

ISU Laboratory Schools
Laboratory Schools Advisory Council
University High School, Library
April 5, 2024, 6:00 – 7:30 pm

Zoom Link: <https://illinoisstate.zoom.us/j/93037439346>

CAC Members:

Liz Austin (end term 2026)	Jennifer McDade, Booster Representative
Megan Bozarth (end term 2026)	Christine Chiodo, PTO Representative
Meredith Diaz (end term 2025)	Jacob Davis, Faculty Representative
Mike Jones (end term 2026)	David Sulzberger, Faculty Representative
Heather Marshall (end term 2025)	Antonio Causarano, ISU Representative
Kathy Murdoch (end term 2024)	Anthony Jones, Director
Ryan Scritchlow (end term 2024)	
Rishi Shukla (end term 2024)	
Jeremy Wilcox (end term 2025)	

I. Call to Order @ 6:00 PM

II. Roll Call

- o Present- Liz Austin, Megan Bozarth, Meredith Diaz, Heather Marshall, Kathy Murdoch, Ryan Scritchlow, Jeremy Wilcox, Christine Chiodo, Jacob Davis, Antonio Causarano, Anthony Jones
- o Absent- Rishi Shukla, Jennifer McDade, David Sulzberger

LSAC Purpose

- A. To assist the superintendent in maintaining a viable relationship between the Illinois State University Laboratory Schools and the University, community, and State regulatory systems
- B. To provide recommendations regarding both short- and long-term goals of the Laboratory Schools
- C. To promote parent and community representation on committees as determined by the superintendent
- D. To provide a liaison between the administration, faculty, and parents of students attending the Laboratory Schools

III. Minutes of Prior Regular Meeting

- o Discussion -amended and passed
- o Approval of Prior Regular [Meeting Minutes from March 5th, 2024](#)
 - Jeremy first/Ryan second

IV. Announcements

- o **Calendar**
 - 2024-25 Calendar
 - 2025-2026- The calendar committee has not met yet and they will be meeting in the Fall to discuss the next calendar for the Laboratory Schools.

- **Relocation Drill: Thursday, April 11th, 1-3 pm.**
Still planning to do a bigger drill in the future in accordance with ISU emergency services, but moving forward with drill on Thursday.
- **[International Association of Laboratory Schools](#) conference: April 24-26.**
Kristy Sutter (Metcalf faculty)
Robin Seglem (faculty at ISU)
Presenting on Pilot study w/ 7th graders
Conference Theme: "Celebrating Collaborative Research"
Goals: to gain as many members / they're trying to build their directory for networking opportunities. Need more teachers interested in attending
Communities are interested in opening laboratory schools, there are more opening across the country.
People are interested - good news!
- **Additional Announcements...**
Resignation & Retirements & Hires - are there any updates with this?
Beth Gordon - Interventionist at Metcalf will be retiring
A flex position will be posted at Metcalf for the larger class
NOTE: Dr. Jones typically will not discuss retirement / job vacancy until it's official - in a written letter from the employee.

V. Reports from the Director

- **Applications / Positions to be Filled**
Stacy is preparing to send out applications - there are 3 vacancies to fill for LSAC.
Kathy / Ryan / Rishi
Parent Representation: Need 3 (our vote)
Boosters: Need 1 (booster will assign)
PTO: president needs to be contacted
ISU rep: needs to be filled by Dean / Antonio will reach out
Metcalf Faculty: needs to be filled, David is eligible for one more year
- **5 Essentials & LSAC Survey Update**
Parents met the requirements for 5 Essentials for UHigh -
20.7% completed the survey
Metcalf - 33.9% parents completed the survey
Dr. Jones office will review the results & determine goals moving forward
- **Thomas Metcalf's Playground**
Playground committee made up of parents & representatives of Metcalf to discuss options to replace the playground
At the moment, at a high level, it's been communicated that it will cost \$250,000+
First meeting was 4/8 - Ryan is a part of that committee
Any space for HILIA ?
Someone from the special education department / HILIA — it's important that those students have those opportunities.

- **2023-24 Open Forums Feedback**

Suggestion to have them separate, one for Metcalf & one for UHigh.

Include administrators to support Dr. Jones

Have them quarterly – have meetings catered to the whole community & then specific to UHigh/Metcalf

One night each semester – 90 minutes (45 min for everyone & then 45 min broken out Metcalf/Uhigh with leadership for each)

Still have zoom option

VI. Open Discussion

- LSAC survey information

255 results / 199 completion

NEED: how many families are at the lab schools

We have 1100 students total

Survey was sent to roughly 2956 emails

Two areas of opportunity (lowest scores were found in the following):

1. Mistrust in leadership

2. Students opinions & feelings being heard – is there an opportunity to utilize the counselors at Metcalf & UHigh more effectively??

**** Started in 2024-2025 school year, there will be an intern working at Metcalf –

What is the common theme??

Next Steps: How do we digest this information??

ACTION: What does Dr. Jones need? Go back through the survey, email him two themes that we saw & make recommendations.

Next meeting, agree on an email to send out to parents acknowledging the email & our plans with it for the short term.

- **ByLaws**

Kathy reviewed the updates

VII. LSAC Meetings for FY 2024

- Dates: May 14th, June 11th

- Time: 6:00 – 7:30 pm

- Location: UHS Library or via Zoom

VIII. Next Meeting Date: May 14th from 6:00 – 7:30 pm

IX. Adjourn – 7:49PM