Rights and Responsibilities of Teacher Education Candidates:

M. Shaw-Baker reported this was self-explanatory and no further developments at this time.

2. Memo from J. Robert Sampson (3.29.99) regarding Meeting Cancellation and SB 556 information:

V. ANNOUNCEMENTS:

A. Vice Chair

1. R. Dammers encouraged all members to bring colleagues/students to the Teacher Education Colloquium on April 29.
2. R. Dammers led the members in expressing their appreciation to M. Moore regarding the work involved in the major overhaul of the Early Childhood Education program revisions.
3. R. Dammers on behalf of himself and S. Pancrazio expressed their appreciation for everyone's work during the past year and for the success of the NCATE Certification visit.

B. Members

1. M. Shaw-Baker announced that Senate Bill 556 has passed the Senate but not the House as yet.

Meeting adjourned at 3:53.

Respectfully submitted,
L. McBride, CTE Secretary

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