

**ISU Laboratory Schools  
Laboratory Schools Advisory Council  
University High School, Library  
February 11, 2025, 6:00 – 7:30 p.m.**

Zoom Link: <https://illinoisstate.zoom.us/j/93037439346>

**LSAC Members**

Liz Austin (end term 2026)  
Megan Bozarth (end term 2026)  
Christine Chiodo (end term 2027)  
Meredith Diaz (end term 2025)  
Mike Jones (end term 2026)  
Heather Marshall (end term 2025)  
Kathy Murdoch (end term 2027)  
Ryan Scritchlow (end term 2027)  
Jeremy Wilcox (end term 2025)

Tim King, Booster Representative  
Lyndsey Carney, PTO Representative  
Katherine Smith, Faculty Representative  
Andy Goveia, Faculty Representative  
Antonio Causarano, ISU Representative  
Anthony Jones, Director

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**I. Call to Order @6:04pm**

**II. Roll Call**

**A. Present-** Dr. Anthony Jones, Christine Chiodo, Katherine Smith, Heather Marshall, Megan Bozarth, Meredith Diaz, Kathy Murdoch, Liz Austin, Mike Jones, Tim King, Ryan Scritchlow

**B. Absent-** Jeremy Wilcox, Antonio Causarano, Andy Goveia

**III. LSAC Purpose**

- A. To assist the superintendent in maintaining a viable relationship between the Illinois State University Laboratory Schools and the University, community, and State regulatory systems
- B. To provide recommendations regarding both short- and long-term goals of the Laboratory Schools
- C. To promote parent and community representation on committees as determined by the superintendent
- D. To provide a liaison between the administration, faculty, and parents of students attending the Laboratory Schools

**IV. Minutes of Prior Regular Meeting**

- A. Discussion
- B. Approval of Prior [Regular Meeting Minutes from January 11, 2025](#)
  - 1. M-MD, 2nd- MJ- passed

**V. Announcements**

- A. No School: President's Day -February 17, 2025
- B. Open Houses: Metcalf – February 20th at 6 pm
  - 1. The format will change a bit, not hosted in auditorium, will host in the gym and possibly break up into smaller groups, will have student ambassadors
- C. Orchesis Intercity Dance Concert "Either Or, This and That" is Thursday, Feb 13th at 7 pm, Stroud Auditorium

- D. Admissions applications are available: February 1-29
- E. Next Family Forum: Monday, February 24th at Metcalf's Imaginarium, 7-8 pm
  - 1. Dr. Trish Mann and Melissa Mclellan will be available to talk to mental health and be on hand for parents to ask questions
- F. Birds Give Back: February 24th, 2025
  - 1. Metcalf- the funds will go towards the extra playground climber
  - 2. HS boosters- discussion about supporting the school or athletics with donation funds. TK identified 2 areas of need he will speak to Boosters about to have the school look into
- G. Parent Teacher conferences: Wednesday, February 26, 2025

## VI. Reports from the Director

- A. Calendar Committee Update
  - 1. We will receive the calendar the Friday before spring break
  - 2. We will get only one year's calendar
  - 3. KM suggestion to provide parents with the start and end dates, with larger breaks ahead of time if you can't get the whole calendar to parents
  - 4. MB suggested looking at the ISU calendar to gauge when the start, end, and non-attendance days are so the school can focus on more important topics
  - 5. Dr. Jones is trying to get the calendar to allow a Fall Break around Thanksgiving time
  - 6. MJ question around why Metcalf is now looking at double the SIP days
    - a) It was identified the the school needs more time to develop the MTSS program and PLCs within the school, give time back to the buildings to have PD time
  - 7. MD- personal plus days being used on the institute days and staff missing the PD.
    - a) Dr. Jones says there are expectations for the PD days, his office is not currently monitoring staff time off, cannot take a personal plus day on a blackout day that was set by the school
    - b) Mentioned reworking the schedule and discussion 4 day weeks for instruction and 1 day for PD
  - 8. MB- discussion about the parameters set in her building for time off
- B. Stories from the Lab Schools Journal
  - 1. Faculty associate articles about their experience in the classrooms, collaboration with the COE,
  - 2. Dr. Jones will provide the link to the journal, can request a hard copy
  - 3. Audience for the journal is the Dean, President, Board of Trustees, authors of articles
  - 4. Planning to publish 2 each year- fall and spring
  - 5. Keeping the lab schools in the front of people's minds
- C. [LSAC Survey- Spring](#) Preview
  - 1. Dr. Jones eliminated the neutral and asked for feedback to send out on
  - 2. LA- do we need to include what we said the committee and Dr. Jones would work on based on the last survey themes
  - 3. This statement was provided on the last survey results-LSAC has identified the following main theme of communication between leadership, administration and parents. Over the next few months, the LSAC will work

closely with Dr. Jones to dive deeper into this issue, based on your comments and the data. Our goal is to have specific ideas and goals to address this issue by the distribution of the Spring 2025 LSAC survey

- a) We continue to pass along to leadership recommendations
  - b) Communication is an opportunity that has been identified. The group recommends consistent and timely communication among all stakeholders
4. Discussion about the needs assessment that Metclaf sent out last year, used to work on strategic plan in the building and wanted family and parent feedback, concerns that the survey is long and repetitive of what LSAC is sending out
- D. The [Anxious Generation](#) book study has started!

## **VI. Open Discussion**

- A. [Draft](#) of visioning and initiatives  
[Feedback Form](#)
- B. Q- Where are we on the Intern?
  - 1. Still working through how it will look and work, credit vs. paid
- C. Q- Why can't JR high kids carry backpacks
  - 1. Not all spaces in Metcalf can handle the students and backpacks
- D. LC- comments about the survey given to HS students. The feedback she heard about the food options, quantity of food, cost for food, food being costly, healthy options hopes that the results will be taken seriously(youth participatory action class collected the data)

## **VII. LSAC Meetings for FY 2025**

- 1. **Dates:** March 4<sup>th</sup>, April 8<sup>th</sup>, May 13<sup>th</sup>, & July 8<sup>th</sup>
- 2. **Time:** 6:00 – 7:30 pm
- 3. **Location:** UHS Library or via Zoom

VIII. **Next Meeting Date:** March 4th from 6:00 – 7:30 pm

IX. **Adjourn @7:11pm**