FY15 TEMPORARY research URG funding

Eligibility
Tenured and tenure-track faculty

Costs supported
Project expenses and/or salary

Maximum award amount
$1,000; funding will be determined after the finalists are selected based on College criteria.

Accountability
Professional Outcome Form for 2 consecutive years on October 1 (presentation, publication, other dissemination)

Limitations
For every three Research Fellowship grants received, faculty must submit an external grant through RSP to be eligible to apply for another Research Fellowship grant. Faculty receiving Research Fellowship grants are not eligible for any URG the following year. Projects funded by another source are not eligible for Research Fellowship grants. Funds must be spent before June 30th for the fiscal year awarded.

Due Date – Due to College (Jennifer Dodson at jndodso@ilstu.edu) due February 15, 2015

Review Criteria for FY15 Temporary research URG funding:

No project that is already funded by other sources is eligible for submission. The College Research Committee uses the following criteria:

- Clarity of purpose: What are your research questions and/or what is the study about?
- Clarity of framework: Theoretical, conceptual/practical rationale
- Accurate and relevant review of the literature: How does your project connect to research or theory in your field?
- Description and rationale for methodology, techniques, or modes of inquiry: Describe the kind of project, participants, research design, setting, procedures, etc.
- Description and rationale for data sources, evidence, objects, or materials: Identify what interviews, surveys, standardized assessments, criterion referenced assessments, databases, images, documents, etc. are used.
- Clarity of approach to data analysis
- Explicit link between project goals and budget
- Realistic outcome and adequate dissemination plan and timeline

Professional Outcomes

All applicants must submit their realistic anticipated professional outcomes for years 1 and 2. Results may include (but are not limited to) presentations, publications, manuscript submissions, external grant proposal submissions, grant resubmissions, or other recognized scholarly outcomes. The anticipated professional outcomes must be realistic yet consistent with the highest academic standards for scholarly productivity. In projecting outcomes, applicants should include results likely to occur within two years from the date of the award.

The actual outcomes of the URG-funded activities are indicated on professional outcome forms submitted in the two financial years following the award. The outcome forms are due on October 1 for the 2 years following the award. It identifies all scholarly results of work funded by the grant.

Outcomes in the External Grant Development category must include a submission of an external grant for year 1. If the grant is funded, the outcome for year 2 will summarize the progress of the grant. If the grant is not funded, the outcome for year 2 will indicate how the grant was revised and resubmitted to the same agency or submitted elsewhere.

The proposal review will be based on the following:

- Clarity of purpose
- Clarity of framework (theoretical, conceptual/practical)
- Accurate and relevant review of literature
- Description and rationale for methodology, techniques, or modes of inquiry
• Description and rationale for data sources, evidence, objects, or materials
• Clarity of approach to data analysis
• Realistic outcome and adequate dissemination plan and timeline
College of Education
University Research Grant Program

Application for (select one):
FY15 TEMPORARY research URG funding

PI: ___________________________ Dept/School ___________________________

Tenure Status: (pre-tenured/tenured) ___________________________
First-Year Faculty? Y/N ___________________________

Co-PI: ___________________________ Dept/School ___________________________

Tenure Status: (pre-tenured/tenured) ___________________________
First-Year Faculty? Y/N ___________________________

Project Title: ___________________________

Date project will begin: ____________ Date project will be completed: ____________

Does this proposal request salary be paid to the researcher(s)? Yes ___ No ___

If yes, state the month or dates within the fiscal year between Sept. 1 & June 30 for payments:

Requested dates of salary payments: ___________________________

Dates cannot be changed without approval of the Associate Dean of Research.

Total Amount Requested: $ ___________________________
Project
Abstract (150 words)

Signatures

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<tr>
<th>Principal Investigator:</th>
<th>Date</th>
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<tr>
<td>By signing, I affirm that this project is not funded by another source. I will submit professional outcome forms by October 1 for two years. I understand that failure to submit the actual professional outcomes report by the due date will make me ineligible for future URG competitions for a period of five years.</td>
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Project Narrative (5 page maximum)

Use the following criteria to write the Project Narrative:

a. (External Grant Development only) RFP overview: Adequately describes RFP, funding agency, amount requested, and deadline for submission (link or attach current or past RFP instructions, if future RFP not available yet). Grants must be over $150,000.
b. Clarity of purpose: What are your research questions and/or what is the study about?
c. Clarity of framework: Theoretical, conceptual/practical rationale
d. Accurate and relevant review of the literature: How does your project connect to research or theory in your field?
e. Description and rationale for methodology, techniques, or modes of inquiry: Describe the kind of project, participants, research design, setting, procedures, etc.
f. Description and rationale for data sources, evidence, objects, or materials: Identify what interviews, surveys, standardized assessments, criterion referenced assessments, databases, images, documents, etc. are used.
g. Clarity of approach to data analysis
h. Explicit link between project goals and budget
i. Realistic outcome and adequate dissemination plan and timeline
j. Inclusion of proposed Year 1 and Year 2 outcomes

See the CRC proposal review criteria for more information.

Project title:

*External Grant Development information (RFP overview)

Purpose

Framework

Literature review* (Use “author” when referring to your own work)
Methodology, techniques, or modes of inquiry
Data sources

Data analysis o
Link between goals and budget (narrative and budget items)

Categories to consider as you outline the budget and narrative:

**Personnel Costs**
- PI salaries and dates
- Civil service hours and rate of pay
- Graduate assistant time and monthly stipend
- Student help hours and rate of pay
- Faculty Salary

**Operations Costs**
- Contractual. Describe services, time and cost (e.g. transcriptionist, editor)
- Travel for data collection. Describe destination, purpose, and dates of travel
- Commodities. Describe materials needed and costs.
- Printing: Describe amount needed and costs.
- Postage. Describe needs and costs
- Equipment. Describe needs and costs
- Computer services. Describe needs and costs
- Telephone. Describe usage and costs.

TOTAL $

Realistic outcome and dissemination plan
Year 1 proposed outcome

Year 2 proposed outcome

References (1 page maximum and use “author” when referring to your own work)
**Small Grant –**  
*Eligibility*  
Tenured and tenure-track faculty  
*Costs supported* Project expenses  
*Maximum award amount*  
$500  
*Accountability*  
Professional Outcome Form  
*Limitations*  
Small grants will not be awarded to projects funded by another URG or grant. Funds must be spent before June 30th in the year awarded.  
**Due Date** - Small grant submissions are accepted fall and spring semesters up to April 5th, pending available funds.  

**Additional Program Guidelines and Information**  
Faculty members may submit only one Small Grant and/or one Research Fellowship/External Grant Development proposal per year.  
No project that is already funded by other sources is eligible for submission  
Applicants must provide details in the budget justification for all operation and salary expenses.  
The College Research Committee may recommend budget adjustments.  
No URG money can be spent on incentives, stipends, or food for participants. Incentives are considered gifts, which are not allowable with URG money.  
Failure to report the professional outcomes by the due dates will result in all investigators involved in the URG-funded project becoming ineligible for future URG competitions for a period of five years.
College of Education
University Research Grant Program
Small Grant Application

PI: [Redacted] Dept/School [Redacted]

Email and campus phone:

Project Title: [Redacted]

Project Abstract (150 words max):

Project Description:

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Budget and justification

Categories to consider as you outline the budget and narrative:

**Personnel Costs**
- Civil service hours and rate of pay
- Graduate assistant time and monthly stipend
- Student help hours and rate of pay

**Operations Costs**
- Contractual. Describe services, time and cost (e.g. transcriptionist, editor)
- Travel for data collection. Describe destination, purpose, and dates of travel
- Commodities. Describe materials needed and costs.
- Printing: Describe amount needed and costs.
- Postage. Describe needs and costs
- Equipment. Describe needs and costs
- Computer services. Describe needs and costs
- Telephone. Describe usage and costs.

**TOTAL (up to $500) $**

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