

ISU Laboratory Schools
Laboratory Schools Advisory Council
University High School, Library
October 8, 2024, 6:00 – 7:30 p.m.

Zoom Link: <https://illinoisstate.zoom.us/j/93037439346>

LSAC Members:

Liz Austin (end term 2026)
Megan Bozarth (end term 2026)
Christine Chiodo (end term 2027)
Meredith Diaz (end term 2025)
Mike Jones (end term 2026)
Heather Marshall (end term 2025)
Kathy Murdoch (end term 2027)
Ryan Scritchlow (end term 2027)
Jeremy Wilcox (end term 2025)

Tim King, Booster Representative
Lyndsey Carney, PTO Representative
Katherine Smith, Faculty Representative
Andy Goveia, Faculty Representative
Antonio Causarano, ISU Representative
Anthony Jones, Director

I. Call to Order- Dr. Jones called the meeting to order at 6:03pm

II. Roll Call

- a. **Present-** Megan Bozarth, Heather Marshall, Kathy Murdoch, Ryan Scritchlow , Jeremy Wilcox , Liz Austin, Tim King, Katherine Smith, Andy Goveia, Antonio Causarano, Anthony Jones, Christine Chiodo
- b. **Absent-** Meredith Diaz, Mike Jones, Lyndsey Carney,

III. LSAC Purpose

- a. To assist the superintendent in maintaining a viable relationship between the Illinois State University Laboratory Schools and the University, community, and State regulatory systems
- b. To provide recommendations regarding both short- and long-term goals of the Laboratory Schools
- c. To promote parent and community representation on committees as determined by the superintendent
- d. To provide a liaison between the administration, faculty, and parents of students attending the Laboratory Schools

IV. Minutes of Prior Regular Meeting

- a. Discussion - JW motion, TK second- approved
- b. Approval of Prior [Regular Meeting Minutes from September 10, 2024](#)

V. Announcements

- i. Family Forum date – Monday, November 11, 7 pm @ U-High
 - 1. email will be sent soon to families with location (U-High Library) and Zoom link to come
 - 2. first 10 mins overview, then working with school admins to split into groups by school and possibly regroup. Dr. Jones wants to make sure families have access to their administrators.
- ii. Early Out- October 25th, 1pm

iii. No School - November 1st & 5th

VI. Reports from the Director

a. Enrollment numbers- as of Sept 16, 2024. Discussion about the data, how it compares to local districts, McLean Co, why there is race vs. ethnicity and more. This data does not include the preschool students who are in the Metcalf Building (total would be 518 with preschool)

i. Q- Is ISU pressuring Dr. Jones to do anything about these numbers or any targets they are pushing for?

A- No pressure from the university to increase enrollment or diversity. There is a requirement for students who come over to do clinicals. We want the clinical students to be able to see classrooms that have similar demographics of where they would teach. ISU can use the data to place students in the school if they so choose since we meet the diversity requirement.

Q- how is natural attrition occurring if we are still adding?

A- positive- we have more students who have access to the lab schools, the budget and monies we have received from ISBE (enrollment and revenue correlation), we added a teacher to that grade level, there is some leniency when trying to meet class numbers. We are still looking at the attrition plan for those larger classes.

Q- We promised a 3rd teacher through 4th grade. When they get to jr. high the class size will be 30. How will that work?

A- If we are still classes of 30 the school would find ways to make it work and make the classes smaller. Conversations are being had surrounding the numbers.

Actual Enrollment - FY25
Sept. 16, 2024

Grad Year	Grade	Gender			Race							District					Ethnicity		
		Female	Male	Total Gender	American Indian/Alaskan	Asian	Black	Multi-Racial	Native Hawaiian/Pacific Islander	White	Total Race	Dist. 87	Unit 5	Other	Unknown	Total District	Hispanic/Latino	White	Total Ethnicity
2037	Kindergarten	27	27	54	0	10	2	5	0	37	54	10	41	2	1	54	3	51	54
2036	First	25	36	61	0	8	2	7	0	42	46	18	41	2	0	61	11	50	61
2035	Second	18	28	46	0	3	0	1	0	42	46	13	28	5	0	46	0	46	46
2034	Third	21	26	47	0	4	4	9	0	30	47	11	32	4	0	47	7	40	47
2033	Fourth	20	28	48	0	4	2	5	0	38	48	14	28	6	0	48	6	42	48
2032	Fifth	23	27	50	1	3	1	9	0	43	50	14	29	7	0	50	4	46	50
2031	Sixth	26	25	51	0	4	2	7	0	40	51	12	34	5	0	51	9	42	51
2030	Seventh	26	26	52	0	4	2	2	0	44	52	14	33	5	0	52	3	49	52
2029	Eighth	30	20	50	2	3	1	5	0	39	50	14	34	2	0	50	4	46	50
Metcalf Subtotal		216	243	459	6	40	17	42	0	354	459	120	300	38	1	459	47	412	459
Percent		47.06	52.94	100.00	1.31	8.71	3.70	9.15	0.00	77.12	100.00	26.14	65.36	8.28	0.22	100.00	10.24	89.76	100.00
2028	Ninth	82	75	157	0	10	9	14	0	124	157	9	40	2	106	157	12	145	157
2027	Tenth	75	80	155	0	9	16	15	0	115	155	28	87	17	23	155	12	143	155
2026	Eleventh	86	63	149	1	14	4	13	1	116	149	29	91	21	8	149	16	133	149
2025	Twelfth	83	81	164	0	18	14	10	0	122	164	12	119	31	2	164	7	157	164
U-High Subtotal		326	299	625	1	51	43	52	1	477	625	78	337	71	139	625	47	578	625
Percent		52.16	47.84	100.00	0.16	8.16	6.88	8.32	0.16	76.32	100.00	12.48	53.92	11.36	22.24	100.00	7.52	92.48	100.00
Total District Count		542	542	1084	7	91	60	94	1	831	1084	198	637	109	140	1084	94	990	1084

(Numbers do not include part-time or HIIIA students)

b. Family Survey update- we have 249 responses so far, closes Sunday Oct 18th, asked Dr. Jones to send out a reminder this week

VII. Open Discussion

a. Q- Is the Lab schools subject to the 2% budget cut as proposed by the Provost?

A- Dr. Jones is working to get more clarity from the Dean and COE on the impact/application to the Lab Schools.

b. Lunch at Metcalf followup - reached out to Dr. Bergmann with these concerns:

- not enough time for all students to eat
 - we meet all federal guidelines for required time in the lunchroom
- quality of food- several have mentioned the decline of the food, portions, and variety

- quality has not changed-Metcalf continues to offer what is on campus, portions are dictated by the National School Lunch Program, older kids are offered snacks most days, the food is on a 4 week cycle
- a need for a quiet area for those students who are over stimulated due to the crowding and noise
 - noise panels have been installed, students are encouraged to wear earplugs, in extreme circumstances the office has been used as a temporary quiet space,
- students with allergies not able to find room at the table
 - In order to not isolate students with allergies they do allow other students to sit at that table, but any time a student with an allergy indicates a need to sit there, they move the non-allergy students.

→ Follow up question-What is in the lunchroom more? Concerning that an administrator is not in the lunchroom. How can we problem solve some processes and that Metcalf parents are not continuing to reach out with concerns? Admin overseeing ISU students and training, look at the children, email to parents about how to talk to the kids about advocating for themselves and expectations (saving seats) Is there a person overseeing the program? lines, safety

Q- Is there a safety (general) concern about lunch time at Metcalf?

A- no safety concerns in regards to behavior, friend groups can cause issues, messages need to go out

Q- Dr. Jones, will you be discussing this further with Dr. Bergman or would you like LSAC to follow up?

A- Dr. Jones will follow up with Dr. Bergman and Fitz.

Q- Can the FACS room be used as a quiet space?

A- Will bring that up

- Further group discussion about lunch, portions, quiet spaces, 504 accommodations, and continued issues.

c. U-High- last week at PTC conversations want to recognize math tutoring has been successful

VIII. LSAC Meetings for FY 2024

- i. Dates: November 12th, December 10th, January 14th, February 11th, March 4th, April 8th, May 13th, & July 8th
- ii. Time: 6:00 – 7:30 pm
- iii. Location: UHS Library or via Zoom

IX. **Next Meeting Date:** November 12th from 6:00 – 7:30 pm

X. **Adjourn-** Meeting adjourned at 7:30 RS-1st, AC 2nd