

**ISU Laboratory Schools
Laboratory Schools Advisory Council
University High School, Library
November 12, 2024, 6:00 – 7:30 p.m.**

Zoom Link: <https://illinoisstate.zoom.us/j/93037439346>

LSAC Members

Liz Austin (end term 2026)
Megan Bozarth (end term 2026)
Christine Chiodo (end term 2027)
Meredith Diaz (end term 2025)
Mike Jones (end term 2026)
Heather Marshall (end term 2025)
Kathy Murdoch (end term 2027)
Ryan Scritchlow (end term 2027)
Jeremy Wilcox (end term 2025)

Tim King, Booster Representative
Lyndsey Carney, PTO Representative
Katherine Smith, Faculty Representative
Andy Goveia, Faculty Representative
Antonio Causarano, ISU Representative
Anthony Jones, Director

I. Call to Order @6:05pm

II. Roll Call

- A. Present-** Dr. Anthony Jones, Ryan Scritchlow, Jeremy Wilcox, Antonio Causarano, Christine Chiodo, Katherine Smith, Tim King, Heather Marshall, Megan Bozarth, Meredith Diaz, Kathy Murdoch, Liz Austin
- B. Absent-** Andy Goveia, Mike Jones, Lyndsey Carney,

III. LSAC Purpose

- A. To assist the superintendent in maintaining a viable relationship between the Illinois State University Laboratory Schools and the University, community, and State regulatory systems
- B. To provide recommendations regarding both short- and long-term goals of the Laboratory Schools
- C. To promote parent and community representation on committees as determined by the superintendent
- D. To provide a liaison between the administration, faculty, and parents of students attending the Laboratory Schools

IV. Minutes of Prior Regular Meeting

- A. Discussion -passed JM, RS
- B. Approval of Prior [Regular Meeting Minutes from October 8, 2024](#)

V. Announcements

- A. Trustee Visits- visiting the Lab Schools this Friday morning
- B. Visioning Meetings-
 - 1. 11/13/24 with faculty associates and admins to identify projects, program strategies aligned to pillars, critical beliefs and statements, who will do what and when, next actions and timelines. Once clarified, Dr. Jones will share updates
- C. Connections and Partnership
 - 1. Work with other laboratory schools to share ideas, challenges, struggles, and how alignment works with the university
 - 2. Collecting ideas for an Innovation Lab
 - a) Labs viewed often had large donors
 - b) Who or what group(s) in our community can we “use” to pitch ideas to that could also help us raise funds
 - c) Be more intentional about going into the community
 - d) Q-Who (What other Lab Schools) are we benchmarking with?

- (1) Looking for schools that are public, K-12 or Pre-k-12, and similar admissions.
Burris Lab Schools at Indiana Ball State, Louisiana State Lab Schools
- 3. Also looking at a potential partnership with Lab School in Nigeria, they would like information on pilots and programs in our lab school- However, no visitations to Nigeria, but their staff may be able to visit. Go into classes via virtual visits.

VI. VI. Reports from the Director

- A. Family Forum Debrief
 - 1. It was nice to have the principals meet with families out of each building
 - 2. New faces were there
 - 3. Went well, breakouts both in the room and online,
 - 4. Suggestions about including information at the beginning of the year emails about some of the small group discussions (ex-the U-High counselors are more qualified than just schedulers of student schedules)
 - 5. attendance- 8 online and about 17 in the room
 - 6. suggestion to get a week reminder and day before reminder
- B. Family numbers
 - 1. 826 total families at Metcalf and U-High
 - 2. looked at residence-households
 - 3. Metcalf- 350 families
 - 4. U-High- 548 families
- C. Family Survey review-see below in Open Discussion

VII. Open Discussion

- A. Q- Who manages Lab school's websites and social media?
 - 1. Steven Corrigan- manages the UHigh website
 - 2. Jordan Harrison- manages the Metcalf website
 - 3. Arturo Ramirez- helps with the updates
 - 4. Each office will take care of their social media
- B. Q- Do we have an alum directory?
 - 1. Dr. Jones will check with Jonie Staley replaced Wilma in Foundation Office
- C. Question and discussion around- We have all these initiatives, ideas, and need a way to market and get our Lab School name out there. What about utilizing interns for social media, marketing videos, website, etc.?(Business and media)
- D. Family Survey-
 - 1. General comment about our school numbers- some don't believe it's completely anonymous. We have to keep putting the feedback out there. We have to keep positive with the feedback and communications from the families.
 - 2. Decision- remove neutral from future surveys
 - 3. Discussion around all charts, graphs, and comparisons we compiled. Those docs are all in shared Google Drive folder.
 - 4. Discussion about the district- admissions, 1 school vs. 2 schools in the district, unity, some believe it starts at the guidance if the Lab School Director
 - 5. At December meeting we will finalize the communication letter we will send to families

VIII. LSAC Meetings for FY 2024

- A. Dates: December 10th, January 14th, February 11th, March 4th, April 8th, May 13th, & July 8th
- B. Time: 6:00 – 7:30 pm
- C. Location: UHS Library or via Zoom

IX. **Next Meeting Date:** December 10th from 6:00 – 7:30 pm

X. **Adjourn @ 7:35pm**