

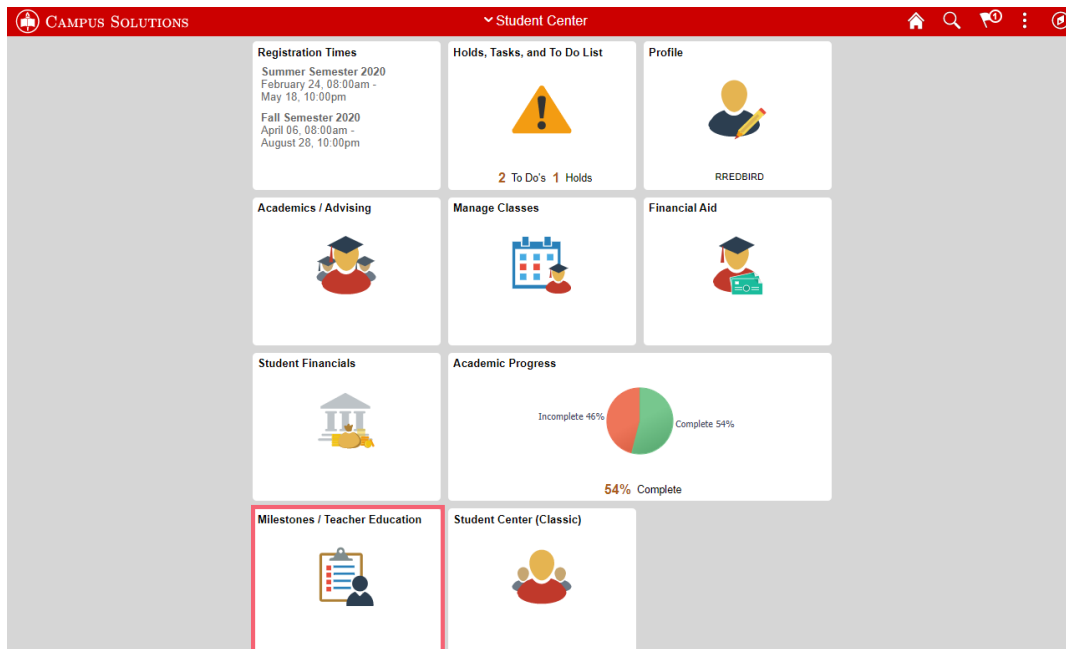
## General Access to the Teacher Education/Milestone links within My.IllinoisState.edu

Go to <https://my.illinoisstate.edu/> below and log-in

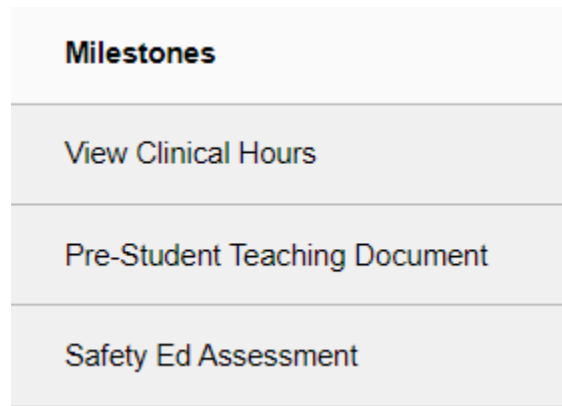


## Milestones/Teacher Education Tile access

- For those of you pursuing Teacher Education and/or have milestones, you can access this tile in your student center (see red outline below).



Current Tile navigations include the following items:



Navigation 1- Milestones

- Clicking on Milestones will display milestones both completed or not completed. You may filter or sort the list using the options at the top of the page.

**Milestones / Teacher Education**

go to ...

Milestone List

Below is a list of your current milestones. To sort or filter your list of milestones, change the options below and click Search.

View your Milestones by

Academic Institution: Illinois State University  
 Academic Career: Undergraduate  
 Academic Program: Education Undergraduate  
 Milestone:   
 Go

Milestone	Milestone Level	Status	Institution	Career	Program Description
Gateway 1 30 Hours coursework		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 COM110 C or better		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 ENG101 C or better		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Dept Approval 1		Not Completed	Illinois State University	Undergraduate	Education Undergraduate
Cumulative GPA 2.50		Completed	Illinois State University	Undergraduate	Education Undergraduate
Major GPA 2.50		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Disposition 1		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Disposition 2		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Disposition 3		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 ePortfolio Workshop		Not Completed	Illinois State University	Undergraduate	Education Undergraduate

- Clicking on a milestone will display additional details. Click OK or Cancel to return to the Milestones List.

Milestone List

### Milestone List Details

09/02/2020

**Gateway 1**

**Milestone Details**

**Milestone Level**

Status Completed

Academic Institution Illinois State University Academic Career Undergraduate

Academic Program Applied Sci & Tech Undergrad Academic Plan Agriculture BS

Comment ISU\_TE\_MLSTN

Maximum Attempts Allowed 99

**Attempts**

Attempt	Grading Scheme	Grading Basis	Grade	Milestone Complete	How Attempted	Date Attempted
1				Completed	Submitted	06/30/2020

OK Cancel

- If you have questions about milestones, please e-mail [teacheredcenter@ilstu.edu](mailto:teacheredcenter@ilstu.edu)

## Navigation 2- View Clinical Hours

- Here, you will be shown all approved and diverse clinical hours based off approved documented clinical experiences and their status.

Student Center Milestones / Teacher Education

Milestones

**View Clinical Hours**

Pre-Student Teaching Document

Safety Ed Assessment

**Pre-Student Teaching Clinical Hours**

Student ID

**Program/Plan Information**

Academic Career	Academic Program	Academic Plan	Program Status
Undergraduate	Education Undergraduate	Elementary Ed BSED	Discontin
Undergraduate	Education Undergraduate	Elementary Ed BSED	Active

The tabulation of total and diverse clinical hours are based off approved documented clinical experiences. You can review your totals, documented hours and their status below.

**Status Code- What each status means**

- **Approved**- Your hours were approved by your course professor.
- **Submitted**- Your hours are awaiting approval from your professor. If you believe these should have already been approved, please confirm the submission is linked to the correct course. Once confirmed, you may want to reach out to your professor to ask for approval.
- **Rejected**- Your hours were rejected by your professor. Contact them for information.
- **Saved**- Your hours are awaiting final submission or you did not submit properly per the directions. You can log-in and review the directions to properly submit.
- **ESL hours**- ESL hours are totaled by reviewing Org ELL indicator (school) or ESL indicator (experience descriptor selection). Yes indicators in these columns allow for hours to be counted towards ESL.

Approved Clinical Hours 11.5

Diverse Clinical Hours 0

**Pre-Student Teaching Clinical Hours**

Term	Subject Area	Catalog Nbr	Class Section	School	Begin Date	End Date	Cooperating Teacher ID	Instructor	Status	Diverse	Org ELL Indicator	Hours	ESL Indicator
1 2202	TCH	210A01	001	Children's Discovery Museum	12/03/2019	12/03/2019	Teacher Childrens Disc Mus	Elizabeth White	Approved	No	No	2.00	No
2 2202	TCH	210A01	001	Melcalf Lab School	09/27/2019	11/28/2019	Teacher Melcalf	Elizabeth White	Approved	No	No	9.50	Yes

Refresh

### Navigation 3- Pre-Student Teaching Document

- Click Pre-Student Teaching Document and then Search without entering any parameters to display all classes.

Term	Descr	Class Number/Group Code	Subject Area	Catalog Nbr	Description	Instructor
2123 Fall Semester 2020	4526	TCH	204	204	EI Ed-Practices & Iss	Jill Floodstrom
2119 Fall Semester 2020	4529	TCH	204	204	EI Ed-Practices & Iss	Deanna Bannison-House
2112 Fall Semester 2020	4535	TCH	208	208	Reading & Lang Deve	Grace Kang
2112 Fall Semester 2020	4537	TCH	208	208	Reading & Lang Deve	Lara Handfield
2112 Fall Semester 2020	4767	TCH	205	205	Ele Clinical I	Marilyn Meredith
2112 Fall Semester 2020	4772	TCH	205	205	Ele Clinical I	Grace Kang
2112 Fall Semester 2020	4797	TCH	321	321	Meth & Mat Biling/Eng	Elis Hurd
2112 Fall Semester 2020	4851	TCH	248	248	EI Foundations	Amy Kurat
2112 Fall Semester 2020	6739	THE	281	281	Arts Elem Sch Theatr	Michael Velera
2005 Spring Semester 2020	3213	HIS	136	136	Hist U S Since 1865	Amy Wood
2005 Spring Semester 2020	5381	KNR	222	222	Pe Ele Classrm Tchr	Anne McGee
2005 Spring Semester 2020	6035	THE	152	152	Experiencing Theatre	David Piate
2005 Spring Semester 2020	6326	MAT	130	130	Numerical Reasoning	Jae Baek
2005 Spring Semester 2020	7461	TCH	248	248	EI Foundations	Regina Lackowski
2005 Spring Semester 2020	7473	ENJ	143	143	Units & Divers Langs	Claudia Sanchez Sanchez
2005 Fall Semester 2019	1936	ECO	103	103	Indiv & Social Chcac	Heather Chapman
2002 Fall Semester 2019	1302	GEO	211	211	Weather	Henry Zintambola
2002 Fall Semester 2019	4324	SED	101	101	Exceptional Learner	Anne Fulton
2002 Fall Semester 2019	5719	TCH	119	119	Cross-Cur Top & Lrn	Tosha Ortega
2002 Fall Semester 2019	6092	TCH	210A01	210A01	Child Gr & Devel ECE	Elizabeth White

- Click on any class to load the associated Pre-Student Teaching Experience Document.
- The top part of the document lists class details and instructions for the form below. The bottom of the page displays the actual form and instructions on how to correctly save and submit your experience. You may then Return to Search when complete.

Student ID:	Academic Career	Undergrad	Term	2112	Fall Semester 2020
Class Number	4526	EI Ed-Practices & Iss	Subject	TCH	204
Instructor ID					

Complete all fields, then answer the descriptor questions through the Descriptors link and click the save/submit button.

If your school/organization or supervisor (cooperating site teacher) is not available, email [clinicalquestions@ilstu.edu](mailto:clinicalquestions@ilstu.edu) the pertinent information (full name, school, city, subject taught) and you will receive assistance. If your experience was in a community organization outside Bloomington-Normal and not already in our database, you can use the general Community Observations ID- 5003740 to document.

Once all information has been entered, make sure you click the **SAVE AND SUBMIT** button to save your experience. **Note:** You will be able to edit your information until it is approved by your professor.

To add additional experiences, click the **ADD ANOTHER EXPERIENCE** button to open a new document. If you are entering five different experiences, you should be five documents below. To prevent saving errors, you should create and save each individually before creating a new experience document.

To return to class choices, click **RETURN to SEARCH** at the bottom of the page.

For resources on clinical experience documentation, please visit the clinical experience webpage: <https://education.illinoisstate.edu/teacher/clinical/>

Pre-Student Teaching Experience Documents

\*School/Org ID

\*Supervisor ID

\*Begin Date

\*End Date

\*Hours

\*Descriptors [Answer descriptor questions](#)

Status

Last Update Date/Time Emily Safelias

Make sure you click **SAVE AND SUBMIT** to save your experience before clicking **RETURN TO SEARCH**, which takes you back to your class choices, or exiting the page.

## Navigation 4- Safety Ed Assessment

- You may access and complete your Safety Education Assessment here.
- Click select button to view and complete the 21-page assessment:

← Student CenterMilestones / Teacher Education

Milestones	Student ID
View Clinical Hours	User ID
Pre-Student Teaching Document	Name
Safety Ed Assessment	Academic Institution Illinois State University

Teacher Education Forms						
Select	Form Name	Description	Required/Optional	Safety Edu Assessment Status	Last Update Date/Time	Last Update User ID
select	SEA_FORM	Safety Education Assessment	Required Form			

Select the appropriate option on each page and click the next button at the bottom to continue:

### Safety Education Assessment

Empl ID [REDACTED]  
Academic Institution Illinois State University

Start Date & Time 09/05/2019 10:01:04PM Page No: 1  
Last Update Date/Time 09/05/2019 10:07:49PM  
Last Update User ID [REDACTED]

#### Why are teacher education majors required to participate in this safety-related task?

The Illinois legislature requires that the curriculum at all State universities contain instruction in safety education for teachers and other education professionals.

Your university has chosen to have teacher candidates fulfill this requirement via the following web-based tool.

Teacher candidates will read and consider the following material. The content is intended to encourage teacher candidates to think about safety. A series of questions are included to ensure comprehension.

The entire task will require approximately one hour.

Before beginning this task, please read the following statement and make a commitment by selecting the box below.

#### Commitment

I understand that the following material is intended to fulfill a certification requirement. However, as a future educator, I want to ensure that all students have a healthy and safe school and community environment and educational experience. I am committed to the safety of the children and youth whom I will educate. Therefore, I commit to developing safe personal and professional habits. I recognize that my behavior will serve as a role model to children and youth. My safe behavior may inspire them to be safer. Furthermore, I will work to help students develop safe habits in and out of the classroom.

I commit to being a safe education professional and to helping students develop safe habits.

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next>>

- At the end of the assessment, be sure to click the submit button:

the use of strict infection control precautions and personal protective equipment that does not allow blood or other bodily fluids to penetrate when handling blood or OPIM. Types of protective barriers that should be used when contact with blood or OPIM is anticipated include latex gloves, masks, and eye protection/face shields. If latex allergies are a concern, then hypoallergenic gloves or glove liners should be used. Mouthpieces or other one-way valve devices should be used to minimize exposure during emergency resuscitation of students or colleagues. When cleaning spilled blood or OPIM, use antimicrobial or virucidal disinfectant solutions, exercising care not to splash or splatter any potentially contaminated material. Blood borne pathogens are typically not transmitted by touching an infected person, coughing and sneezing, or using the same equipment, materials, toilets, water fountains, or showers as an infected person. Again, however, the method of universal precautions assumes contamination if there is ever a doubt.

*Four simple ways to protect yourself and your students:*

- Assume all blood or other potentially infectious material to be contaminated and avoid contact if at all possible.
- Wash your hands thoroughly after exposure. This means heavy washing on all hand surfaces with antibacterial soap for at least 30 seconds.
- Place all contaminated sharps, syringes and material in designated biohazard bags or containers.
- Remove personal protective equipment and clothing at exposure site once contaminated.

#### **Key Lesson**

Blood borne pathogens are organisms or viruses in human blood that can infect and cause disease. There are ways educational professionals can protect themselves from blood borne pathogens and OPIM.

Chatrese is a teaching colleague who knows you went to a recent teacher inservice related to blood borne pathogens and other potentially infectious materials. She asks you to explain "universal precautions". Which of the following is the *best* response?

- A. Universal precautions is a practice that assumes all bodily fluids are contaminated and recommends the use of strict infection control precautions and personal protective equipment that does not allow blood or other bodily fluids to penetrate when handling blood or other potentially infectious materials.
- B. Universal precautions is a primary way to ensure that infectious disease is not spread throughout a community or school.
- C. Universal precautions is a set of protective behaviors a teacher should only use with students who the teacher believes is high-risk for blood borne pathogens and other potentially infectious diseases.
- D. Universal precautions are recommendations that teachers can use in case they come in contact with infected bodily fluids.

<<back

submit

- You can come back and view your assessment anytime.