

**ISU Laboratory Schools
Laboratory Schools Advisory Council
University High School, Library
July 8, 2025, 6:00 – 7:30 p.m.**

Zoom Link: <https://illinoisstate.zoom.us/j/83037683102>

LSAC Members

Liz Austin (end term 2026)	Tim King, Booster Representative
Megan Bozarth (end term 2026)	Lyndsey Carney, PTO Representative
Christine Chiodo (end term 2027)	Katherine Smith, Faculty Representative
Meredith Diaz (end term 2028)	Kara Story, Faculty Representative
Christina Doxsie (end term 2028)	Antonio Causarano, ISU Representative
Mike Jones (end term 2026)	Anthony Jones, Director
Kathy Murdoch (end term 2027)	
Ryan Scritchlow (end term 2027)	
Andy Shirk (end term 2028)	

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- I. **Call to Order @6:13pm**
- II. **Roll Call**
- A. Megan Bozarth, Christine Chiodo, Kathy Murdoch, Ryan Scritchlow, Lyndsey Carney, Katherine Smith, Anthony Jones, Karah Story, Andy Shirk, Liz Austin (V), Meredith Diaz (V),
 - B. **Absent-** Tim King, Antonio Causarano, Mike Jones, Christina Doxsie
- III. **LSAC Purpose**
- A. To assist the superintendent in maintaining a viable relationship between the Illinois State University Laboratory Schools and the University, community, and State regulatory systems
 - B. To provide recommendations regarding both short- and long-term goals of the Laboratory Schools
 - C. To promote parent and community representation on committees as determined by the superintendent
 - D. To provide a liaison between the administration, faculty, and parents of students attending the Laboratory Schools
- IV. **Minutes of Prior Regular Meeting**
- A. Discussion
 - B. Approval of Prior [Regular Meeting Minutes from May 13, 2025](#)
 - 1. MSP Scritchlow/Murdoch (U)
- V. **Announcements**
- A. Recognition of New LSAC Members
 - 1. All present members introduced themselves

- B. Metcalf's Registration: **Monday, July 21st -Monday, July 28th.**
- C. U-High Registration – **July 30th, 8 am -12 pm & 2 pm -6pm**
 - 1. Families that are out of town, please contact the U-High office
- D. Metcalf Move-In- **Tuesday, August 12th**
- E. Metcalf Family Social- **Friday, September 5th 5:00-7:00**
- F. Metcalf Montage- **Saturday January 24, 2026 5:00-10:00 pm at the Castle Theater**

VI. Reports from the Director

- A. One-on-one meetings with LSAC members
 - 1. Will receive invites from Stacy over the next few days so Dr. Jones can meet with all members just to chat with each member 1:1
- B. Facility updates
 - 1. Chemistry labs- they are running a little behind due to other work they found while they were working. The finished date will be closer to August 14th .
 - 2. Metcalf AC- still on track and moving smoothly to be completed by August 1st
 - 3. No information on University Street and the completion by the time school begins. Dr. Jones will touch base with the Provost's office.
- C. 2025-26 Calendar
 - 1. The current calendar is posted
 - 2. Parent Teacher Conferences will be October 1st and February 18th - LSAC typically sends the bi-yearly survey around this time. It has been requested that the parents be able to select the building they are filling the survey out on and not a combined survey
 - a) Q-Can we coordinate surveys to families due to the extra school surveys that were sent out last year?
 - b) A- Dr. Jones will ask about this upcoming year's surveys
 - 3. Q- Any updates on E-Learning?
A- Lab Schools are still not ready to roll this out
- D. Staff Vacancies/New Hires
 - 1. Jessica Lawent replacing Ms. Mitchell 5/6 Math
 - 2. Kaitlyn Smith replacing Mr. Bradshaw (social science)
 - 3. Social Science (government and AP, replacing Kate Pole) interviews will be this week
 - 4. Shannon Magnusen will be the Instructional Coach for U-High-new position and will replace some of the old curriculum coordinator duties
 - 5. Q- Does Metcalf have an instructional coach?
A- No, Metcalf wanted to focus on the interventionists-metcalf has 3
 - 6. Social worker position at Metcalf- open and will be interviewing
 - 7. Asst. Principal Positon at U-High- open and will be interviewing
 - 8. FYI-Unit 5 deadline for staff to put in their notice Friday, July 18th

- a) This needs to be done 30 days prior to the first day of school

E. LSAC Bylaws

1. Dr. Jones asked that all members review the Bylaws in the email everyone was sent with this month's meeting agenda
2. Discussed and pointed out a few outline updates to the bylaws, no text or wording changes

VI. **Open Discussion**

A. Play the Wildcat Way initiative update

1. At each session basic data collected and entered in spreadsheet in the shared folder
2. If the weather is a factor- raining or temps are 90 or above cancel the event for the day and make sure to post on Facebook event and post
3. Parents are happy, feeling connected, good discussions with families, and kiddos are able to meet new classmates
4. Emails went out to all new families- KM reached out to the Kindergarten teachers to see if they would be interested in being at a Play the Wildcat Way. (July 29th both teachers are available to attend) KM will begin to socialize this with families as meet your teachers for Kindergarten
5. Dr. Jones→ can you ask Dr. Bergman if any other early education teachers want to attend any of the remaining dates
6. Food trucks at the last Play the Wildcat Way on Metcalf Move-In day
 - a) Discussion where and what trucks
 - (1) KM will get with MD and LA to get the trucks and logistics planned
 - b) Can we do something for families that may not want to purchase food, can we do freezer pops?
 - c) Continued discussion about this event, not structured and not formal- this is casual and relaxed

B. KM- discussed the email that was sent to Metcalf admin to suggest better signage for pickup and drop off

1. Want the cars to pull up further, teachers are not helping kids out- kids need to get out quickly on their own
2. MB shared the signs she uses at her school. They have interchangeable velcro signs based on school schedule. She was going to share out to Dr. Jones and/or Dr. Bergman

C. Dr. Jones follow up→ Multiple weeks at Metcalf playground meetups, parents are asking about MTSS at Metcalf- what are the who, what, where, when, and why- who do the parents go to when they have questions about this program

1. suggestion- 1 pager for academic and 1 backside for socioemotional
2. Ms. Story- discussed how it is typically handled in her classroom- the interventionist reached out, included the classroom teacher, and parents

D. Dr. Jones follow up→ Music Academy has not been around the last year since the previous teacher passed away. Can this be looked into as an opportunity for our students again?

E. Thank you to Metcalf who released their supply lists early

1. Pre-boxed supplies when the school year begins-Can this be looked into for future years?

2. Unit 5 does this- it's Normal Community HS students who run this

VII. **LSAC Meetings for FY 2025**

A. **Dates:** August 19, September 9, October 14, November 11, December 9, January 13, February 10, March 17, April 14, May 12

B. **Time:** 6:00 – 7:30 pm

C. **Location:** UHS Library or via Zoom

VIII. **Next Meeting Date:** August 19th from 6:00 – 7:30 pm

IX. **Adjourn @7:31pm**

A. MSP- Bozarth/Scratchlow (U)