**COVER PAGE**

**College of Education**

**University Research Grant Program**

**Application for (select one):**

**Research Fellowship Grant \_\_\_\_\_\_ External Grant Development Grant \_\_\_\_\_\_**

**First-Year Faculty Midyear Grant \_\_\_\_\_**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PI: |  | | | | | | Dept/School |  | | |
|  | | | | | | | | | | |
| Tenure Status: (pre-tenured/tenured) | | | |  | | | First-Year Faculty? Y/N |  | | |
|  | | | | | | | | | | |
| Co-PI: | |  | | | | | Dept/School |  | | |
|  | | | | | | | | | | |
| Tenure Status: (pre-tenured/tenured) | | | |  | | | First-Year Faculty? Y/N |  | | |
|  | | | | | | | | | |
| Project Title: | | |  | | | | | | |
|  | | | | | | | | | |
| Date project will begin: | | | | |  | Date project will be completed: | | |  |

Does this proposal request salary be paid to the researcher(s)? Yes \_\_\_ No \_\_\_

If yes, state the month or dates within the fiscal year between Sept. 1 & June 30 for payments:

|  |  |
| --- | --- |
| Requested dates of salary payments: |  |

*Dates cannot be changed without approval of the Associate Dean of Research.*

|  |  |
| --- | --- |
| Total Amount Requested: | $ |

|  |  |
| --- | --- |
| Project Abstract (150 words) |  |

**Signatures**

|  |  |  |  |
| --- | --- | --- | --- |
| Principal Investigator: |  | **Date** |  |
| **By signing, I affirm that this project is not funded by another source. I will submit professional outcome forms by October 1 for two years. I understand that failure to submit the actual professional outcomes report by the due date will make me ineligible for future URG competitions for a period of five years.** | | | |
| Department Chair School Director |  | **Date** |  |
| Co-Principal Investigator |  | **Date** |  |
| **By signing, I affirm that this project is not funded by another source. I will submit professional outcome forms by October 1 for two years. I understand that failure to submit the actual professional outcomes report by the due date will make me ineligible for future URG competitions for a period of five years.** | | | |
| Department Chair School Director |  | **Date** |  |

**Project Narrative (5 page maximum)**

**Use the following criteria to write the Project Narrative:**

1. (External Grant Development only) RFP overview: Adequately describes RFP, funding agency, amount requested, and deadline for submission (link or attach current or past RFP instructions, if future RFP not available yet). Grants must be over $150,000.
2. Clarity of purpose: What are your research questions and/or what is the study about?
3. Clarity of framework: Theoretical, conceptual/practical rationale
4. Accurate and relevant review of the literature: How does your project connect to research or theory in your field?
5. Description and rationale for methodology, techniques, or modes of inquiry: Describe the kind of project, participants, research design, setting, procedures, etc.
6. Description and rationale for data sources, evidence, objects, or materials: Identify what interviews, surveys, standardized assessments, criterion referenced assessments, databases, images, documents, etc. are used.
7. Clarity of approach to data analysis
8. Explicit link between project goals and budget
9. Realistic outcome and adequate dissemination plan and timeline
10. Inclusion of proposed Year 1 and Year 2 outcomes

See the CRC proposal review criteria for more information.

|  |  |
| --- | --- |
| Project title: |  |
| \*External Grant Development information  (RFP overview) |  |
| Purpose |  |
| Framework |  |
| Literature review\* (Use “author” when referring to your own work) |  |
| Methodology, techniques, or modes of inquiry |  |
| Data sources |  |
| Data analysis o |  |
| Link between goals and budget (narrative and budget items) | Categories to consider as you outline the budget and narrative:  **Personnel Costs**   * PI salaries and dates * Civil service hours and rate of pay * Graduate assistant time and monthly stipend * Student help hours and rate of pay * Faculty Salary   **Operations Costs**   * Contractual. Describe services, time and cost (e.g. transcriptionist, editor) * Travel for data collection. Describe destination, purpose, and dates of travel * Commodities. Describe materials needed and costs. * Printing: Describe amount needed and costs. * Postage. Describe needs and costs * Equipment. Describe needs and costs * Computer services. Describe needs and costs * Telephone. Describe usage and costs.  |  |  | | --- | --- | | **TOTAL** | **$** | |
| Realistic outcome and dissemination plan |  |
| Year 1 proposed outcome |  |
| Year 2 proposed outcome |  |

**References** (1 page maximum and use “author” when referring to your own work)