

**ISU Laboratory Schools
Laboratory Schools Advisory Council
University High School, Library
December 9, 2025, 6:00 – 7:30 p.m.**

Zoom Link:<https://illinoisstate.zoom.us/j/81464855823>

LSAC Members

Liz Austin (end term 2026)	Liz Kinsella, Booster Representative
Megan Bozarth (end term 2026)	Lyndsey Carney, PTO Representative
Christine Chioldo (end term 2027)	Katherine Smith, Faculty Representative
Meredith Diaz (end term 2028)	Kara Story, Faculty Representative
Christina Doxsie (end term 2028)	TBD, ISU Faculty Representative
Mike Jones (end term 2026)	Anthony Jones, Director
Kathy Murdoch (end term 2027)	
Ryan Scritchlow (end term 2027)	
Andy Shirk (end term 2028)	

I. Call to Order @ 6:01 pm

II. Roll Call

- A. Present-** Megan Bozarth, Chrisitne Chioldo, Meredith Diaz, Christina Doxsie, Kathy Murdoch, Lyndsey Carney, Anthony Jones, Katherine Smith, Kara Story, Ryan Scritchlow, Liz Austin, Liz Kinsella
- B. Absent-** Mike Jones, Andy Shirk

III. LSAC Purpose

- A.** To assist the director in maintaining a viable relationship between the Illinois State University Laboratory Schools and the University, community, and State regulatory systems
- B.** To provide recommendations regarding both short- and long-term goals of the Laboratory Schools
- C.** To promote parent and community representation on committees, as determined by the director
- D.** To provide a liaison between the administration, faculty, and parents of students attending the Laboratory Schools

IV. Minutes of Prior Regular Meeting

- A. The minutes from this meeting were transcribed from the Zoom meeting and are being pasted here.**

Summary provided by Dr. Jones use of ChatGpt to summarize notes.

1. Minutes of Prior Regular Meeting

1. Discussion

Members confirmed they had reviewed the minutes from the November 11, 2025 meeting.

2. Approval of Prior [Regular Meeting Minutes from November 11, 2025](#)

Motion: M. Diaz

Second: R. Scritchlow

Action: Minutes approved as written.

5. Announcements

1. PTO updates

- The annual **Holiday Bazaar** at Metcalf was reported as successful.

- Appreciation was expressed to volunteers and organizers.

- **Montage**, Metcalf's major fundraiser, will be held on **January 24, 2026**, from **5:00–10:30 p.m.** at the Castle Theatre.

- Ticket prices increase on **December 15**

2. Boosters updates

- No new updates were reported

3. Winter Break-December 22, 2025 -January 4, 2026

5. Report from the Director

1. Calendar Committee meeting update

- The Calendar Committee met earlier than usual this year.
- Draft calendars include consideration of **full-day Friday professional development**.

- U-High may continue two early-release orientation days specific to its program.

- Inclusive calendar practices were discussed, emphasizing recognition of religious and cultural observances while maintaining instructional days.

- The possibility of adding **parent representation** to the Calendar Committee was discussed.

- The next committee meeting is scheduled for **January 12**.

2. Weather-Related School Communication

- Families were reminded of protocols for late starts and school closures.
- The goal is timely communication whenever possible.
- Continued coordination with athletic directors is underway to ensure clarity regarding extracurricular activities during weather-related schedule changes.

3. List of Lab school's apps?

- LSAC members raised ongoing concerns about the number of communication platforms families are asked to manage across classrooms, activities, and buildings.

- The administration is compiling a comprehensive list of all apps currently in use.
- Potential long-term solutions discussed include a parent-facing dashboard or a more unified communication platform.
- An updated inventory will be shared at the January meeting.

4. Follow-up from Family Forums

- Families responded positively to the recent hybrid (in-person and Zoom) Family Forums.
- Suggestions included earlier and repeated reminders, coordination with school newsletters and social media, and sharing presentation slides with families following each forum.
- These recommendations will be incorporated into future planning.

6. Open Discussion

1. LSAC Family Survey Results

- Fall 2025 survey data has been compiled and reviewed.
- Discussion focused on identifying **trends** rather than individual comments.
- Members discussed how to address recurring themes, clarify misconceptions, and communicate responses to families while maintaining anonymity.
- The administration will prepare a family-facing summary highlighting key themes and next steps, which will be reviewed by LSAC prior to release.

7. LSAC Meetings for FY 2025-26

1. **Dates:** January 13, February 10, **March 17**, April 14, May 12

Time: 6:00 – 7:30 pm

Location: UHS Library or via Zoom

8. **Next Meeting Date:** January 13th from 6:00 – 7:30 pm

9. **Adjourn** -meeting adjourned **@7:32pm** **MSP: Scritchlow/Diaz**

Meeting Minuted updated per January meeting on 1/13/2026 C.Chiodo