

**ISU Laboratory Schools  
Laboratory Schools Advisory Council  
University High School, Library  
March 4, 2025, 6:00 – 7:30 p.m.**

Zoom Link: <https://illinoisstate.zoom.us/j/93037439346>

**LSAC Members**

Liz Austin (end term 2026)  
Megan Bozarth (end term 2026)  
Christine Chiodo (end term 2027)  
Meredith Diaz (end term 2025)  
Mike Jones (end term 2026)  
Heather Marshall (end term 2025)  
Kathy Murdoch (end term 2027)  
Ryan Scritchlow (end term 2027)  
Jeremy Wilcox (end term 2025)

Tim King, Booster Representative  
Lyndsey Carney, PTO Representative  
Katherine Smith, Faculty Representative  
Andy Goveia, Faculty Representative  
Antonio Causarano, ISU Representative  
Anthony Jones, Director

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**I. Call to Order @6:07pm**

**II. Roll Call**

- A. Present-** Dr. Anthony Jones, Christine Chiodo, Heather Marshall, Kathy Murdoch, Liz Austin, Mike Jones, Andy Goveia, Jeremy Wilcox, Antonio Causarano, Liz Austin, Megan Bozarth
- B. Absent-** Ryan Scritchlow, Meredith Diaz, Katherine Smith, Tim King

**III. LSAC Purpose**

- A. To assist the superintendent in maintaining a viable relationship between the Illinois State University Laboratory Schools and the University, community, and State regulatory systems
- B. To provide recommendations regarding both short- and long-term goals of the Laboratory Schools
- C. To promote parent and community representation on committees as determined by the superintendent
- D. To provide a liaison between the administration, faculty, and parents of students attending the Laboratory Schools

**IV. Minutes of Prior Regular Meeting**

- A. Discussion
  - 1. Remove Andy Goveia from being present to absent
- B. Approval of Prior Regular Meeting Minutes from [February 11, 2025](#)
  - 1. MSP (U) Bozarth/Marshall

**V. Announcements**

- A. 2025-26 Calendar- Friday, March 7, 2025
  - 1. Has been approved and will receive this Friday, March 7th, 2025
- B. Spring Break - March 10- 14, 2025
  - 1. Dr. Jones will be around and available next week
- C. New College of Education's Dean announced- [Dr. Bryan Zulgeder](#)
  - 1. Present the 1st week of March to talk with depts and walk around
  - 2. July 1st is the start date
  - 3. If you get a chance click on the link provided to hear more about the new Dean do so.

- D. The Anxious Generation Book Study Reminder after meeting - 7 pm-8 pm
  - 1. Apologizes for missing and canceling some of the meetings he was to attend while ill
- E. Both school admins provided the application numbers
  - 1. Metcalf- 535 apps
  - 2. U-High- 325 apps
- F. Working to with presenters and school admin to reschedule the family forum mid to late April
- G. LSAC- families will get the info to apply in April and we will review in May.
- H. 8th grade presentation Wednesday, May 21, 2025
  - 1. The date is typically discussed and set around Presidents day
    - a) This accounts for ISU weather closures

## **VI. Reports from the Director**

- A. Facilities Update- Mecalf's Playground - Spring Break
  - 1. Trying very hard to get it installed for when the kiddos return from spring break, but the weather may play a role
  - 2. The last week of March at the very latest
- B. Metcalf AC- everything is on track for the air conditioner to be operational when the students return in the Fall
- C. Dr. Jones approved additional funds for the science lab
  - 1. The target was to be completed by the end of August, but due to asbestos abatement it could affect the timeline
  - 2. Donation from families was apmx. \$325,000
  - 3. Asbestos discussion about who takes care of asbestos in our buildings ISU vs. Lab Schools
    - a) See Feb 2024 Board of Trustee Notes for their discussion
    - b) Dr. Jones will look into this
- D. Arizona State University Education Workforce Site Visit- March 24-27
  - 1. The COE has recommended the Lab Schools visit ASU
  - 2. Dr. Jones is looking forward to learning more about teachers collaborating more, how to support our 1st and 2nd year teachers, and retain our teachers
    - a) Rachel Wells, Courtney O'Conner, Kristi Sutter, and April Davenport including both school principals, and Dr. Jones will attend
- E. Redbird Educator Capital Advocacy Day
  - 1. Dr. Jones is excited that 2 faculty associates, students from both Lab School, Mr. Webb, and Mr. Goveia will attend with the school principals
  - 2. Data collection is going on now, next steps is to analyze the data and put together a summary with QR code that leads to additional resources, guesses are the data will show the needs are for funding and facilities
  - 3. Mr. Goveia will report back at the April meeting the outcome
- F. Surveys- LSAC, 5Essentials, Metcalf's Needs Assessment
  - 1. The HS is focusing on the 5 Essentials-
    - a) Difficulty- for the county we need to list State of Illinois and then we can select the school
    - b) No data available for Metcalf if not completed
    - c) Feedback is about getting the results to faculty, students, and parents
  - 2. Metcalf is focusing on the Needs Assessment

## **VI. Open Discussion**

- A. Q- Where are we or how can we report back to our families all the things the Lab Schools are doing: attending conferences, the ASU visit, the International Lab School involvement, etc.?

A- This is not being done to report on all the activities the Lab Schools are doing.  
-Dr. Jones is working with the COE Communications Specialist to work towards getting a student volunteer (intern, non-paid) to assist with Lab School , we have someone in place (Molly Davis-FT Communication Specialist ) who is helping when she can

B. Q- Can you (Dr. Jones) get me the link to that publication. The link is currently blocked for the Lab School newsletter

A- Dr. Jones took the note to look into this and send out after the meeting

C. There was a book published recently by April Zohn about the History of Metcalf, can this be purchased and given to the COE, Dean, President, etc.?

1. Marshall will look into this and report back

D. Birds Give back chat- the message from both schools was not great, the U-High ask was confusing since it mentioned the marching band and shot clocks, some emails went to spam, some links did not work, messages were sent later in the day, needed more blasts and post to socials

1. Dr. Jones mentioned that there is a master link and you have to go into the COE and then find the Lab Schools from there

2. Discussion about the need for a communication specialist to get our message out

3. Joy Hutchcraft is our foundation contact- part of the COE leadership team also Jonie Staley is assisting

E. Can we get the new Dean to one of the LSAC meetings in the Fall?

1. Yes, Dr. Jones will ask

F. Backpacks for jr. high

1. KM sent a message to the handbook committee to discuss

G. Staffing updates-

1. None at this time

2. This week social science

3. After break asst. Principal

4. Nothing for Metcalf

H. Will there be a change in the application for Metcalf?

1. Some of the wording

2. Discussion - Dr. Bergman and the committee were asking for a lot of information from the families upfront and the goal was to make it simpler so that information will be asked after the acceptance

3. A different way to look at and select the applications

a) Will be using a digital process

4. Continued discussion about the application process, thoughts and are we interviewing the student or families

5. The more stipulations we put on admittance the harder it is because we have to remember we are still public

## **VII. LSAC Meetings for FY 2025**

1. **Dates:** April 8<sup>th</sup>, May 13<sup>th</sup>, & July 8<sup>th</sup>

2. **Time:** 6:00 – 7:30 pm

3. **Location:** UHS Library or via Zoom

VIII. **Next Meeting Date:** April 8th from 6:00 – 7:30 pm

IX. **Adjourn;** MSP (U) @7:14pm

Bozarth/Marshall