

Below you will see some information about recent changes and reminders about how the students are to be receiving their FBI response of their background checks.

- The FBI has changed the format of the response that the student receives. The response now has the official FBI seal in the upper left hand corner and an electronic signature of an FBI official.
- The response will be available from our web portal for 30 days and can only be accessed one time. FBI regulations require that the response be deleted from our system after 30 days or upon successful access by the student.
- A student should not access their response from a mobile device since the download is a “One-Time Only” download, and they will need to open the file on a device that can save/print the response. Also, some mobile devices are not compatible with the web portal; if the device is not compatible, an error message will appear saying “A mobile browser has been detected that is currently not compatible with the FBI portal. Please visit the portal from a non- mobile device to download your FBI report”.
- If the student loses their response or failed to save/print a copy of the response when they downloaded it, they will need to repeat the process and purchase a second response.

Below is the wording that the students will see on the receipt that they will be given at the time of fingerprinting, as well as the verification screen that the student will see during the download process.

Receipt Wording

Important Instructions for obtaining your FBI Personal Review Report

Thank you for choosing Accurate Biometrics for the personal review of your FBI criminal history or proof that such history does not exist. At the time you were fingerprinted, you received a receipt that shows the Transaction Control Number (TCN), which is a unique number assigned to your fingerprint submission. This number is necessary as the first step in validating your identity for the retrieval of your personal review which you can access from our company home page. Please follow the directions below to get your FBI report online. You will have 30 days to access and print/save your report. Immediately after you access your report, we must delete your report as we are required to under our contract with the FBI.

Step one: Access the following website using any internet browser: [HTTPS://CHANNELING.ACCURATEBIOMETRICS.COM](https://channeling.accuratebiometrics.com)

Step two: Follow the online directions in which you will be asked to enter the TCN number located at the top of the receipt. You will then be asked to enter your birth date and finally your last name.

Step three: When all three values match, you will have the opportunity to open and view/save/print your report once. You cannot alter this document; it has been secured for your protection.

Step four: Close your internet browser or tab.

If you have any questions about this process you may call our customer service support staff at 866-361-9944. Again thank you for choosing Accurate Biometrics.

Verification Screen

I hope that the information provided will help to make this important process as easy as possible. Please let me know if you have any additional questions or concerns.