



Tracking your progress via My Illinois State

- * Students are able to track their own progress as they complete each PBA requirement.
- * Specifically, your professor may want to see your completed CBC report screen
- * You can view your milestone documentation through your online ISU account at <http://my.IllinoisState.edu>

Viewing your Milestones in Student Center

The screenshot shows the Student Center interface with the following sections:

- Academics:** Includes links for My Class Schedule, Shopping Cart, and My Planner. It features a 'This Week's Schedule' table with columns for Class and Schedule. A dropdown menu is set to 'other academic...'. A 'weekly schedule' link is at the bottom right.
- Personal Information:** Includes a 'Demographic Data' link and a 'Contact Information' section with fields for Home Address, Mailing Address, Phone, and Personal Email.
- Holds:** Shows 'No Holds'.
- To Do List:** Shows 'No To Do's'.
- Milestones:** A long list of milestones including CUM2.50, Gateway 1 (30 Hours coursework, Assmnt Legl Eth Cond, Basic Skills, COM110 C or better, Comm Assessment 1, Criminal Background, Dept Approval 1, Disposition 1, 2, 3), Gateway 1 ENG101 C or better, Gateway 1 Mandatory Reporter, Gateway 1 PBA Workshop, Gateway 1 Safety Ed Assessment, Gateway 1 Sex Offndr Reg, Gateway 1 Viol Agnst Youth Reg, Gateway 1 ePortfolio Workshop, Gateway 2, Gateway 2 Comm Assessment 2, Gateway 2 Complete Gateway 1, Gateway 2 Dept Approval 2, Gateway 2 Disposition 1, 2, 3, Gateway 2 Elementary Middle 110, Gateway 2 Sex Offndr Reg, Gateway 2 TB Test 2, Gateway 2 Viol Agnst Youth Reg, Gateway 3, Gateway 3 100 Clinical Hours, Gateway 3 50 Diversity Hours, Gateway 3 Assmnt Prof Teach, Gateway 3 Comm Assessment 3, Gateway 3 Disposition 1, 2, 3, Gateway 3 Student Teaching, Gateway 3 edTPA, MAJ2.50, and MAJ2.50.

A red box highlights the 'Milestones' section, and a red arrow points from a text box to it. A black arrow points to the 'details' link at the bottom of the list.

List of your milestones once created

- Once logged on click on “Student Service Center”
- All your milestones are listed under the milestone tab (you may not have milestones if you are new to teacher education)
- At the bottom click on details to find status information

Viewing Details in Student Center

- Details list will show if milestone is completed under status
- Click on each link to see when the requirement was completed
- To ensure accuracy please click on your Criminal Background to verify your CBC is still valid by checking the required date

Milestone List					
Milestone	Milestone Level	Status	Institution	Career	Program Description
CUM2.50		Completed	Illinois State University	Undergraduate	Education Undergraduate
CUM2.50		Completed	Illinois State University	Undergraduate	Education Undergraduate
		Not Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 30 Hours coursework		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Assmnt Legl Eth Cond		Not Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Basic Skills		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 COM110 C or better		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Comm Assessment 1		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Criminal Background		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Dept Approval 1		Not Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Disposition 1		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Disposition 2		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Disposition 3		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 ENG101 C or better		Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Mandatory Reporter		Not Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 PBA Workshop		Not Completed	Illinois State University	Undergraduate	Education Undergraduate
Gateway 1 Safety Ed Assessment		Not Completed	Illinois State University	Undergraduate	Education Undergraduate

Verification of Milestone Details

Gateway 1 Criminal Background

Milestone Details

Milestone Level

Status Completed

Academic Institution Illinois State University **Academic Career** Undergraduate

Academic Program Education Undergraduate **Academic Plan** Elementary Ed BSED

Date Required 01/12/2017

Maximum Attempts Allowed 99

Attempts

Grade Information | **Enrollment Details** |

Attempt	Grading Scheme	Grading Basis	Grade	Milestone Complete	How Attempted	Date Attempted
1				Completed	Submitted	01/13/2016

➤ This is your CBC Expiration date

➤ FYI: Some professors may want to see this screen for verification