Section 8

Building Trust with Your Intern

Clear expectations, positive tone, useful feedback and exhibiting concern for the student teacher are necessary in establishing a meaningful working relationship with the intern. Taking a proactive approach with your intern by being upfront and specific with your expectations will establish clear guidelines from which to build a trusting relationship. Addressing the expectations below with your mentee during your initial conference will begin the process of a meaningful professional relationship. These expectations should be reinforced during the Professional Development School experience.

**List of Behavior Clarifying Mentor Teacher Expectations**

* + Attendance
  + Attention to detail
  + Attitude toward students
  + Attitude toward supervision
  + Attitude toward teaching
  + Copy machine etiquette
  + Communicating with parents
  + Completing tasks on time
  + Content knowledge
  + Dress for student teaching
  + Enthusiasm for teaching
  + Evaluating student work
  + Following procedures developed by cooperating teacher
  + Planning effectively
  + Projecting confidence to students (amount of confidence)
  + Punctuality (starting time)
  + Supervision responsibilities
  + Outside activities (clubs, coaching, work, social life)
  + Quality of written work
  + Relations with administration
  + Relations with faculty/staff
  + Relations with students
  + Student-centered approach to teaching
  + Turning in lesson plans (who/where)
  + What to do when absent

Adapted from “Working with Student Teachers—Getting and Giving the Best” Michael A. Morehead, Lawrence Lyman, and Harvey C. Foyle. A Scarecrow Education Book, 2003.